

Stark County Park District Park Board – Regular Meeting Minutes
Sippo Lake Clubhouse
February 13, 2019
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(AGENDA ITEM: 3)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:00 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board

Barbara Wells, Finance Manager

Corianne Kocarek, Clerk to the Board

Steve Smith, Enterprises Supervisor

Sarah Buell, Projects and Administration Manager

GUESTS PRESENT:

Robert F. Fay

B. Adoption of Agenda

P. Quick MOVED to adopt the agenda as amended, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

2. PUBLIC COMMENT

None.

3. Staff Presentation – Steve Smith, Enterprises Supervisor

- S. Smith shared the mission of the Enterprises Department – provide Stark County residents and all park patrons with enjoyable, affordable and safe activities for the whole family.
- The General Goals of the department:
 - Employ a trained, friendly and knowledgeable staff to provide excellent guest service
 - Offer quality products of educational value
 - Make every experience fun and memorable
- The Enterprises Department encompasses: Concessions, Marinas, Facilities rentals, Lily Pad Gift Shop, Magnolia Flouring Mills
 - Concessions – consists of on-site events, as well as use of the concessions trailer at off-site events. Fewer off-site events this year due to weather and other circumstances led to somewhat lower total sales, yet higher individual event sales, with sales at all off-site fishing derbies eclipsing previous year sales
 - Marinas: Sippo Lake Marina and Walborn Reservoir Marina – it was an exceptional year for marinas, especially Walborn, where in spite of low water levels at the end of the season we exceeded all previous year’s sales totals. The first year of Stand up Paddleboards (SUP) at Walborn was extremely successful, with SUP rentals accounting for 12% of all rentals. In 2018, we trained marina staff for the first time as Ohio Boaters Education Course (OBEC) trained pontoon boat

• **Reference 14**

- captains
- Facilities rentals include: the Boat Shelter and Clubhouse at Sippo Lake Park, shelters at Walborn Reservoir, Exploration Gateway and Petros Lake Park, facilities at Quail Hollow Park, meeting rooms and wedding/reception space at the Exploration Gateway
- The Lily Pad Gift Shop is located inside the Exploration Gateway and offers drinks, snacks, books and other related educational materials, as well as clothing and jewelry gift items and Stark Parks logoed specific gear. Merchandising and shop layout changes were made in 2018, as well as part-time sales staff were added
- Looking forward ... both marinas have been newly painted to give each a clean, fresh, more nautical look. New menu boards have been acquired for better presentation and legibility of our snack items. We hope to have a local artist emblazon the SUP sheds at both marinas with a caricature of FeLeap on a board, for great brand recognition, as well as, calling attention to the activities that we offer. We also plan to upgrade the canoe/kayak storage at the Sippo Lake Marina
- A bit further down the road ... we'll begin rentals at Fry Park, add an American's with Disabilities (ADA) accessible dock launch systems for canoes and kayaks at both marinas, open or re-open the gift shops at the Magnolia Flouring Mills and at Quail Hollow Park, as well as begin rentals at Tam O'Shanter Park.

DISCUSSION:

- A. Hayden asked what type of bait was the largest sellers at the Marinas?
- S. Smith replied earth worms, especially at Walborn Reservoir

4. APPROVAL OF MINUTES:

WHEREAS, minutes from the January 2, 2019 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the January 2, 2019 Regular Park Board meeting as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

5. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending December 31, 2018 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending December 31, 2018 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

6. APPROVAL OF PAYROLLS AND BILLS

WHEREAS, copies of payroll and bills for the month of December 2018 were submitted for the Board's review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for December 31, 2018 as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

A. Hayden asked how the Ohio Parks and Recreation Conference (OPRA) went

R. Fonte stated that there were a total of 18 employees who attended various portions of the conference at Kalahari Resorts in Sandusky. The staff said the education programs were good. The vendors were sold out and this was the largest attended conference by OPRA. The Wildlife Conservation Center won Second Place in the **Capital Improvement Projects** (\$2.5 million and up) Category. This award recognizes the development of a park or facility that advances the goals of parks and recreation agencies.

