

**Stark County Park District Park Board – Regular Meeting Minutes**  
**Sippo Lake Clubhouse**  
**February 12, 2020**  
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**(AGENDA ITEM: 3)**

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:02 p.m.

**A. Roll Call of Members:**

MEMBERS PRESENT:

Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board  
Victoria Nickl, Staff Accountant/Alternate Clerk to the Board  
Dani McGuinness, Human Resources Manager  
Sarah Buell, Projects and Administration Manager

GUESTS PRESENT:

John E. Schuette  
Dean Pugh  
Josh Staley  
Robert Wang, Canton Repository  
H. Steven Poulos  
Mark Walker

**B. Adoption of Agenda**

P. Quick MOVED to adopt the agenda as amended, which was SECONDED by R. Dublikar

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

**2. PUBLIC COMMENT**

Public comment was given by J. Schuette regarding thanking the Park Board for the presentation last meeting and providing the data online. He further noted information regarding Dominion Energy questioning how we purchased our energy. R. Fonte explained that B. Wells handles energy quotes with a consultant and we periodically bid out our energy needs

Public comment was given by D. Pugh regarding the carryover from 2019 and noted a presentation he attended for the Township Trustee Association where R. Fonte stated if the upcoming levy does not pass that parks will close. Public comment was given by J. Staley questioning the plan to close parks by the end of the year and why that wasn't part of the previous levy cycle in 2012

R. Fonte explained that Stark Parks takes a conservative stance and always runs a year in advance of when the levy runs out. Unfortunately with the failure of the levy in November 2019 these are different circumstances, and this year is currently the last year of the levy funding cycle. If the Park District does not pass in March, we will be forced to shut down to cover expenses such as unemployment benefits, vacation/sick pay outs and other liabilities, including winterizing buildings since utilities would no longer be paid next year

**3. APPROVAL OF MINUTES:**

**WHEREAS**, minutes from the January 8, 2020 Regular Park Board meeting have been submitted for review.

- **Reference 12**

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to approve the minutes from the January 8, 2020 Regular Park Board meeting as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

**DISCUSSION:**

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

#### **4. FINANCIAL REPORTS**

**WHEREAS**, the monthly Financial Report and Summary Financial Report for the period ending December 31, 2019 have been submitted to the Board for review.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending December 31, 2019 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

#### **5. APPROVAL OF PAYROLLS AND BILLS**

**WHEREAS**, copies of payroll and bills for the month of December 2019 were submitted for the Board's review in accordance with Resolution #98-133.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for December 31, 2019 as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

#### **6. OLD BUSINESS**

##### **A. Informational:** Upcoming Events

**DISCUSSION:**

- D. Freeland asked about another Frog Watch training
- D. McGuinness told her she would let her know today

##### **B. Informational:** Proposal to Add Public Comments to the 5 Year Plan (2019-2023) Exhibit A

**DISCUSSION:**

R. Fonte stated this would be for approval at the March Board meeting and was a summary of all comments collected as part of the public meeting process

##### **C. Informational:** Proposal to Update the Published Trail and Greenway Master Plan Map

**DISCUSSION:**

- A. Hayden stated this removes the line and adds the details about friendly sale
  - D. Freeland asked how this would affect future grants
  - R. Fonte stated that he could not say for sure but we will be reviewing the changes with the Regional Planning Commission (RPC) as we move forward
- After Old Business was presented, R. Fonte distributed the 2019 Annual Report to the Park Board Members

and D. McGuinness mentioned that this will be available on the StarkParks.com website

## 7. NEW BUSINESS

### A. RESOLUTION: #20-02-014: Fry Family Park Project

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved the Fry Family Park Project as part of the 2019 Project List & Budget with Resolution #19-02-018; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners authorized the establishment of a change order budget to cover change orders or other unanticipated costs with resolution #19-11-084; and

**WHEREAS**, a change order in the amount of One Thousand Eight Hundred Eight Dollars and Fifty Cents (\$1,808.50) has been issued by PSI, Inc. for additional concrete testing services; and

**WHEREAS**, a fee for the final inspection, plumbing permit and air testing required by the Stark County Building Department for the final occupancy permit is quoted at One Thousand Two Hundred Sixty Dollars (\$1,260.00) by Crown Heating & Cooling.; and

**WHEREAS**, these fees total Three Thousand Sixty Eight Dollars and Fifty Cents (\$3,068.50).

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount of not to exceed Three Thousand Sixty Eight Dollars and Fifty Cents (\$3,068.50) for the additional concrete testing services and final inspection, plumbing permit and air testing from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay-Buildings-Construction Management (072.28.1013.65201) for the Fry Family Park Project.

