

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway Rooms A & B (Lower Level)
Wednesday, July 1, 2020
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(AGENDA ITEM: 3)

CALL TO ORDER – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:01 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board
Corianne Kocarek, Executive Assistant/Clerk to the Board
Barb Wells, Financial Manager
Sarah Buell, Projects and Administration Manager
Rick Summers, Operations Manager
Steve Smith, Enterprises Supervisor

GUESTS PRESENT:

None

B. Adoption of Agenda

B. Bryan MOVED to adopt the agenda, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

1. PUBLIC COMMENT

None

2. STAFF PRESENTATION – Steve Smith, Enterprises Supervisor

Steve Smith, Enterprises Supervisor shared information with the Park Board regarding the Enterprises Department

- Enterprise Mission: To provide Stark County residents and all park patrons with enjoyable, affordable, and safe activities for the whole family
- Essential Goals: Offer quality products of education value, make every experience fun and memorable, employ trained, friendly, and knowledgeable staff to provide excellent guest service
- Our Services: Concessions, Marinas, Facilities Rentals, and the Lily Pad Gift Shop
 - Concessions: Consists of on-site events and off-site concessions trailer, covered fishing derbies, but have grown to include events such as Movie Night, Ranger for a Day, and VeteRUN, as well as occasional pop-up events – Sales up 17% from 2018 for a profit of \$1,481
 - Marinas: Sippo and Walborn – totals are combination of watercraft rentals, food, and bait sales
 - Walborn - \$70,400, Sippo - \$62,695. Overall Sales up 15% - \$15,000 grand total - \$133,095
 - #1 in overall rentals – kayaks, 62% (including tandems) at Walborn, 25% at Sippo, \$4,800 total in kayak rentals. Stand Up Paddleboards – still on the rise! \$2,000 increase from 2018, total of \$12,550 in sales. Pedal Boats are the #1 rental at Sippo at 28% with sales of

• **Reference 50**

- \$7,370. Bait – up 12% at \$13,440 – night crawlers the #1 seller
 - New in 2019 – Dippin Dots! Tested at Sippo Marina, \$3,420 in sales, \$1,305 in profits, nearly 1,000 sold! Now available in the Lily Pad
- Facilities Rentals – Boat Shelter and Clubhouse at Sippo Lake Park, Outdoor Shelters [Walborn, Sippo North/Exploration Gateway, and Petros], facilities at Quail Hollow, Meeting rooms and wedding/reception space inside the Exploration Gateway, Fry will be available in the near future
 - Revenues from the Clubhouse, all shelters, and Quail Hollow up 18% from 2018 to \$41,727. Revenues from the Exploration Gateway Meeting/Wedding Space – flat from 2018 at \$45,400. This made for a grand total of \$87,120 in facility rentals – up 8% from 2018
- Lily Pad Gift Shop – located inside the Exploration Gateway (Sippo North) and offers: Gifts, books, toys, snacks and drinks, Stark Parks gear, eco-friendly toys, mugs and baseball hats
 - Hit records sales of over \$42,000 for the first time! Sales were up 3% over 2018 for a total of \$42,750
- Moving Forward: cross merchandising such as selling t-shirts at the marinas, lockers were added for patrons to store items while boating, both Marina’s will sell Dippin Dots, the canoe/kayak storage upgrade at Sippo is in the design stage, new kayaks at Sippo and new tandems at both Marinas, pontoon open rides concept is being explored
- Further Down the Road: Fry Nature Center rentals, add ADA accessible dock launch systems for canoes and kayaks at both Marinas, possible Marina at Deer Creek Reservoir, Tam O’Shanter shelters and clubhouse rentals
- COVID Planning at the Marinas – safety is our #1 priority. The Marina doors will remain locked, allowing only two employees to enter and remain a safe distance apart. Employees will wear a mask and maintain physical distancing with other staff and guests. Each Marina has a signage and safety plan posted allowing for proper distance and sanitizing. Sippo will serve from windows in the back with a one-way line. Walborn will split lines for separate window services. We have created well-marked lines six feet apart to allow our guests proper distancing. There are numbered waiting stations along the dock. Signage will remind people to stay home if not feeling well and will provide a list of COVID symptoms (per the Centers for Disease Control), and reminders for proper physical distancing. Courtesy signage will be placed to keep people separated and explain potential delays in service
 - Equipment rentals could be added at a later date
- COVID Planning at the Lily Pad – in addition to standard physical distancing requirements and limited customers at a time, a Plexiglas partition has been installed. Items have been sanitized and placed in bags. Additional items (clothing) are placed behind the counter with an example of each for display

