

STARK COUNTY PARK DISTRICT  
**PARK COMMISSION MEETING AGENDA**

**Wednesday, June 3, 2020 @ 2:00 P.M.**

**Teleconference Via Live Streaming**

**1. CALL TO ORDER**

- A. Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, R. Dublikar, P. Quick
- B. Adoption of Agenda: **MOTION to approve the agenda**  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**

**2. PUBLIC COMMENT**

**3. STAFF PRESENTATION** – Aimee Engelhart, Marketing Administrator

**4. APPROVAL OF MINUTES:** **MOTION to approve the May 6, 2020 minutes**  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**

**5. FINANCIAL REPORTS:** April 2020 **MOTION to accept for audit the Financial Report and Summary Financial Report for the periods ending April 30, 2020 as submitted.**

\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion**

- A. Summary Financial Report
- B. Budget
- C. Grant Status

**Vote**

**6. PAYROLLS & BILLS:** April 2020 **MOTION to accept for audit the Payroll and Bills for the period ending April 30, 2020 as submitted.**

\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**

**7. OLD BUSINESS**

- A. Informational: Upcoming Events

**8. NEW BUSINESS**

- A. Resolution: #20-06-34: Ohio Parks and Recreation Association Foundation – COVID-19 Funding Assistance  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**
- B. Resolution: #20-06-35: Hazard Mitigation Grant Program FEMA-DR-4360.20-R-OH - Increment 7  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**
- C. Resolution: #20-06-36: Excess Equipment  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**
- D. Resolution: #20-06-37: Terrain Vehicles (UTV)  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**
- E. Resolution: #20-06-38: 2020 Marina Pricing  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**
- F. Resolution: #20-06-39: 2020 Rental Rates  
\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. **Discussion Vote**

**9. DIRECTOR'S REPORT**

- A. Project List & Budget
- B. Director's Report

**10. EXECUTIVE SESSION: MOTION to adjourn into Executive Session at (time) to consider: MOTION**

\_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. Discussion Vote

\_\_\_\_\_ to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

\_\_\_\_\_ to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

\_\_\_\_\_ to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

\_\_\_\_\_ to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

\_\_\_\_\_ to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

\_\_\_\_\_ to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, C. Ringer, P. Quick

**11. ADJOURNMENT MOTION** \_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED. Discussion Vote

**NOTE:**

**NEXT REGULAR SCHEDULED MEETING: July 1, 2020  
at 2:00 PM Location TBD**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

<b>EVENT</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>BOARD MEMBER</b>
Friends of Stark Parks Board Meeting	June 10, 2020	4p	Online Conference Call	Pat Quick
Park Board Meeting	July 1, 2020	2p	TBD	

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS  
SUBJECT: Ohio Parks and Recreation Association Foundation – COVID-19 Funding Assistance  
RESOLUTION: #20-06-34

**WHEREAS**, the Ohio Parks and Recreation Association Foundation (OPRAF), administers financial assistance for public recreation purposes, through the COVID-19 Funding Assistance program; and

**WHEREAS**, the Stark County Park District (SCPD) applied for financial assistance under the COVID-19 Funding Assistance program; and

**WHEREAS**, the amount of funds requested was Nine Hundred Eighty Dollars (\$980.00); and

**WHEREAS**, OPRAF provides funding up to One Hundred Percent (100%) of the total project cost; and

**WHEREAS**, SCPD desires to utilize the funding for distance learning purposes through the use of technology purchases; and

**WHEREAS**, the distance learning opportunities will be utilized during the COVID-19 pandemic and beyond; and

**WHEREAS**, multiple departments will be able to use the equipment to teach recreational programs, educate the public about our native wildlife, and give virtual tours of parks and facilities; and

**WHEREAS**, the OPRAF awarded SCPD the full amount of Nine Hundred Eighty Dollars (\$980.00).

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to accept the funding from the COVID-19 Funding Assistance program in an amount not to exceed Nine Hundred Eighty Dollars (\$980.00) through the Ohio Parks and Recreation Association Foundation.

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign/execute any documents necessary for the grant and to provide information and documentation required to be eligible for the COVID-19 Funding Assistance program.

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to certify and appropriate an amount not to exceed Nine Hundred Eighty Dollars (\$980.00) from the COVID-19 Funding Assistance program through the Ohio Parks and Recreation Association Foundation.