D. Freeland MOVED to adopt this resolution, which was SECONDED by R. Dublikar

#### DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

### B. RESOLUTION: #20-02-015: Iron Horse Trail Phase III Contract with the City of Alliance

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved the Iron Horse Trail Phase III Project as part of the 2019 Departmental Project List & Budget with Resolution #19-02-018; and

**WHEREAS**, the Park District received the Clean Ohio Trail Fund grant for construction of the Iron Horse Trail Phase III in the amount of Four Hundred Seventeen Thousand One Hundred Ninety Five Dollars and Ninety Cents (\$417,195.90); and

**WHEREAS**, the Park District entered into a contract with the City of Alliance for Ninety Four Thousand Nine Hundred Sixty Three Dollars (\$94,963.00) which included a contract amount of Eighty Six Thousand Three Hundred Thirty Three Dollars (\$86,330.00) and a Ten (10%) contingency for a portion of the concrete and drainage work; and

**WHEREAS**, the original purchase order issued to the City of Alliance for the Iron Horse Trail Phase III Project was for Eighty Six Thousand Three Hundred Thirty Three Dollars (\$86,330.00); and

**WHEREAS**, Robert A. Fonte, Park Director, recommends to allocate the remaining Ten Percent (10%) contingency in the amount of Eight Thousand Six Hundred and Thirty Three Dollars (\$8,633.00) to the City of Alliance for the Iron Horse Trail Phase III Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount of not to exceed Eight Thousand Six Hundred and Thirty Three Dollars (\$8,633.00) from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay-Buildings-Design Engineering (072.28.1000.65202) for the Iron Horse Trail Phase III Project.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

• **Reference 14**

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

**C. RESOLUTION: #20-02-016: Copier Lease Agreement Buyout**

**WHEREAS**, the Stark County Park Board of Park Commissioners adopted the 2020 Budget with Resolution #19-12-101 that included a copier lease; and

**WHEREAS**, the copier lease that services three copy machines used in the administrative, education and operations offices expires in February of this year; and

**WHEREAS**, the option to buy out the three leases is less expensive than the amount budgeted to lease the machines in 2020; and

**WHEREAS**, it is the recommendation of park staff to buy the machines for a total amount of Three Thousand Eight Hundred Twenty One Dollars and Eighty-Nine Cents (\$3,821.89).

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize the copier lease agreement buyout in an amount not to exceed Three Thousand Eight Hundred Twenty One Dollars and Eighty-Nine Cents (\$3,821.89).

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount not to exceed Three Thousand Eight Hundred Twenty One Dollars and Eighty-Nine Cents (\$3,821.89) from 07.28.1000.64203 (Purchased Services-Property-Rental-Equipment/Vehicles) to 072.28.1000.65403 (Capital Outlay-Machinery/Equipment-Office) for the copier lease agreement buyout.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Ralph Dublikar, Pat Quick

**9. DIRECTOR'S REPORT**

A. Director's Report

A. Hayden inquired as to R. Fonte's meeting on January 28 and who the new executive director is at the Wilderness Center in Wilmot, Ohio. The new executive director is Jeanne Gural

A. Hayden left the meeting to attend to a personal matter at 2:24 p.m.

R. Fonte spoke about the US Army Corps of Engineers spending money on the levee in Massillon and the plans to close portions of the Ohio and Erie Canal Towpath for up to 18 months. A meeting is coming up soon to put information in a bid specification on traffic. This closure could prove to be very disruptive to the trail; the Towpath is a federally-funded National Heritage Area trail

R. Fonte mentioned that Chief Laps turned down a waiver for remote control fly-over (not a drone) use at Petros Lake Park, but referred the citizen to other resources

R. Fonte explained how his National Association of County Park and Recreation Officials (NACPRO) Board appointment expires this summer and requires a resolution for re-appointment

**Resolution #20-02-017: Appointment of a Representative to the National Association of County Park and Recreation Officials (NACPRO)**

**WHEREAS**, the National Association of County Park and Recreation Officials (NACPRO) is a non-profit professional organization that advances official policies and promotes county and regional park and recreation issues; and

**WHEREAS**, the NACPRO Board is comprised of officers and 18 directors from all over the country; and

**WHEREAS**, the NACPRO Board contributes time and effort in working with the Executive Director to carry out the programs and business of the association. Board members actively participate in committees to evaluate and select annual award recipients, develop the legislative agenda, create the summer meeting program, and serve as liaisons to the National Recreation and Park Association, Commission of Accreditation of Park and Recreation Agencies, and the National Association of Counties.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize Park Director, Robert A. Fonte, to submit a request to NACPRO to be considered for a position on the NACPRO Board.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

**DISCUSSION:**

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick

Additional public comment was given by D. Pugh regarding eminent domain and legal issues facing Mahoning County government and landowners

**12. ADJOURNMENT**

**BE IT RESOLVED** to adjourn at 2:31 p.m. Next scheduled meeting: Thursday, March 5, 2020 at 6:00 p.m. at the Exploration Gateway at Sippo Lake Park, 5712 12<sup>th</sup> St. NW, Canton, OH 44708.

P. Quick MOVED to adjourn the meeting, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick

**APPROVAL DATE:** March 5, 2020

ATTEST:

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Andy Hayden, Chairperson  
Stark County Park Commission

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Robert A. Fonte, Director/Secretary to the Board  
Stark County Park District

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Victoria Nickl/Alternate Clerk to the Board  
Stark County Park District

- **Reference 16**

**Next scheduled meeting: Thursday, March 5, 2020 at 6:00 p.m. at the Exploration Gateway at Sippo Lake Park, 5712 12<sup>th</sup> St. NW, Canton, OH 44708.**