3. APPROVAL OF MINUTES:

WHEREAS, minutes from the June 3, 2020 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the June 3, 2020 Regular Park Board meeting as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

4. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending May 31, 2020 have been submitted to the Board for review.

• **Reference 51**

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending May 31, 2020 as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

5. APPROVAL OF PAYROLLS AND BILLS

WHEREAS, copies of payroll and bills for the month of May 2020 were submitted for the Board's review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for May 31, 2020 as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

6. OLD BUSINESS

A. Informational: Upcoming Events

DISCUSSION:

None

B. Informational: Invasive/Noxious Species Policy

Please see attached (Exhibit A) for the Stark Parks Invasive/Noxious Species Policy. A formal resolution to adopt the Stark Parks Invasive/Noxious Species Policy will follow at the August 4, 2020 meeting.

Exhibit A

Invasive/Noxious Species Policy

Invasive species are becoming more common in our local ecosystems. These non-native or exotic plants invade natural areas, degrading critical habitat that provide food sources and nesting areas for wildlife such as birds, mammals, and insects. There are over 700 non-native plant species found in the wild in Ohio but less than 100 of these plants invade causing the severe effects on our native ecosystems. Another type of plant species encountered are noxious weeds. These noxious species can be native or non-native and have crippling effects on our agricultural communities due to their aggressive nature and resistance to certain herbicides.

In 2016, Stark County Park District (SCPD) created a Natural Resources Department which is dedicated to the conservation and management of native wildlife and their habitat through research, education and quality animal care. The natural resources staff are trained employees qualified to identify target plant species (i.e. invasive or noxious species), use herbicides and application equipment safely, keep accurate records for daily treatments, and map the location of invasive species. With the use of The Weed Information Management System data base (WIMS) and the Habitat/Invasive Management Prioritization Workbook, programs developed to assist with creating priority areas and maintaining a database for reporting, Stark Park's creates Invasive Plant Management Plans (IPMP) for the areas that are infested with invasive or noxious species. The Invasive Plant Management Plan outlines the site description, conservation targets, and management goals. This includes an inventory of the invasive and/or noxious species on site,

- **Reference 52**

as well as the management philosophy, priority species, and an implementation schedule. Stark Parks uses a variety of strategies when managing invasive or noxious species. The techniques include manual (i.e. hand removal) or mechanical removal (i.e. mowing), and application of herbicide. Due to herbicides potentially having a negative effect on our ecosystems, all other means of removal are assessed before this approach is considered. Many factors go into choosing herbicide usage over other methods of removal such as staffing, funding, and location. SCPD employees involved with the application of herbicide are licensed commercial herbicide applicators with the Ohio Department of Agriculture (ODA) and are equipped with the knowledge and skill to use Best Management Practices (BMP) required by the state (<https://agri.ohio.gov/wps/portal/gov/oda/divisions/plant-health/pesticides/commercial-study-guides>). Best Management practices include but are not limited to training staff on identification, scheduling for the best result and appropriate timing, scouting for invasive/noxious species, and cleaning equipment before transport. Cleaning is especially important because dirty vehicles, equipment, and clothing can transport invasive/noxious species parts and seeds, creating new infestations.

