

STARK COUNTY PARK DISTRICT
PARK COMMISSION MEETING AGENDA

Tuesday, September 1, 2020 @ 2:00 P.M.

Exploration Gateway at Sippo Lake Park – Rooms A&B

1. CALL TO ORDER

- A. Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, R. Dublikar, P. Quick
- B. Adoption of Agenda

2. PUBLIC COMMENT

3. STAFF PRESENTATION – Dani McGuinness, Human Resources Manager

4. APPROVAL OF MINUTES: August 4, 2020

5. FINANCIAL REPORTS: July 2020

- A. Summary Financial Report
- B. Budget
- C. Grant Status

6. PAYROLLS & BILLS: July 2020

7. OLD BUSINESS

- A. Informational: Upcoming Events
- B. Informational: 2021 Proposed Budget (Exhibit A)

8. NEW BUSINESS

- A. Resolution: #20-09-057: Extend Union Contract (Exhibit B)
_____ MOVED _____ SECONDED. Discussion Vote
- B. Resolution: #20-09-058: 2020 Department Project Revision-Salary Survey Project
_____ MOVED _____ SECONDED. Discussion Vote
- C. Resolution: #20-09-059: Additional Blacktop Project-Towpath Trail in Massillon
_____ MOVED _____ SECONDED. Discussion Vote
- D. Resolution: #20-09-060: Nimisila Creek Nature Preserve Phase II (Donzelli)-Diversion Dam Repair Design and/or Repair
_____ MOVED _____ SECONDED. Discussion Vote
- E. Resolution: #20-09-061: Amendment to Resolution #19-10-078: Termination of Lease: Mercy Gate House
_____ MOVED _____ SECONDED. Discussion Vote

9. DIRECTOR'S REPORT

- A. 2020 Project List & Budget
- B. Director's Report

10. EXECUTIVE SESSION: (if necessary)

 X to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, and/or **compensation of a public employee** or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, R. Dublikar, P. Quick

11. ADJOURNMENT

NOTE:

**NEXT REGULAR SCHEDULED MEETING: October 6, 2020
at 5:30 PM at the Exploration Gateway at Sippo Lake Park**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

EVENT	DATE	TIME	LOCATION	BOARD MEMBER
Friends of Stark Parks Meeting	September 9, 2020	4p	ZOOM	Bill Bryan
Rockin' and Rollin' on the River Friends of Stark Parks Fundraiser	September 10, 2020	7-9p	ZOOM	
Ranger for a Day	September 19, 2020	10a-2p	Tam O'Shanter – Shelter	
Ranger for a Day	September 19, 2020	10a-2p	Quail Hollow – Shady Land Parking Lot	
Friends of Stark Parks Meeting	October 14, 2020	4p	ZOOM	Ralph Dublikar

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: 2021 Proposed Budget

Please see attached (Exhibit A) for the 2021 Proposed Budget that was submitted to the Stark County Budget Commission on August 18, 2020.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Extend Union Contract
RESOLUTION: #20-09-057

WHEREAS, the Stark County Park District Board of Park Commissioners previously approved with Resolution #19-12-103 an extension of the Union Contract between the Stark County Park District and AFSCME Ohio Council 8 Local 2183; and

WHEREAS, the extension of the agreement was effective January 1, 2020 through March 31, 2020, and continued to automatically extend every two (2) weeks unless either party chose not to do so; and

WHEREAS, the Union Negotiating Team has agreed that the current contract be extended through December 31, 2020 on the condition that the contract is amended in accordance with Exhibit B and further conditioned that the Stark County Park District Board of Park Commissioners agrees to enter into a contract with an independent consultant to review the "Hay System for Merit Pay" which has not been reviewed by an independent consultant since 2001; and

WHEREAS, the Union Negotiating Team has agreed to meet with the Park Negotiating Team with the intention of negotiating a new three year contract for January 1, 2021 through December 31, 2023; and

WHEREAS, the parties agree to the wages retroactive to January 1, 2021 upon the completion of the new three year contract for January 1, 2021 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to:

- approve extending the current contract as amended in accordance with Exhibit B as attached
- enter into a consulting contract to review the "Hay System for Merit Pay."

