

Stark County Park District Park Board – Regular Meeting Minutes
YouTube Live – Virtual Meeting
June 3, 2020
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(AGENDA ITEM: 3)

1. **CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:00 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board
Corianne Kocarek, Executive Assistant/Clerk to the Board
Barb Wells, Financial Manager
Sarah Buell, Projects and Administration Manager
Aimee Engelhart, Marketing Administrator

B. Adoption of Agenda

P. Quick MOVED to adopt the agenda, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

2. **PUBLIC COMMENT** (Public comments were accepted no later than 4 p.m. on Tuesday, June 2, 2020 to parkboard@starkparks.com)
None

3. **STAFF PRESENTATION – Aimee Engelhart, Marketing Administrator**

Aimee presented the following update to the Park Board regarding the Marketing Department:

- Purpose & Roles – the purpose of the marketing team’s plan is to set realistic and tangible goals to keep Stark Parks relevant and thriving in Stark County, and to communicate with and serve our residents in the most efficient and successful ways possible
- The Marketing Team – comprised of Aimee Engelhart, Marketing Administrator – primary roles are budget and planning, design, advertising and branding. Jared Shive, Public Relations Coordinator – primary roles are public outreach, web and social media. Caitlin McCully, Marketing Assistant – primary roles are media, data archival and events
- StarkParks.com – New Visitors: 109,923 and Returning Visitors: 36,077. Top 5 Stark Parks Web Pages – 1. Home Page, 2. Sippo Lake Park, 3. Healthy Adventures, 4. Walborn Reservoir, 5. Park Finder. Top 5 Site Search Terms – 1. Quail Hollow, 2. Molly Stark (Spike in October), 3. Sippo, 4. Yoga/Down to Earth, 5. Dogs
- StarkParks Social Media – Top 3 Social Media Resources: always strive for a 4-5% increase each year. 1. Facebook, followers: 12% increase=Engagement: 29% increase. 2. Instagram, followers: 41% increase=Engagement: 2% increase. 3. Twitter, followers: 6% increase in followers
- Advertising vs. Releases – paid advertising – 3% social media, 10% radio, 30% local tourism, 19% partners, 5% targeted, 33% press (Canton Repository, Alliance Review, specific to programming), 9% TV. Unpaid

• **Reference 40**

advertising – 54 news releases were submitted in 2019. They were picked up 146 times. An estimated \$53,489.41 was generated solely from these releases. \$112,536 total unpaid media value includes features, interviews, editorials, and opinions. Tried a new media this year called Geofencing – where you take an area and designate an imaginary fence around it and as people who match your criteria enter they get a chance to see your advertisement. We chose the Mindfulness Walk and Night Fishing Derby

A. Hayden asked what kind of data we are collecting by utilizing a Geofence?

A. Engelhart answered the premise is to maximize the likelihood of your target seeing your advertisement. You can do it by location and other parameters. For fishing derbies we set a parameter around Fin, Feather and Fir, Dick's Sporting Goods and targeted those who we thought would have an active interest in fishing

- Outreach – 92 booths with over 12,200 interactions, new volunteer marketing ambassador program included 12 volunteers who would go to booths for and with staff
- New Projects – based on input from five-year planning meeting comments, park user requests, surveys provided by Ohio Department of Natural Resources (ODNR) and National Association of County Park and Recreation Officials (NACPRO). Theme "Take Time to Take it In" was rolled out because people said they do not come to the parks because they don't have a lot of time. Used Geofencing that was mentioned earlier. Did a one-time location-based targeted newsletter based on feedback that people wanted to know what was going on at the parks closest to their home. Map packs were handed out (small, tear resistant, more information, collectible)
- 2020 Focus – COVID-19 has made us re-evaluate many aspects of our roles. How do we safely continue to reach people? Safety and Etiquette – trail usage has seen an increase of 215% (as of May 2020) and we're working to keep trail congestion to a minimum. Signage, literature, and opportunities are being evaluated to help. In addition, several lesser-used parks and trails have been identified to try and disperse usage. Non-traditional outreach – traditional meet-and-greets and "What is Stark Parks" presentations are being redesigned to meet the needs of online medias.
- Levy input showed us ways to improve our communication, including topics people want to hear more about and how to get needed feedback for customer service. Preservation and conservation – according to Stark Parks surveys, preservation and conservation are considered to be the number one (combined) function of Stark Parks. Sustainability (long-term) – identifying opportunities to communicate Stark Parks' sustainability plan, including reduction of costs, increase revenues with pay-for services and events, and better explanation of funding. Two-Way Communication (long-term) – finding and identifying opportunities for more direct ways of communication and two-way communication from residents to better serve the entire county. Patrons can always send an email to information@starkparks.com or contact us on Facebook.