Stark Parks will follow Ohio Noxious Weed Laws set by The Ohio State University Farm Office, when managing noxious weeds on public lands which boarder agricultural lands. The Ohio Noxious Weed Law states the following language. "When notified that noxious weeds are growing on land owned or managed by the Ohio Department of Natural Resources or on park land owned or managed by the state or a political subdivision, Ohio law requires the township trustees to notify the county Extension Educator. The Extension Educator must form a committee with a person designated by the state or political subdivision, the landowner, and a designated supervisor of the soil and water conservation district. Within five days of the date the township provided the notice of noxious weeds, the committee must meet and 'consider ways to deal with the problem.' The committee must report its findings and recommendations to the township trustees. We presume that the township trustees are to share the noxious weed report and recommendations with the ODNR or political subdivision but strangely, Ohio law does not require the board of trustees to do so. O.R.C. § 5579.05(B)."

Stark Parks will also reference The Ohio Department of Agriculture list of plants formally designated as noxious weeds in the Ohio Administrative Code at <http://codes.ohio.gov/oac/901:5-37-01>. And OSU identification guide of Ohio noxious weed at <https://ohiostate.pressbooks.pub/ohionoxiousweeds/>.

DISCUSSION:

B. Bryan asked what had changed

R. Fonte stated that the Park District had agreed to formalize the policy after the discussion of the Memorandum of Understanding (MOU) with the Farm Bureau. The MOU was rejected by the Farm Bureau, but the Park District still wanted to have the policy in place.

C. Informational: Wildlife Conservation Center Volunteer Handbook

Please see attached (Exhibit B) for the proposed changes to the Wildlife Conservation Center Volunteer Handbook. A formal resolution to adopt the updates to the Wildlife Conservation Center Volunteer Handbook will follow at the August 4, 2020 meeting.

DISCUSSION:

D. Freeland asked if this was a revision of the current handbook or a new handbook

C. Kocarek answered it is a revision to the handbook, but had several updates that made it hard to track all of the changes

D. Informational: Ohio Law Enforcement Collaborative Certification Policy Updates

Please see attached Exhibits (listed below) for the Ohio Law Enforcement Collaborative Certification Policy Updates and Stark County Park District Ranger Department Policies. A formal resolution to adopt the Updated Ohio Law Enforcement Collaborative Certification Policies will follow at the August 4, 2020 meeting.

1. Stark County Park District - Chapter 03 Section 01 Use of Force (Exhibit C)

2. Ohio Collaborative - Chapter 03 Section 01 Use of Force (Exhibit D)
3. Stark County Park District – Chapter 08 Section 37 Bias Free Policing (Exhibit E)
4. Ohio Collaborative - Chapter 08 Section 37 Bias Free Policing Standard (Exhibit F)
5. Stark County Park District – Chapter 09 Section 02 Complaint Processing Form (Exhibit G)
6. Stark County Park District – Chapter 09 Section 02 Complaint Processing (Exhibit H)
7. Ohio Collaborative – Chapter 09 Section 02 Complaint Processing (Exhibit I)
8. Stark County Park District – Chapter 09 Section 12 Hiring (Exhibit J)
9. Ohio Collaborative – Chapter 09 Section 12 Hiring (Exhibit K)
10. Stark County Park District – Chapter 09 Section 13 Community Engagement (Exhibit L)
11. Ohio Collaborative – Chapter 09 Section 13 Community Engagement (Exhibit M)
12. Stark County Park District – Chapter 10 Section 05 Vehicular Pursuits (Exhibit N)
13. Ohio Collaborative – Chapter 10 Section 05 Vehicular Pursuits (Exhibit O)
14. Stark County Park District – Chapter 10 Section 36 Body Worn Cameras (Exhibit P)
15. Ohio Collaborative – Chapter 10 Section 36 Body Worn Cameras (Exhibit Q)

DISCUSSION:

R. Fonte stated that as a result of the recent tensions in law enforcement he had asked Chief Laps to review the Park District’s Use of Force Policy. The Park Board has adopted these policies a few years ago. The Public Safety Department has been proactive in policy updates and this is another way for them to remain up to date.