**BE IT FURTHER RESOLVED**, the Stark County Park District Board of Park Commissioners authorizes the transfer funds from the Project Fund Unallocated to the appropriate accounts required to satisfactorily complete the project under the terms and conditions of the Cooperative Agreement from the COVID-19 Funding Assistance program.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Hazard Mitigation Grant Program FEMA-DR-4360.20-R-OH-Increment 7

RESOLUTION: #20-06-35

**WHEREAS**, the Stark County Park District has partnered with the Stark County Commissioners, Muskingum Watershed Conservancy District and the City of North Canton to participate in flood disaster relief projects through Ohio Emergency Management’s Hazard Mitigation grant program; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 1 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Seven Hundred Forty-Two Thousand Eight Hundred and Seventy-Five Dollars (\$742,875.00) with Resolution #14-10-067; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 2 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Seven Hundred Fifty-Eight Thousand One Hundred Twenty-Five Dollars (\$758,125.00) with Resolution #15-04-025; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 3 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Three Hundred Twenty-Two Thousand Five-Hundred Dollars (\$322,500.00) with Resolution #15-05-037; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 4 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Three Hundred Thirty-Two Thousand Eighty-Eight Dollars (\$332,088.00) with Resolution #16-09-046; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 5 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed One Hundred Sixty Thousand Two Hundred and Seventy Dollars (\$160,270.00) with Resolution #17-02-022; and

**WHEREAS**, the Stark County Park District Board of Park Commissioners approved Increment 6 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Nine Hundred Seventy Six Thousand Six Hundred Sixty Five Dollars (\$976,665.00) with Resolution #19-04-034; and

**WHEREAS**, the Stark County Park District submitted a full-application for Increment 7 of the Hazard Mitigation Grant FEMA-DR-4098-OH in an amount not to exceed One Million Nine Hundred Fourteen Thousand Five Hundred Dollars (\$1,914,500.00) as directed by Ohio Emergency Management Agency (OEMA) with Resolution #19-04-034; and

**WHEREAS**, the Stark County Park District has been awarded a grant for Increment 7 of the Hazard Mitigation Grant FEMA-DR-4360.20-R-OH for the acquisition and demolition of up to nine (9) structures in the City of North Canton in an amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00); and

**WHEREAS**, the cost share breakdown of the grant is Seventy Five Percent (75%) Federal in an amount not to exceed One Million Four Hundred Seventeen Thousand Four Hundred Six Dollars (\$1,417,406.00), Twelve and a half percent (12.5%) State in an amount not to exceed Two Hundred Thirty Six Thousand

Two Hundred Thirty Five Dollars (\$236,235.00), and Twelve and a Half percent (12.5%) Local for a total Local share in an amount not to exceed Two Hundred Thirty Six Thousand Two Hundred Thirty Four Dollars (\$236,234.00), conditioned on the City of North Canton, Stark County Commissioners and Muskingum Watershed Conservancy District agreeing to amend their agreements to cover the local match required in its entirety.

**NOW, THEREFORE BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to accept Increment 7 of the Pre-Disaster Mitigation Grant FEMA-DR-4360.20-R-OH in the approved amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00).

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to designate Robert A. Fonte, Park Director, as agent and authorize the Park Director (agent) to sign/execute any paperwork necessary to complete the Hazard Mitigation Grant Program FEMA-DR-4360.20-R-OH.

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize the certification and appropriation of funds in an amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00) for Fund 696 (Hazard Mitigation Grant Program) from the Project Fund Account 696.28.0000.65000 for the completion of the Hazard Mitigation Grant Programs.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS  
 SUBJECT: Excess Equipment  
 RESOLUTION: #20-06-36

**WHEREAS**, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

**WHEREAS**, the 2020 Operations Departmental Project Budget includes the purchase of new equipment; and

**WHEREAS**, the following equipment is to be traded in:

M-1 (Mower) Kubota ZD-331	Serial #41362	Hours: 1670
M-4 Steiner 230	Serial #RC3368	Hours: 2500+

are part of Stark County Park District current inventory; and

**WHEREAS**, the following equipment and vehicles are inoperable and will be scrapped, disposed of or sold:

PV-1 Paver Leeboy L8000T	Serial #1142CK	
PV-2 Paver Leeboy L800T	Serial #1498CJ	
1999 International 4900 Dump Truck	License GV6284	Mileage: 193,000
2002 International Dump Truck	License 806MYZ	Mileage: 147,000
Seaweed Cutter		

are part of Stark County Park District current inventory; and

**WHEREAS**, the following equipment is to be listed at auction:

JD-12 (TV) Pug	Serial: 159015078
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is part of Stark County Park District current inventory; and

**WHEREAS**, Operations Supervisor, Rob Hoover, has determined that due to high mileage and the cost of recent repairs, this equipment is no longer beneficial to Stark County Park District; and

**WHEREAS**, it is Stark Park Districts desire to keep the cost of new equipment to a minimum.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize Operations Supervisor, Rob Hoover, and Financial Manager, Barb Wells to evaluate the trade-in prices offered by various dealers.

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize Operations Supervisor, Rob Hoover, and Financial Manager, Barb Wells to trade-in, scrap or list for auction and remove the vehicles and equipment from our inventory.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:



STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS  
SUBJECT: Utility Terrain Vehicles (UTV)  
RESOLUTION: #20-06-37

**WHEREAS**, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

**WHEREAS**, the 2020 Operations Departmental Project Budget includes the purchase of a Utility Terrain Vehicle (UTV) to be used to access parks and trails with limited vehicle access; and

**WHEREAS**, the 2020 Operations Departmental Project Budget includes the purchase of one UTV with various attachments in an amount not to exceed Thirteen Thousand Six Hundred Dollars (\$13,600.00); and

**WHEREAS**, Operations Managers, Rick Summers, has negotiated the opportunity to acquire two (2) UTV's with dump beds and not increase the approved Operations Departmental Project Budget.