DISCUSSION:

A. Hayden commented that the presentation was outstanding and the park staff does a very good job of talking about operations and planning and getting community input and it is nice to see our push for marketing and advertising. The more people that learn about the good things the park district is doing and how we're trying to be stewards of the tax dollar, the better we all are. The marketing staff does a great job

A. Hayden stated:

The Park Board would like to submit a final response to claims and demands made on behalf of Pugh Family Enterprises LLC on December 4, 2019 and March 5, 2020 to be recorded in the minutes.

The board has previously addressed issues including the following:

- A review of all printed materials and removal or update to any that gave the impression that the trail connected to Swallen Avenue.
- Updating signs and barriers where Stark Parks' property abuts the lands of Pugh Family Enterprises LLC.
- Increased maintenance inspections to ensure the fence and signage remain intact.
- Increased Ranger patrol to discourage trespassers (two written warnings have been issued and repeat offenders will be cited).

- Addressed errors in a grant application from 2001.

A full account of those measures may be found in prior board meeting minutes.

The Park District's attorney, William Morris, has reviewed the request for the execution of an Affidavit on Facts Relating to Title by the Park District, and the Park Board responds with the following statement to be read into the Park Board minutes:

The Stark County Park District does not claim title to lands beyond that described in its General Warranty Deed recorded at Instrument Number 200207110054396 of the Stark County Records and Quit-Claim Deed recorded at Instrument Number 20020710030079585 of the Stark County Records.

The Stark County Park District does not now, nor has it ever, claimed title to, or an easement/license/right over, the lands owned by Pugh Family Enterprises LLC described in Fiduciary Deed recorded at Instrument Number 200805150021953, having constructed the Nickle Plate Trail to a point short of the boundary between their respective properties.

The Stark County Park District's trail brochures have consistently described that access to the Nickel Plate Trail is made from the trailhead located off of Pinevale Avenue. Further, the Stark County Official Highway Map has always noted that the Nickel Plate Trail ends at a watercourse short of Swallen Avenue.

While there have been instances where the Nickel Plate Trail has been described as running to Swallen Avenue, the Stark County Park District has corrected any of its Nickel Plate Trail information which references any connection with Swallen Avenue.

The request outlined in the complaint to use taxpayer dollars to reimburse Pugh Family Enterprises LLC for legal fees, surveyor fees and recording fees is denied; however, the Park District will continue to work with the property owner to keep the boundary between the two properties secured and properly signed.

Our hope is that this statement will clear up any confusion, questions and concerns going forward

4. APPROVAL OF MINUTES:

WHEREAS, minutes from the May 6, 2020 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the May 6, 2020 Regular Park Board meeting as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

5. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending April 30, 2020 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending April 30, 2020 as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

P. Quick asked if the Grant Status report is prepared specifically for the Board or if it was a working document that is used?

R. Fonte stated that the staff uses the Project List & Budget report more than this form. This is a summary form for the Board report

- **Reference 42**

P. Quick further explained that in checking some of the project totals are not footing correctly
R. Fonte stated that P. Quick can send any specific questions to Barb and we can get it clarified

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

6. APPROVAL OF PAYROLLS AND BILLS

WHEREAS, copies of payroll and bills for the month of April 2020 were submitted for the Board's review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for April 30, 2020 as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

A. Hayden stated he did not have any further questions, but he did notice there were considerably less of them
MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

7. OLD BUSINESS

A. Informational: Upcoming Events (All events are subject to the Ohio Department of Health "Director's Stay at Home Order")

DISCUSSION:

None

8. NEW BUSINESS

A. RESOLUTION: #20-06-034: Ohio Parks and Recreation Association Foundation – COVID-19 Funding Assistance

WHEREAS, the Ohio Parks and Recreation Association Foundation (OPRAF), administers financial assistance for public recreation purposes, through the COVID-19 Funding Assistance program; and

WHEREAS, the Stark County Park District (SCPD) applied for financial assistance under the COVID-19 Funding Assistance program; and

WHEREAS, the amount of funds requested was Nine Hundred Eighty Dollars (\$980.00); and

WHEREAS, OPRAF provides funding up to One Hundred Percent (100%) of the total project cost; and