S. Buell noted that Bob Fonte was also recognized as the **Professional of the Year** for his exceptional dedication to parks and recreation. The award is presented each year to an OPRA member who has served a minimum of 15 years in the field, and has provided outstanding service to his community and to OPRA

A. Hayden asked about line 117 – Design Amendment Due to Increase in Construction Costs, what location was this expense for?

B. Wells answered it was for Fry Park

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

7. OLD BUSINESS

A. Informational: Upcoming Events

DISCUSSION:

R. Fonte highlighted the dates for the Tam O’Shanter Public meetings on March 19, 2019 and May 23, 2019, both at 6:00 p.m. and at the Tam O’Shanter Clubhouse

8. NEW BUSINESS

A. RESOLUTION: #19-02-018: 2019 Project List & Budget

WHEREAS, all 2019 proposed county-wide projects, as well as individual department projects and updated 2019 Proposed Salary Chart, have been reviewed and prioritized in Exhibits A1 & A2; and

WHEREAS, the Park Director has proposed that the projects listed under “Category 1” be approved for inclusion in the 2019 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the attached recommended 2019 Category 1 Project List & Budget Exhibit A1.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the attached recommended 2019 Proposed Salary Chart Exhibit A2.

BE IT FURTHER RESOLVED, to authorize the appropriation of funds from the Project Fund-Unallocated Account 072.28.0000.65000 as they become available in accordance with the previously approved budget (Resolution #: 18-12-055) and the herein approved 2019 Project List & Budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to place for Public Bid or Request for Qualifications (RFQ’s) those items exceeding Fifty Thousand Dollars (\$50,000.00) to complete the 2019 Project List & Budget unless the items are purchased in accordance with park policies or from the state bid list.

BE IT FURTHER RESOLVED, to authorize the Park Director to award the contracts to the lowest and/or best bids or highest ranked qualifications submitted, provided the total project cost of each project does not exceed the original project budget.

• **Reference 16**

BE IT FURTHER RESOLVED, to authorize the Park Director to sign/execute any contracts or change orders necessary to complete the 2019 Project List & Budget provided the total project cost does not exceed the original project budget as approved by the Stark County Park District Board of Park Commissioners.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

R. Fonte provided the Park Board of Commissioners with a 20,000 foot view of the projects broken into three portions of the county (East, West and Central). The projects the Park District will focus on for 2019 include:

- Increased maintenance for troubled areas of trails including targeted paving
- Increased focus on directional signage and improved signage standards
- Better access for patrons with disabilities including approaches to and upgraded ADA restroom units

Park & Trail Projects Highlights:

- To the East:
 - [Deer Creek Reservoir](#) – Complete the boat ramp and parking lot renovation
 - [Iron Horse Trail](#) – Construct new trail through Alliance City through the University of Mount Union Campus
 - [Quail Hollow Park](#) – Implement phases of the Master Plan including the Little House utility development: water/well and septic connections. Painting of the Manor House, Carriage House and Gift Shop
 - Louisville Property Demolition utilizing a Severe Repetitive Loss Grant
 - [Walborn Reservoir](#) – Dock Repair/Replacement, as well as improving the internet connectivity
 - [Minerva Connector Trail](#) – Bridge is on the Ohio Department of Transportation (ODOT) funding list for future funding, but is not scheduled yet
- To the West:
 - [Sippo Lake Park](#) – Work will begin on improving the entryway to the Exploration Gateway Shelter (a concrete approach to the shelter and under the ADA port-o-pot), upgrading the Canalway Center exhibits, LED upgrading of the outdoor lighting, Repair work to the Stucco and sealing the concrete. Work will also begin on the Wildlife Conservation Center exhibit hall, swim therapy tanks will be completed and electricity will be run to the flight cage. ADA accessibility will be improved with a concrete walkway around the education cages
 - [Petros Lake Park](#) – Create a Mindfulness Walk in partnership with Stark Mental Health and Recovery. The station themes/design details have been established, StarkMHAR is working on the graphic design and verbiage for the station signage, and the Operations department is to begin work on constructing the stations and completing necessary trail repairs as soon as the weather permits. We'll also work to improve the access road to the amphitheater
 - Nimisila Creek Nature Preserve Phase II & III – Complete acquisition of the 228-acre property with high quality wetlands
 - [Tam O'Shanter Park](#) – Work will be done to complete the master plan and our road map to develop the park for public recreation and we will close on the remainder of the property
 - Jackson Connector Trail – Design will begin for the tunnel under Fulton Road in partnership with Jackson Township and the Jackson High School
- In the Middle:
 - [Hoover Trail](#) – a bridge will be installed connecting the loop trail
 - [Upper Middle Branch Trail](#) – Install a wetland and trail link, as well as restoration and roofing work at the Bates School House