**BE IT FURTHER RESOLVED**, by the Stark County Park District Board of Park Commissioners to authorize Operations Manager, Rick Summers to purchase two (2) UTV's and not increase the approved project budget.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2020 Marina Pricing

RESOLUTION: #20-06-38

**WHEREAS**, Resolution #19-02-024 adopted the Retail Pricing Sheet to establish the 2019 Marina retail prices; and

**WHEREAS**, the Board typically adopts new Marina retail pricing in the first quarter of the year, but due to the COVID-19 pandemic, the Marinas did not open as normally scheduled; and

**WHEREAS**, the decision to be prepared if and when the decision is made to open the Marinas for the remainder of the 2020 season that decision won't be further delayed waiting for Board approval of the 2020 Marina Retail Pricing; and

**WHEREAS**, the 2020 Marina Retail Pricing is attached as Exhibits A and B.

**NOW, THEREFORE, BE IT RESOLVED**, by the Stark County Park District Board of Park Commissioners to adopt the 2020 Marina Retail Pricing attached as Exhibits A and B.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS  
SUBJECT: 2020 Rental Rates  
RESOLUTION: #20-06-39

**WHEREAS**, Resolution #19-02-025 adopted the 2019 Facility Rental Policy and Rates; and

**WHEREAS**, the Board typically adopts new Facility Rental Policy and Rates in the first quarter of the year, but due to the COVID-19 pandemic, the Facility Rentals did not open as normally scheduled; and

**WHEREAS**, the decision to be prepared if and when the decision is made to restart Facility Rentals for the remainder of 2020 that decision won't be further delayed waiting for Board approval of the 2020 Facility Rental Policy and Rates; and

**WHEREAS**, revisions and increases are now recommended in the policies regarding facility rental rates, as attached as Exhibit C; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stark County Park District Board of Park Commissioners to approve the revised Facility Rental Rates as attached as Exhibit C.

\_\_\_\_\_ MOVED to adopt this resolution, which was SECONDED by \_\_\_\_\_.

**DISCUSSION:**

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

Stark County Park District  
**DIRECTOR'S REPORT**  
*May 1-29, 2020*

5/1/2020	– Conducted Weekly Managers and Supervisors Meeting via Video Conference
5/4/2020	– Attended Weekly State Parks and Metro Parks Call with Ohio Parks and Recreation Association (OPRA)
5/6/2020	– Attended Park Board Meeting via Video Conference
5/7/2020	– Attended Canton Regional Society of Professional Engineers Conference Call
5/8/2020	– Conducted Weekly Managers and Supervisors Meeting via Video Conference
5/11/2020	– Attended Weekly State Parks and Metro Parks Call with Ohio Parks and Recreation Association (OPRA)
	– Attended Pre-Audit Conference Call with the State Auditor
5/12/2020	– Attended Projects Meeting at Exploration Gateway
	– Attended Quail Hollow Volunteer Association Project Meeting at Exploration Gateway
5/13/2020	– Attended Meeting Regarding Canal Feeder On-site
5/15/2020	– Conducted Weekly Managers and Supervisors Meeting via Video Conference
5/18/2020	– Attended Weekly State Parks and Metro Parks Call with Ohio Parks and Recreation Association (OPRA)
	– Attended Visit Canton Board of Directors Meeting via Video Conference
5/19/2020	– Attended Marketing Meeting via Video Conference
	– Attended Call with Ohio Parks and Recreation Association (OPRA)
5/21/2020	– Attended Stark County Township Association Meeting via Video Conference
5/22/2020	– Conducted Weekly Managers and Supervisors Meeting via Video Conference
	– Attended Quail Hollow Volunteer Association Project Meeting via Video Conference
5/25/2020	– Memorial Day Holiday – Offices Closed
5/26/2020	– Attended Weekly State Parks and Metro Parks Call with Ohio Parks and Recreation Association (OPRA)
	– Conducted Ranger Sergeant Interview via FaceTime
	– Attended Stark County Area Transportation Study (SCATS) Meeting via Conference Call
	– Attended Enterprise Work Session to Review Proposed Pricing for Marinas and Rentals for 2020
5/27/2020	– Attended Marketing Plan Work Session with Marketing Department and Park Board Chair and Vice-Chair via Video Conference
5/28/2020	– Attended Call with Ohio Parks and Recreation Association (OPRA)
5/29/2020	– Conducted Weekly Managers and Supervisors Meeting via Video Conference
	– Attended Canal Feeder Diversion Dam Discussion and Wetland Preservation/Restoration with Staff and Summit Metro Parks