WHEREAS, SCPD desires to utilize the funding for distance learning purposes through the use of technology purchases; and

WHEREAS, the distance learning opportunities will be utilized during the COVID-19 pandemic and beyond; and

WHEREAS, multiple departments will be able to use the equipment to teach recreational programs, educate the public about our native wildlife, and give virtual tours of parks and facilities; and

WHEREAS, the OPRAF awarded SCPD the full amount of Nine Hundred Eighty Dollars (\$980.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to accept the funding from the COVID-19 Funding Assistance program in an amount not to exceed Nine Hundred Eighty Dollars (\$980.00) through the Ohio Parks and Recreation Association Foundation.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign/execute any documents necessary for the grant and to provide information and documentation required to be eligible for the COVID-19 Funding Assistance program.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to certify and appropriate an amount not to exceed Nine Hundred Eighty Dollars (\$980.00) from the COVID-19 Funding Assistance program through the Ohio Parks and Recreation Association Foundation.

BE IT FURTHER RESOLVED, the Stark County Park District Board of Park Commissioners authorizes the transfer funds from the Project Fund Unallocated to the appropriate accounts required to satisfactorily complete the project under the terms and conditions of the Cooperative Agreement from the COVID-19 Funding Assistance program.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

S. Buell stated that the Park District had the opportunity to apply for a grant through the Ohio Parks and Recreation Association (OPRA) for any type of program or product that we thought could help us better communicate though the COVID-19 pandemic. The education programmers and our information technology staff got together and brainstormed the use of an iPad and special software to allow for increased flexibility with Zoom programming. The grant was awarded and needs accepted by the Park Board. We can also use this after the pandemic is over

A. Hayden stated the grant amount of \$980.00 was provided in full

R. Fonte and S. Buell stated that was correct

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

B. RESOLUTION: #20-06-035: Hazard Mitigation Grant Program FEMA-DR-4360.20-R-OH-Increment 7

WHEREAS, the Stark County Park District has partnered with the Stark County Commissioners, Muskingum Watershed Conservancy District and the City of North Canton to participate in flood disaster relief projects through Ohio Emergency Management’s Hazard Mitigation grant program; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 1 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Seven Hundred Forty-Two Thousand Eight Hundred and Seventy-Five Dollars (\$742,875.00) with Resolution #14-10-067; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 2 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Seven Hundred Fifty-Eight Thousand One Hundred Twenty-Five Dollars (\$758,125.00) with Resolution #15-04-025; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 3 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Three Hundred Twenty-Two Thousand Five-Hundred Dollars (\$322,500.00) with Resolution #15-05-037; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 4 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Three Hundred Thirty-Two Thousand Eighty-Eight Dollars (\$332,088.00) with Resolution #16-09-046; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 5 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed One Hundred Sixty Thousand Two Hundred and Seventy Dollars (\$160,270.00) with Resolution #17-02-022; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved Increment 6 of the Pre-Disaster Mitigation FEMA-DR-4098-OH in an amount not to exceed Nine Hundred Seventy Six Thousand Six Hundred Sixty Five Dollars (\$976,665.00) with Resolution #19-04-034; and

• **Reference 44**

WHEREAS, the Stark County Park District submitted a full-application for Increment 7 of the Hazard Mitigation Grant FEMA-DR-4098-OH in an amount not to exceed One Million Nine Hundred Fourteen Thousand Five Hundred Dollars (\$1,914,500.00) as directed by Ohio Emergency Management Agency (OEMA) with Resolution #19-04-034; and

WHEREAS, the Stark County Park District has been awarded a grant for Increment 7 of the Hazard Mitigation Grant FEMA-DR-4360.20-R-OH for the acquisition and demolition of up to nine (9) structures in the City of North Canton in an amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00); and

WHEREAS, the cost share breakdown of the grant is Seventy Five Percent (75%) Federal in an amount not to exceed One Million Four Hundred Seventeen Thousand Four Hundred Six Dollars (\$1,417,406.00), Twelve and a half percent (12.5%) State in an amount not to exceed Two Hundred Thirty Six Thousand Two Hundred Thirty Five Dollars (\$236,235.00), and Twelve and a Half percent (12.5%) Local for a total Local share in an amount not to exceed Two Hundred Thirty Six Thousand Two Hundred Thirty Four Dollars (\$236,234.00), conditioned on the City of North Canton, Stark County Commissioners and Muskingum Watershed Conservancy District agreeing to amend their agreements to cover the local match required in its entirety.