E. Informational: Revised Proposed 2020 and January 2021 Board Meeting Schedule

Based on staff recommendation, please see below a revised listing of proposed meeting dates for consideration that would include moving the majority of the meetings to Tuesdays and to include a quarterly evening Park Board of Commissioners Meeting.

- Tuesday, August 4, 2020 at 5:30 PM
- Tuesday, September 1, 2020 at 2:00 PM
- Tuesday, October 6, 2020 at 5:30 PM
- Wednesday, November 4, 2020 at 2:00 PM (date and time unchanged due to November 3, 2020 being election day and no meeting space available at the Exploration Gateway)
- Tuesday, December 1, 2020 at 2:00 PM
- Tuesday, January 5, 2021 at 5:30 PM

A formal resolution to adopt any changes in the 2020 and 2021 Park Board of Commissioners Meeting dates will follow with resolution #20-07-043.

DISCUSSION:

A. Hayden stated this schedule would allow the Park Board to have evening meetings quarterly

R. Fonte stated that the Park Board has had differing success with evening meetings, but the hope is that the change would increase Park Board accessibility to the public

A. Hayden asked the Board if there were any objections to having four evening meetings
Board had no objections

7. NEW BUSINESS

A. RESOLUTION: #20-07-040: Quail Hollow Manor House Parlor Room and Volunteer Room Floor Refurbishing and Repairs

WHEREAS, the Quail Hollow Volunteer Association (QHVA) has funding available for floor refurbishing and repairs in the volunteer room and parlor room at the Manor House; and

- **Reference 54**

WHEREAS, Leslie Floor Sanding Inc. has been identified as the vendor for the project as they have refinished several floors in the Manor House; and

WHEREAS, the total project cost is Five Thousand Six Hundred Twenty Five Dollars (\$5,625.00) for floor refurbishing and possible repairs; and

WHEREAS, Stark County Park District requested and has been approved for Five Thousand Six Hundred Twenty Five Dollars (\$5,625.00) from the QHVA to fund the project; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to accept the funds and execute any documents necessary to complete the refurbishing and repair work to the parlor room and volunteer room at the Quail Hollow Manor House.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize transfer/s of an amount not to exceed Five Thousand Six Hundred Twenty Five Dollars (\$5,625.00) from the Project Fund Unallocated (072.28.0000.65000) to the appropriate accounts for the Quail Hollow Manor House Parlor Room and Volunteer Room Floor Refurbishing and Repairs project.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated that the Park District has been working with the Quail Hollow Volunteer Association for the project and R. Summers will oversee the projects

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

B. RESOLUTION: #20-07-041: Staffing Updates

WHEREAS, the Stark County Park District Board of Park Commissioners approved the 2020 Budget that included staffing with Resolution #19-12-101; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved the 2020 Staffing Updates with Resolution #20-05-033; and

WHEREAS, based on changes in the Governor's directives and the stay at home order being lifted and replaced with an Urgent Health Advisory; and

WHEREAS, the State of Ohio is slowly reopening businesses and recreational activities and it includes our marina's; and

WHEREAS, in order to meet the needs of opening the marina's on the weekends and serving the public a number of seasonal staff have been and will be hired; and

WHEREAS, additional seasonal employees may be considered as needs are identified and determined by the Park Director, Robert A. Fonte; and

WHEREAS, the Chief of Public Safety, Justin Laps, has determined that in order to meet the future security needs of the Park District it is recommended to hire a part-time Ranger Cadet; and

WHEREAS, based on park needs and our current operations, one full time Crew Worker I position will be added to the Operations Department facilities team; and

WHEREAS, these recommended changes are within the 2020 Budget that was adopted with Resolution #19-12-101 and updated with Resolution #20-05-033.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to continue to hire a number of seasonal staff as needs are identified and determined by the Park Director, Robert A. Fonte; and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to add the position of part-time Ranger Cadet to the Public Safety Department; and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to add the position of full time Crew Worker I to the Operations Department facilities team.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

Staff recommended this resolution be tabled until after Executive Session.