- **Reference 17**

- [Fry Family Park](#) – Complete redevelopment the visitor center, open the shelter for rental and begin work on the visitor center interior finishes and parking lot. Improve trails and install culverts and signage
- [Magnolia Flouring Mills](#) – Begin next phase of renovation including a design for the site and parking area
- The Zimber Ditch Properties – Work will begin to reseed the properties

DISCUSSION:

A. Hayden asked about the Deer Creek Boat Ramp Grant – what would happen if we lost the grant due to the weather?

R. Fonte responded that we would lose the grant and money would return to the Ohio Department of Natural Resources (ODNR) if the work is not complete by March 1. We would then have to put a coffer dam in in order to complete the work

A. Hayden questioned why the deadline cannot be extended due to natural circumstances

S. Buell answered that the water in the Deer Creek Reservoir is the City of Alliance’s drinking water and is tested periodically by the Environmental Protection Agency (EPA) that monitors the water quality, and there is a concern that if the water level is low during their testing periods it can push them into additional costly treatment protocols

R. Fonte stated that if the timeframe runs out again we will ask for another extension

A. Hayden asked why the Park District would not finish the parking lot even if the boat ramp was not completed

R. Fonte answered that some of the lot could get torn up while construction for the boat ramp was taking place

A. Hayden questioned with regards to the Quail Hollow painting project – does that include repairs as a part of the budget?

R. Fonte responded that they will replace any rotten boards before they paint

D. Freeland stated that she recently attended a meeting with Minerva area manufacturers, including the Human Resources Manager from PCC Airfoils who mentioned the easement that Stark Parks holds on their property

R. Fonte stated that there is money allocated in the Project List & Budget for acquisitions and this trail connection is on that list. There is a property owner to the west that we need in order to have a connection into the City of Minerva

D. Freeland stated she believes once that trail is connected to the existing Nickel Plate Trail in Minerva it will get used a lot. Minerva recently had an economic development consultant talk with stakeholders in the City and they rated trail connections as number two on the list for economic development

A. Hayden asked what the swim tanks were used for in the Wildlife Conservation Center

R. Fonte stated they are used for rehabilitation of waterfowl

R. Fay stated that he received an email regarding funding for the National Heritage Corridor and the cap was raised by Three Million Dollars (\$3,000,000.00)

R. Fonte agreed and further clarified the funding goes to the Ohio and Erie Canal Association (OECA) and then partners (like Stark Parks), can apply for the grant money for projects

A. Hayden asked for clarification on the frequent washout areas on the Hoover Trail

R. Fonte passed out maps of the proposed trail areas to be improved

P. Quick asked if the areas on the Hoover trail will be chip and sealed

A. Hayden questioned if the Park District had used chip and sealing previously

R. Fonte answered that the Park District had tried using a polymer in the past, and that did not work. We have not tried to use chip and sealing before, but if the volume of flooding is enough the areas should hold up for five (5) to ten (10) years. This will drastically save staff time and resources. With these recommended spots being addressed, this should take care of about ninety-five (95%) of the frequently washed out areas