BE IT FURTHER RESOLVED, to authorize the Park Director, Robert A. Fonte to review and sign the Union Contract Extension Agreement as revised and attached as Exhibit B.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: 2020 Department Project Revision-Salary Survey Project
RESOLUTION: #20-09-058

WHEREAS, the 2020 Project List & Budget was approved by the Stark County Park District Board of Commissioners by resolution #20-05-031 on May 6, 2020; and

WHEREAS, the 2020 Administration & HR Departmental Project Budget includes the Hay Evaluation (Korn Ferry) Project as a category two (2) project in the amount of Fifty Thousand Dollars (\$50,000.00); and

WHEREAS, in 2001, Stark County Park District (SCPD) contracted with Korn Ferry formerly known as Hay Group to review and evaluate all jobs and pay ranges within the park; and

WHEREAS, in order to stay competitive in the labor market it is necessary to review and evaluate all jobs and pay ranges within SCPD;

WHEREAS, Park Director, Robert A. Fonte, has recommended in accordance with the negotiations with the Union Negotiating Team to move the Hay Evaluation (Korn Ferry) Project from a category two (2) project to a category one (1) project; and

WHEREAS, the salary survey has been re-quoted from Korn Ferry to keep continuity of the pay system currently in place at the Park District and can be performed in an amount not to exceed Fifty Five Thousand Dollars (\$55,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed Fifty Five Thousand Dollars (\$55,000.00) for the Salary Survey from the Project Fund-Unallocated (072.28.0000.65000) to Purchased Services-Occupational (072.28.1000.64100).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Director to enter into any contracts necessary to complete the Salary Survey Project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Additional Blacktop Project-Towpath Trail in Massillon
RESOLUTION: #20-09-059

WHEREAS, the City of Massillon Sewer Plant conducted a project that further compromised the Towpath Trail in Massillon near the Massillon Sewer Plant; and

WHEREAS, the Stark County Park District (SCPD) recommends hard surfacing this portion of the trail with blacktop, instead of limestone resurfacing, given this portion of the trail is prone to flooding; and

WHEREAS, the SCPD will serve as the project manager and will contribute approximately one third of the cost of the project, in an amount not to exceed Six Thousand Three Hundred Fifty Two Dollars (\$6,352.00); and

WHEREAS, the SCPD has obtained commitments from Massillon Sewer Department and Massillon City Parks in an amount not to exceed Six Thousand Three Hundred Fifty Two Dollars (\$6,352.00) each to be paid to SCPD.

NOW, THEREFORE BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to transfer funds for an additional blacktop project on the Towpath Trail in Massillon in an amount not to exceed Nineteen Thousand Fifty Six Dollars (\$19,056.00) from the 072.28.0000.65000 (Project Fund-Unallocated) to 072.28.1035.65300 (Capital Outlay-Improvements Other Than Buildings) and to accept Six Thousand Three Hundred Fifty Two Dollars (\$6,352.00) from the Massillon City Parks and Massillon Sewer Department for the purpose of completing this paving project.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign/execute any documents necessary for the additional blacktop project on the Towpath Trail in Massillon.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Nimisila Creek Nature Preserve Phase II (Donzelli)-Diversion Dam Repair Design and/or Repair

RESOLUTION: #20-09-060

WHEREAS, the Stark County Park District Board of Park Commissioners approved the 2020 Project List & Budget with Resolution #20-05-031 on May 6, 2020 which included the restoration of the Nimisila Creek Preserve Phase II (Donzelli); and

WHEREAS, the purchase agreement for the Nimisila Creek Preserve Phase II (Donzelli) Property included a donation from the property owner to Friends of Stark Parks for the purpose of designing and repairing the diversion dam that controls the water flow to the property; and

WHEREAS, Friends of Stark Parks has created a restricted account to hold funds donated for the purpose of designing and repairing the diversion dam totaling Forty Three Thousand Nine Hundred Seventy Eight Dollars and Seventy Five Cents (\$43,978.75); and

WHEREAS, SCPD would like to accept the funds from Friends of Stark Parks for the purpose of designing and/or repairing the diversion dam in an amount not to exceed Forty Three Thousand Nine Hundred Seventy Eight (\$43,978.75); and