NOW, THEREFORE BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept Increment 7 of the Pre-Disaster Mitigation Grant FEMA-DR-4360.20-R-OH in the approved amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to designate Robert A. Fonte, Park Director, as agent and authorize the Park Director (agent) to sign/execute any paperwork necessary to complete the Hazard Mitigation Grant Program FEMA-DR-4360.20-R-OH.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the certification and appropriation of funds in an amount not to exceed One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00) for Fund 696 (Hazard Mitigation Grant Program) from the Project Fund Account 696.28.0000.65000 for the completion of the Hazard Mitigation Grant Programs.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated the entire history of the ongoing project that has resulted in millions of dollars investment in restoring floodplain and moving people out of hazardous situations where their home is in a floodplain and constantly dealing with damage from floods. This is a program between the state and federal government and local agencies including the political subdivision in which the property is located, Muskingum Water Conservancy District (MWCD) and the Stark County Commissioners

A. Hayden commented this is Round 7 for almost \$2 million. He asked how many houses we think this will accommodate and if there was a list of people that would fill that dollar amount

R. Fonte answered these are all voluntary sales so they have to agree to sell

S. Buell stated that because we have had such a good relationships with Federal Emergency Management Agency (FEMA) and Ohio Emergency Management Agency (EMA) they have allowed us to put alternates into these programs which they did not used to let people do. We put 20 houses in the program and identify additional alternatives in case someone says no, we do not lose the money we are able to offer it to the next person on the list. You never know exactly how many houses you can acquire until you go through the appraisal process. We do not begin the appraisal process until you get the grant ask people if they are interested and then you start the project

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

C. RESOLUTION: #20-06-036: Excess Equipment

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Operations Departmental Project Budget includes the purchase of new equipment; and

WHEREAS, the following equipment is to be traded in:

M-1 (Mower) Kubota ZD-331	Serial #41362	Hours: 1670
M-4 Steiner 230	Serial #RC3368	Hours: 2500+

are part of Stark County Park District current inventory; and

WHEREAS, the following equipment and vehicles are inoperable and will be scrapped, disposed of or sold:

PV-1 Paver Leeboy L8000T	Serial #1142CK	
PV-2 Paver Leeboy L800T	Serial #1498CJ	
1999 International 4900 Dump Truck	License GV6284	Mileage: 193,000
2002 International Dump Truck	License 806MYZ	Mileage: 147,000
Seaweed Cutter		

are part of Stark County Park District current inventory; and

WHEREAS, the following equipment is to be listed at auction:

JD-12 (TV) Pug	Serial: 159015078
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is part of Stark County Park District current inventory; and

WHEREAS, Operations Supervisor, Rob Hoover, has determined that due to high mileage and the cost of recent repairs, this equipment is no longer beneficial to Stark County Park District; and

WHEREAS, it is Stark Park Districts desire to keep the cost of new equipment to a minimum.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Operations Supervisor, Rob Hoover, and Financial Manager, Barb Wells to evaluate the trade-in prices offered by various dealers.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Operations Supervisor, Rob Hoover, and Financial Manager, Barb Wells to trade-in, scrap or list for auction and remove the vehicles and equipment from our inventory.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that we are constantly trying to keep up with replacing equipment before it becomes more of a liability then it is of value. Typically we are able to reduce our purchasing costs for the next piece of equipment. There are a variety of mowers; the old pavers (bought in 1997 for the first trail construction on the Towpath)

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

D. RESOLUTION: #20-06-037: Utility Terrain Vehicles (UTV)

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Operations Departmental Project Budget includes the purchase of a Utility Terrain Vehicle (UTV) to be used to access parks and trails with limited vehicle access; and

WHEREAS, the 2020 Operations Departmental Project Budget includes the purchase of one UTV with various attachments in an amount not to exceed Thirteen Thousand Six Hundred Dollars (\$13,600.00); and

- **Reference 46**

WHEREAS, Operations Managers, Rick Summers, has negotiated the opportunity to acquire two (2) UTV's with dump beds and not increase the approved Operations Departmental Project Budget.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Operations Manager, Rick Summers to purchase two (2) UTV's and not increase the approved project budget.