A. Hayden asked about the Zimber Ditch properties and what we are currently doing there now

R. Fonte answered that we have agreed with the City of North Canton to mow 50 feet back. We’re continuing to work with the City to educate then with regards to pollinators and mowing. The long term goal is to restore it back to floodplain

A. Hayden stated last year that staff installed metal plates on the entrances and exits for the bridges on the Sippo Valley Trail. There is a bridge on the Hoover trail that is a bridge east of Marquardt and it appears that staff blacktopped the entrances and exits – is this a temporary fix?

S. Buell stated that the trail on either side of the bridge is sinking

A. Hayden stated that as it stands now, it is very rough

R. Fonte said we will follow up with the operations manager

A. Hayden further stated that the improvements on the Sippo Valley Trail were very nice

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

B. RESOLUTION: #19-02-019: 2019 Budget: Certificates of Resources/Appropriation

WHEREAS, the Stark County Park District receives funding through various entities for project and land purchases; and

WHEREAS, funds in the total amount of One Million One Hundred Thirty Two Thousand Five Hundred and Forty Two Dollars (\$1,132,542.00) are anticipated to be received in 2019 from the following sources:

- Real Estate Taxes – One Hundred Nineteen Thousand Three Hundred and Eight Dollars (\$119,308.00)
- Ohio Department of Natural Resources (ODNR) Natureworks – One Hundred Three Dollars and Three Hundred Eighteen Dollars (\$103,318.00)
- State Capital Reimbursement – Five Hundred Fifty Thousand and Eighty Dollars (\$550,080.00)
- Stark County District Library: 2018 Third and Fourth Quarter Payments – Sixty Eight Thousand One Hundred and Seventy Dollars (\$68,170.00)
- Deuble Foundation – Fifty Thousand (\$50,000.00)
- Hoover Foundation – Seventy Five Thousand (\$75,000.00)
- Timken Foundation – One Hundred Sixty Six Thousand Six Hundred and Sixty Six Dollars (\$166,666.00); and

WHEREAS, it is necessary to amend the 2019 Budget by an amount not to exceed One Million One Hundred Thirty Two Thousand Five Hundred and Forty Two Dollars (\$1,132,542.00) for the completion of the 2019 Project List & Budget.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to amend the 2019 Budget by an amount not to exceed One Million One Hundred Thirty Two Thousand Five Hundred and Forty Two Dollars (\$1,132,542.00) for the completion of the 2019 Project List & Budget.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

B. Wells stated that the Park District is only certifying money from the sources we know are for sure going to be completed in 2019

R. Fonte also noted that the Finance Team is frustrated with the new OneSolution budgeting software that the Auditors office recently initiated

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Dublikar, Pat Quick

C. RESOLUTION: #19-02-020: Performance Appraisal Grid for Personnel Evaluations

WHEREAS, the Performance Appraisal Grid, attached as Exhibit B, is to be evaluated annually by the Park Board for the purpose of defining the range of salary adjustments to be made available to the staff based on their performance; and

WHEREAS, the Park Director, Robert A. Fonte, has reviewed the Performance Appraisal Grid (Exhibit B); and

WHEREAS, it is the Park Director's recommendation that the Board adopt Step 1 for 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the Park Director's recommendation to designate Step 1 on the Performance Appraisal Grid (Exhibit B) to determine the percentage of increase to be used as part of the annual review of park staff performance for 2019.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that this is tied into the Hay System and Performance Evaluations, it has been the same for the past twenty (20) years and he recommends reviewing it in 2020.

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

D. RESOLUTION: #19-02-021: Naming of the Tam O'Shanter Property

WHEREAS, the Stark County Park District has acquired the first 94 acres, and a second phase of the purchase is anticipated in mid-2019, of the Tam O'Shanter Property located at 5055 Hills & Dales Rd. NW, Canton, OH 44708; and

WHEREAS, upon staff reviewing options for naming of the property, it is recommended that in recognition and interpretation of the location it makes the most sense to name the new property Tam O'Shanter Park.