D. Freeland MOVED to table this resolution for discussion in executive session, which was SECONDED by B. Bryan on a vote as follows:

MOTION TO TABLE CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

C. RESOLUTION: #20-07-042: 2020 Department Project Revision-Ranger Outreach Programs Project

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Public Safety Departmental Project Budget included Ranger Outreach Programs as a contingent project in the amount of Four Thousand Dollars (\$4,000.00); and

WHEREAS, changes to the outreach programs will be made to comply with the social distancing requirements; and

WHEREAS, Chief of Public Safety, Justin Laps, has recommended moving the project from contingency to a category one (1) project.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Ranger Outreach Program from contingency to a category one (1) project.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize transfer/s of an amount not to exceed Four Thousand Dollars (\$4,000.00) from the Project Fund Unallocated (072.28.0000.65000) to the appropriate accounts for the Ranger Outreach Programs project.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

R. Fonte stated this project is being pulled back from a contingency back to the department project budget

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

D. RESOLUTION: #20-07-043: Adoption of Revised Proposed 2020 and January 2021 Board Meeting Schedule

WHEREAS, the following is a list of approved meeting dates and times for the remainder of 2020 and January 2021:

- Wednesday, August 5, 2020 at 2:00 PM
- Wednesday, September 2, 2020 at 2:00 PM
- Wednesday, October 7, 2020 at 2:00 PM
- Wednesday, November 4, 2020 at 2:00 PM
- Wednesday, December 2, 2020 at 2:00 PM
- Wednesday, January 6, 2021 at 2:00 PM

WHEREAS, the following is a list of proposed revised meeting dates for 2020 and January 2021 to be held at the Exploration Gateway at Sippo Lake Park:

- **Reference 56**
- Tuesday, August 4, 2020 at 5:30 PM

- Tuesday, September 1, 2020 at 2:00 PM
- Tuesday, October 6, 2020 at 5:30 PM
- Wednesday, November 4, 2020 at 2:00 PM (date and time unchanged)
- Tuesday, December 1, 2020 at 2:00 PM
- Tuesday, January 5, 2021 at 5:30 PM

NOW, THEREFORE, BE IT RESOLVED by the Stark County Park District Board of Park Commissioners to adopt the revised 2020 and January 2021 Board Meeting Schedule as listed above.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

B. Bryan requested the confirmed dates in an email

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

E. RESOLUTION: #20-07-044: 2020 Department Project Revision-Operations Twenty Ton Trailer Project

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Operations Departmental Project Budget includes the purchase of a Twenty Ton Trailer as a project in the amount of Nineteen Thousand Dollars (\$19,000.00); and

WHEREAS, the Twenty Ton Trailer project was intended to transport equipment including the new paver to various job sites throughout the county; and

WHEREAS, the price of the Twenty Ton Trailer did not include extended ramps, which it has been determined are needed to accommodate the new paver, increasing the project cost by approximately Two Thousand Dollars (\$2,000.00) for a total project cost not to exceed Twenty One Thousand Dollars (\$21,000.00); and

WHEREAS, Operations Manager, Rick Summers is recommending reallocating an amount not to exceed Two Thousand Dollars (\$2,000.00) from the Zero Turn Mower Project keeping the operations departmental projects within budget.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to reallocate an amount not to exceed Two Thousand Dollars (\$2,000.00) from the Zero Turn Mower project to the Twenty Ton Trailer project.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated after we received the paver it became apparent an extension for the ramps was needed

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

F. RESOLUTION: #20-07-045: 2020 Project List & Budget Revision-Sippo Valley Trail Bridges

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Project List & Budget includes the bridge repairs on the Sippo Valley Trail for bridge number four (#4) in the amount of Two Hundred Thirty Thousand Dollars (\$230,000.00) and bridge number eleven (#11) in the amount of Fifty Thousand Dollars (\$50,000.00); and

- ***Reference 57***

WHEREAS, a recent update of the work plan, budget and inspection service from Hammontree Engineers deemed Sippo Valley Trail bridge number four (#4) to be first priority and that the total project budget for this bridge needed to be increased by Fifty Thousand Dollars (\$50,000.00); and

