

Stark County Park District Park Board - Regular Meeting Minutes
Sippo Lake Clubhouse
September 5, 2018
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(AGENDA ITEM: 3)

- **CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:02 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board
Victoria Gill, Staff Accountant
Corianne Kocarek, Clerk to the Board

GUESTS PRESENT:

Rich Shallenberger

B. Adoption of Agenda

P. Quick MOVED to adopt the agenda as amended, which was SECONDED by B. Bryan

DISCUSSION:

None.

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

- **PUBLIC COMMENT**

None.

- **APPROVAL OF MINUTES:**

WHEREAS, minutes from the August 8, 2018 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the August 8, 2018 Regular Park Board meeting as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None.

MOTION CARRIED to approve the minutes as revised on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

- **FINANCIAL REPORTS**

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending July 31, 2018 have been submitted to the Board for review.

- **Reference 69**

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending July 31, 2018 as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

None.

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

• **APPROVAL OF PAYROLLS AND BILLS**

WHEREAS, copies of payroll and bills for the month of July 2018 were submitted for the Board's review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for July 31, 2018 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

None.

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

• **OLD BUSINESS**

A. Informational: Upcoming Events

DISCUSSION:

- A. Hayden asked R. Fonte to explain the 5 Year Planning Process, why are there two sets of meetings?
- R. Fonte stated that Regional Planning Commission (RPC) and Stark Parks held the first set of meetings to collect comments, the second round of meetings RPC will be presenting what comments were heard at the meetings
- A. Hayden asked about where the meetings are advertised
- R. Fonte stated in the newsletter, on the website and all of the usual media outlets

B. Informational: 2019 Proposed Budget (Exhibit A)

DISCUSSION:

- R. Fonte offered clarification on the process of the Proposed Budget. All County departments and Agencies have to submit a budget to the Budget Commission to justify their Levy. The Park District tries to get as close as possible to the operating budget that is submitted to the Board in December

• **NEW BUSINESS**

A. RESOLUTION: #18-09-048: Nimisila Creek Preserve Phase II

WHEREAS, the land known as the "Donzelli Property" is located in Canal Fulton adjacent to the Ohio and Erie Canal Towpath and Lake Lucerne Feeder Canal and is part of the Trail and Greenway Master Plan; and

WHEREAS, the Donzelli Property is listed on the 2018 Project List & Budget for acquisition; and

WHEREAS, the Park District has a Purchase Agreement with the owner of the property in the amount of Twelve Thousand Dollars (\$12,000.00) per acre for approximately One Hundred Eighty (180) acres, as determined by a metes and bounds survey, for an approximate purchase price of One Million Dollars Two Hundred and Ten Thousand Dollars (\$1,210,000.00); and

- **Reference 70**

WHEREAS, the Purchase Agreement is contingent upon the Park District securing grants for the full purchase price as well as the required due diligence items; and

WHEREAS, the Park District has received a grant from The Conservation Fund in the amount of Nine Hundred Fifty Thousand Dollars (\$950,000.00); and

WHEREAS, we anticipate receiving a grant from the Water Resource Restoration Sponsor Program (WRRSP) in the amount of One Million Six Hundred Seventy-Five Thousand Five Hundred dollars (\$1,675,500.00) by December 31st 2018; and

WHEREAS, the combined grant funding will fully fund the acquisition and all due diligence items.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Robert A. Fonte, Park Director to sign/execute all documents necessary to complete the purchase of the Donzelli Property, including WRRSP and The Conservation Fund subject to approval by Attorney William F. Morris for legal form and sufficiency.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None.

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

9. DIRECTOR'S REPORT

A. 2018 Project List and Budget

Discussion:

- B. Bryan asked about the water level at Walborn Reservoir
- R. Fonte responded that the Park District does not have control over the water level, the dam leaks and the City of Alliance is aware of the problem, but feels the volume of the leak matches what they need to draw from Deer Creek for water supply
- A. Hayden asked about the timeline of the Market Avenue Tunnel
- R. Fonte stated that according to ODOT it should be released to the Park District on September 27, at that time the tunnel will not be open, but that is when the Park District can begin building trail to the east and west. R. Fonte further explained that the Park District has secured full access to the trail way on the west. The trail to the east is the DeHoff/Lemmon and Lemmon property – the Park District has an easement on the plat that is being reviewed by Regional Planning Commission (RPC). The Park District will have a temporary easement around the allotment until the roads and utilities can be completed (no longer an active construction site). The hope is to begin construction of the temporary trail this fall
- A. Hayden asked if the StarkParks.com website has a way that the public can report a maintenance concern
- R. Fonte stated, yes, there is a form online that is directed through our marketing department
- P. Quick suggested that a maintenance @ starkparks.com email address may be helpful
- A. Hayden suggested that a hot button on the homepage would be easy to find and helpful to report trail maintenance issues
- A. Hayden asked about the details of the August 6th meeting on the Jackson Township Tunnel
- R. Fonte responded if the partners, Jackson Township, Jackson Local School District and the Park District receive the grant, they will all share in the 20% match, design and maintenance
- B. Bryan asked about where the location of the tunnel will be
- R. Fonte stated the preliminary design has the tunnel just south of the pond – the design was from 2004 and was used as a starting point to apply for the grant

• **Reference 71**

- B. Bryan stated this will be an improvement even for people coming across from the YMCA and the Jackson Bog
- B. Director's Report
- R. Fonte addressed the board on the following:
 - The Park District has been requested by the Stark County District Library to endorse their upcoming Levy. In the past, the Park District has not endorsed a levy, the District has allowed signs in the past (example: a sign posted at the entrance of the Exploration Gateway in public right-of-way unless there was a complaint received).
 - A. Hayden agreed, the Park District should not begin endorsing levy's
 - The Fry Family Park projects are moving forward. The interior of the house has been demolished. The well that was drilled was only pumping about one gallon per minute. The driller has offered to re-drill and if it is dry again, no additional charges will be incurred, but if it has adequate water, the Park District will need to pay. There is an option to use the existing house well (pumps about 8 gallons per minute), and does not meet current Environmental Protection Agency (EPA) requirements for access, needs lots of treatments and would need additional storage capacity to serve the site. If the second well also fails, can use the house as a last resort or drill a third well. It has been noted that the new Dollar General across route 800 (about 600 feet away) was able to drill a well and got about 20 gallons per minute. Also installing a gas line – the hope is to have this done in the next 60 days
 - Charlie Ringer has resigned from the Stark Parks Board, he has offered to stay on board until Judge Dixie Park finds a replacement
 - B. Bryan asked about the status of Tam O'Shanter
 - R. Fonte stated that Chuck Bennell does not want to operate the course next year. The Park District is working with the consultants for planning the design and plans on closing on parts of both the Dales and Hills courses by the end of the year

10. ADJOURNMENT

BE IT RESOLVED to adjourn at 2:40 p.m. Next scheduled meeting: October 3, 2018 at 2:00 p.m. at the Sippo Lake Clubhouse.

D. Freeland MOVED to adjourn the meeting, which was SECONDED by P. Quick

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Pat Quick

APPROVAL DATE: October 3, 2018

ATTEST:

Andy Hayden, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/Clerk to the Board
Stark County Park District

- **Reference 72**