NOW THEREFORE BE IT RESOLVED, to name the Tam O'Shanter Property as the Tam O'Shanter Park.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None.

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

E. RESOLUTION: #19-02-022: FEMA Grant Reimbursement

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increments 1 through 4 of the Hazard Mitigation Grant Program with resolutions #14-10-067, #15-04-025, #15-05-037 and #16-09-046; and

WHEREAS, the Stark County Park District has been awarded multiple grants from the Federal Emergency Management Agency (FEMA) some of which are One Hundred Percent (100%) federally reimbursable (Group I) and some of which include a cost share through the Ohio Emergency Management Agency (OEMA) and project partners (Group II); and

WHEREAS, demolition work has been billed to Group I and Group II grants; and

WHEREAS, the bid was originally pro-rated between both Group I and Group II grants; and

WHEREAS, the bill was based on a house by house breakdown requiring an adjustment to the drawdown; and

WHEREAS, subsequently the bill was paid by requesting reimbursement through FEMA in the amount of Two Thousand Seven Hundred Fifteen Dollars (\$2,715.00) based on the prorated breakdown, which should have been paid by the One Hundred Percent (100%) funded grant (Group I), not the grant that required the cost share (Group II); and

WHEREAS, the draw was in excess of the Seventy Five Percent (75%) allowable for Group II funds or Two Thousand Thirty Six Dollars and Twenty Five Cents (\$2,036.25); and

WHEREAS, as required by FEMA, they recommended we draw Two Thousand Seven Hundred Fifteen Dollars (\$2,715.00) against the One Hundred Percent (100%) funded grant (Group I) and refund the difference of Two Thousand Thirty Six Dollars and Twenty Five Cents (\$2,036.25) to the grant requiring cost share (Group II).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director, Robert A. Fonte to return grant funds from the FEMA Grant in the amount of Two Thousand Thirty Six and Twenty Five Cents (\$2,036.25) to the Treasurer, State of Ohio at the Ohio Emergency Management Agency and to transfer an amount not to exceed Two Thousand Thirty Six Dollars and Twenty Five Cents (\$2,036.25) from the Project Fund (696.28.0000.65000) to the Other Allocations-Refunds/Reimbursements (696.28.0000.67300) for the reimbursement of the expenditure from the Group II grant funds.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

F. RESOLUTION: #19-02-023: Nimisila Creek Preserve Phase III NRAC & Muskingum Watershed Grant Agreements

WHEREAS, the Stark County Park Board of Park Commissioners approved Resolution #18-08-044 authorizing the Park Director to apply for funding through the Natural Resource Assistance Council (NRAC) and the Muskingum Watershed Conservancy District (MWCD); and

WHEREAS, the Ohio Public Works Commission (OPWC) is the state entity that oversees NRAC funds; and

WHEREAS, the Park District has applied for funding for Phase III of the Nimisila Creek Preserve property acquisition and due diligence in the amount of One Hundred and Twenty Two Thousand Dollars (\$122,000.00); and

WHEREAS, the Park District has applied for funding through the Muskingum Watershed Conservancy District in the amount of One Hundred and Fifty Thousand Dollars (\$150,000.00); and

WHEREAS the Park District is negotiating a purchase agreement with the Sellers of the Phase III of the Nimisila Creek Preserve property for an amount of Two Hundred Fifty Three Thousand Dollars (\$253,000.00) which is contingent on securing the above-referenced grant funding; and

WHEREAS, the Sellers require Twenty Thousand Dollars (\$20,000.00) in earnest money to bind the agreement; and