WHEREAS, Operations Manager, Rick Summers recommends reallocating Fifty Thousand Dollars (\$50,000.00) from the Sippo Valley Trail bridge number eleven (#11) keeping the 2020 Project List & Budget the same.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to reallocate an amount not to exceed Fifty Thousand Dollars (\$50,000.00) from the Sippo Valley Trail bridge number eleven (#11) project to the Sippo Valley Trail bridge number (#4) project.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated the inspection was done after the project budget was submitted. The inspection determined bridge #4 was first priority and that the budget for repairs would need to be increased.

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

G. RESOLUTION: #20-07-046: 2020 Project List & Budget Revision-Park & Trail Maintenance-Chip & Seal and/or Asphalt

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Project List & Budget includes Park & Trail Maintenance chip and seal and/or asphalt of high maintenance areas in the amount of One Hundred Seventy Three Thousand Dollars (\$173,000.00); and

WHEREAS, the Stark County Park Director, Robert A. Fonte at the recommendation of the Operations Manager, Rick Summers recommends adding three additional sections of trail as alternate trails for chip and seal and/or asphalt if the bids come in under the allocated budget; and

WHEREAS, the trail sections and estimated footage for chip and seal and/or asphalt maps are attached as Exhibit R:

- Hoover Trail – 225 feet – Sanctuary Clubhouse
- Middle Branch Trail – 1570 feet – Plain Center to Gardendale
- Middle Branch Trail – 785 feet – Plain Center

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to add the Hoover Trail – 225 feet – Sanctuary Clubhouse, Middle Branch Trail – 1570 feet – Plain Center to Gardendale and Middle Branch Trail – 785 feet – Plain Center to the listing as alternatives for chip and seal and/or asphalt areas for Park & Trail Maintenance and pick the best combination of areas based on bids.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated this will give flexibility for alternates. The project is being bid as Chip & Seal and Asphalt

A. Hayden asked if the three alternatives will only be done if they fit within the existing budget

R. Fonte answered that was correct

B. Bryan stated that improving the trail surface is good for getting people outside and enjoying the trails especially after the levy passing

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

- **Reference 58**

9. DIRECTOR'S REPORT

A. Director's Report

R. Fonte stated the following:

- Thanked S. Buell for her hard work with the partnership agreement and design contracts for the tunnel in Jackson Township
- We are scheduled to begin shelter rentals park-wide on July 11, 2020. Hoping to have Fry rentals by October 15, 2020
- Would like to fulfill the Facilities Supervisor position by October 1, 2020

8. EXECUTIVE SESSION

BE IT RESOLVED, to adjourn into Executive Session at 2:47 p.m. to consider the employment and demotion of a public employee and consider the purchase of property for public purposes.

B. Bryan moved to adopt this motion, which was SECONDED by R. Dublikar

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

10. RECONVENE FROM EXECUTIVE SESSION

BE IT RESOLVED to reconvene to Regular Session at 3:07 p.m.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

RESOLUTION: #20-07-041: Staffing Updates

WHEREAS, this resolution was tabled in regular session; and

WHEREAS, it is necessary to make a motion to un-table this resolution.

NOW THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to make a motion to untable this Resolution.

B. Bryan moved to untable the resolution, which was seconded by P. Quick

Motion to untable the resolution carried on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

DISCUSSION:

No further discussion

MOTION TO APPROVE RESOLUTION #20-07-041 CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 3:08 p.m. Next scheduled meeting: Tuesday, August 4, 2020 at 5:30 p.m. at the Exploration Gateway at Sippo Lake Park.

P. Quick MOVED to adjourn the meeting, which was SECONDED by B. Bryan

MOTION CARRIED on a vote as follows:

Voting Aye: Andy Hayden, Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

APPROVAL DATE: August 4, 2020

ATTEST:

Andy Hayden, Chairperson
Stark County Park Commission

• **Reference 59**

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/ Clerk to the Board
Stark County Park District

- **Reference 60**