B. Bryan MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

R. Fonte stated that this was in the 2020 Project List & Budget and we are not requesting the budget be changed except it was specifically for one UTV and because of the opportunity we encountered by offering the trades we were able to get two vehicles for the price of one, so the only thing the Board is approving is the purchase of two vehicles instead of one and no increase to the budget

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

E. RESOLUTION: #20-06-038: 2020 Marina Pricing

WHEREAS, Resolution #19-02-024 adopted the Retail Pricing Sheet to establish the 2019 Marina retail prices; and

WHEREAS, the Board typically adopts new Marina retail pricing in the first quarter of the year, but due to the COVID-19 pandemic, the Marinas did not open as normally scheduled; and

WHEREAS, the decision to be prepared if and when the decision is made to open the Marinas for the remainder of the 2020 season that decision won't be further delayed waiting for Board approval of the 2020 Marina Retail Pricing; and

WHEREAS, the 2020 Marina Retail Pricing is attached as Exhibits A and B.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to adopt the 2020 Marina Retail Pricing attached as Exhibits A and B.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that normally this is brought to the Board in February. This is not to be construed as an announcement that the Marinas are opening, but in preparation for that opportunity, we felt that we wanted to get the prices in place so if we are able to satisfy all of the regulations and opportunities of opening the Marinas we can do so and not have to delay opening until after the July Park Board meeting. We are working towards opening before the July 4th Holiday. Staff is working on the most practical plan to open, but with less variety in product offerings. Even though there is an extensive list of product offerings the Board is approving, each of these items may or may not be available for sale when we get to the point of opening

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

F. RESOLUTION: #20-06-039: 2020 Rental Rates

WHEREAS, Resolution #19-02-025 adopted the 2019 Facility Rental Policy and Rates; and

WHEREAS, the Board typically adopts new Facility Rental Policy and Rates in the first quarter of the year, but due to the COVID-19 pandemic, the Facility Rentals did not open as normally scheduled; and

WHEREAS, the decision to be prepared if and when the decision is made to restart Facility Rentals for the remainder of 2020 that decision won't be further delayed waiting for Board approval of the 2020 Facility Rental Policy and Rates; and

• **Reference 47**

WHEREAS, revisions and increases are now recommended in the policies regarding facility rental rates, as attached as Exhibit C; and

NOW, THEREFORE, BE IT RESOLVED by the Stark County Park District Board of Park Commissioners to approve the revised Facility Rental Rates as attached as Exhibit C.

D. Freeland MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that the Park District is not prepared to open for rentals at this time and we probably will not be until the state changes the limits of gatherings of no more than 10, but we wanted to be prepared if and when that happens this year especially with the new facilities at Fry that were not even priced yet until this resolution. This is not an announcement that we are going to begin rentals only in anticipation of when that is available we are ready to go

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

9. DIRECTOR'S REPORT

A. Director's Report

R. Fonte stated that we did announce publicly that the restrooms are open for the Memorial Day weekend. The transition is going well except the facilities at Deer Creek Reservoir were overused and we have requested the vendor empty them twice per week instead of once. The park usage at Deer Creek has been up after the parking lot was paved and the boat launch was constructed. Our overall usage is up over 200%. Keeping in mind we have talked for years that Deer Creek would be a great place for a new Marina. We are working on a plan for opening the Marina's and if we can address all of the Health Commissioner's requirements and the Governor's edicts that they will be open before the July 4th Holiday. We'll be working on having advanced reservations for boat rentals because the challenge is scheduling and having enough staff to clean them between uses and other logistics. We want to be sure we protect staff and the public during this process. We had staff visit state and Muskingum Watershed Conservancy District (MWCD) marinas over the weekend that did open and it satisfied many of the concerns of how to operate. We expect to have an announcement as soon as there is a written procedure internally approved
Building rentals and playgrounds are still closed, but we are constantly updating our information and will address those as soon as we are able in the future. R. Fonte serves on the committee under the Ohio Department of Natural Resources (ODNR) that reviews the policies and procedures for opening. The meetings are now bi-weekly. Re-openings are slowing, but the ones that are left are more complicated. The main focus is to make sure that staff and the public are safe during these transitions

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 2:48 p.m. Next scheduled meeting: Wednesday, July 1, 2020 at 2:00 p.m. at a location to be determined.

B. Bryan MOVED to adjourn the meeting, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Billy Bryan, Ralph Dublikar, Pat Quick

APPROVAL DATE: July 1, 2020

ATTEST:

Andy Hayden, Chairperson
Stark County Park Commission

• **Reference 48**

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/ Clerk to the Board
Stark County Park District

- **Reference 49**