WHEREAS, Stark County Park District intends to use Fifteen Thousand Dollars (\$15,000.00), or Seventy-Five Percent (75%) of the required total earnest money from NRAC funding and Five Thousand Dollars (\$5,000.00) or Twenty Five Percent (25%) in park funds; and

WHEREAS, it is necessary to amend the 2019 Budget by an amount not to exceed Two Hundred Seventy Two Thousand Dollars (\$272,000.00) for the completion of the Nimisila Creek Preserve Phase III.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to amend the 2019 Budget by an amount not to exceed Two Hundred Seventy Two Thousand Dollars (\$272,000.00) for the completion of the Nimisila Creek Preserve Phase III; and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to enter into a grant agreement with the OPWC and MWCD and to sign/execute any paperwork necessary to complete the project, pending approval by Attorney, William F. Morris for legal form and sufficiency.

D. Freeland MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

G. RESOLUTION: #19-02-024: 2019 Marina Pricing

WHEREAS, Resolution #18-04-022 adopted the Retail Pricing Sheet to establish the 2018 Marina retail prices; and

WHEREAS, the 2019 Marina Retail Pricing is attached as Exhibits C and D.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to adopt the 2019 Marina Retail Pricing attached as Exhibits C and D.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None.

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

H. RESOLUTION: #19-02-025: 2019 Rental Rates

WHEREAS, Resolution #18-04-023 adopted the 2018 Facility Rental Policy and Rates; and

WHEREAS, revisions and increases are now recommended in the policies regarding facility rental rates, as attached as Exhibit E; and

NOW, THEREFORE, BE IT RESOLVED by the Stark County Park District Board of Park Commissioners to approve the revised Facility Rental Rates as attached as Exhibit E.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None.

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

9. DIRECTOR'S REPORT

A. Director's Report

A. Hayden asked about a meeting on January 9 for a final interview with the Administrative Assistant in the Natural Resources Department – was a hire made?

R. Fonte stated yes, Kenneth Willaman

A. Hayden asked about the Hall of Fame Steering Committee meeting on January 24, was there anything noteworthy?

R. Fonte noted that the Hall of Fame transportation plan includes connectivity to the Village. The draft plan did not include grade separation for a four lane entrance that goes across the West Branch Trail in Stadium Park. This solves an access issue to the village, but not bike and/or pedestrian traffic

R. Fonte updated the Park Board on the following:

- The Ohio Department of Transportation (ODOT) will turn over the State Route 43 tunnel to the Park District in March
- The Jackson Connector Trail – Fulton Tunnel will be designed in 2019, with equal funds of \$35,000 from each partner (Stark County Park District, Jackson Township and Jackson Local Schools). Construction is scheduled to begin in 2020.
- The Market Street bridge in Minerva made the “list” for design in 2020 – with a design it will be in the pipeline if infrastructure funds from the state (gas tax), or federal becomes available
- Canton City Council has agreed to progress with a construction project that will close Third

• **Reference 22**

Street SE to vehicles. This includes demolishing a bridge and constructing a span for pedestrians and bicyclists. This route is on our Master Trail Plan and would create a connection into the east side of Canton

- Bike Lanes on Pittsburg and Mount Pleasant are approved for Fiscal years 2022 and 2023
- Joe Sommer donated an additional \$5,000 this year that can be used to complete the Wildlife Conservation Center projects if they go over budget, but most likely all of the money will go towards the endowment fund for the Wildlife Conservation Center building
- The Special Park District Forum (SPDF) is taking place in San Francisco, from May 5-9, and Bob will be extending the trip to take vacation. The Park District will cover the registration fee and hotel stay for the duration of the conference. Bob will personally cover the airfare.

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 3:25 p.m. Next scheduled meeting: March 6, 2019 at 2:00 p.m. at the Sippo Lake Clubhouse.

D. Freeland MOVED to adjourn the meeting, which was SECONDED by P. Quick

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

APPROVAL DATE: March 6, 2019

ATTEST:

Andy Hayden, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/Clerk to the Board
Stark County Park District

- **Reference 23**