WHEREAS, no additional funds are currently required from SCPD for the diversion dam repair design and/or repair; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Stark County Park District to accept the funds from Friends of Stark Parks in an amount not to exceed Forty Three Thousand Nine Hundred Seventy Eight Dollars and Seventy Five Cents (\$43,978.75).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the diversion dam repair design and/or repair to be included on the 2020 Project List & Budget and to transfer the funds in an amount not to exceed Forty Three Thousand Nine Hundred Seventy Eight Dollars and Seventy Five Cents (\$43,978.75) to the appropriate accounts.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Director to enter into any contracts necessary to complete the Diversion Dam design and/or repair.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Amendment to Resolution #19-10-078: Termination of Lease: Mercy Gate House
RESOLUTION: #20-09-061

WHEREAS, the Stark County Park District Board of Park Commissioners previously approved resolution #19-10-078 on October 2, 2019 and based on negotiations between the City of Canton and Mercy Medical Center the Stark County Park District wishes to revise the resolution as follows; and

WHEREAS, the Stark County Park District is the lessee of certain real estate owned by the CSAHS/UHHS-Canton, Inc., dba Mercy Medical Center referred to as Gatehouse located at 1320 Mercy Drive, NW; Canton, Ohio; and

WHEREAS, the Stark County Park District has been approached by The Canton City Park Department to release our interest in the property to allow for Canton City to take over ownership and/or management, maintenance and operations of this facility; and

WHEREAS, the Stark County Park Director has met with the Owners, CSAHS/UHHS-Canton, Inc. dba Mercy Medical Center and they were supportive of this change.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Board of Park Commissioners to terminate the lease agreement with Mercy Medical Center’s Gatehouse within 30 days of the Stark County Park District receiving written confirmation from Mercy Medical Center of acceptance of the termination lease without prejudice.

BE IT FURTHER RESOLVED, to authorize the Stark County Park Director to sign all necessary documents to accomplish the termination of said lease and to transfer all utilities to the owner or their designated agent.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

Stark County Park District
DIRECTOR'S REPORT
August 3-28, 2020

08/3/2020	<ul style="list-style-type: none"> - Attended Canton Regional Society of Professional Engineers (CRSPE) Conference Call Meeting
08/04/2020	<ul style="list-style-type: none"> - Attended Canal Feeder Diversion Dam Meeting with Operations Manager, Construction Supervisor and Hammontree & Associates at Exploration Gateway
	<ul style="list-style-type: none"> - Attended Park Board Meeting at Exploration Gateway
	<ul style="list-style-type: none"> - Attended Regional Planning Commission Meeting Conference Call
08/05/2020	<ul style="list-style-type: none"> - Conducted the Managers Meeting via Zoom Call
	<ul style="list-style-type: none"> - Conducted Two Panel Interviews with Facilities Supervisor Candidate via Zoom
08/06/2020	<ul style="list-style-type: none"> - Conducted Panel Interview with Facilities Supervisor Candidate via Zoom
08/07/2020	<ul style="list-style-type: none"> - Conducted Bi-Weekly Managers/Supervisors COVID Meeting via Zoom
08/10/2020	<ul style="list-style-type: none"> - Conducted Panel Interview with Facilities Supervisor Candidate via Zoom
	<ul style="list-style-type: none"> - Attended Canton Regional Society of Professional Engineers (CRSPE) Installation of Officers via Zoom
08/11/2020	<ul style="list-style-type: none"> - Attended Reviews Meeting with Managers via Zoom
	<ul style="list-style-type: none"> - Attended National Association of County Park and Recreation Officials (NACPRO) Social Justice Committee Meeting via Webex
	<ul style="list-style-type: none"> - Conducted Panel Interview with Facilities Supervisor Candidate via Zoom
08/12/2020	<ul style="list-style-type: none"> - Attended CORPS Ground Breaking on the Massillon Levy at the Massillon Recreation Center
	<ul style="list-style-type: none"> - Attended Tam O'Shanter Planning Meeting with Projects and Administration Manager and Environmental Design Group via Zoom
08/13/2020	<ul style="list-style-type: none"> - Conducted Facilities Supervisor Final Interview
08/17/2020	<ul style="list-style-type: none"> - Attended Staff Reviews Meeting with Managers via Zoom
08/18/2020	<ul style="list-style-type: none"> - Conducted One-on-One Meeting with Chief of Public Safety via Zoom
08/19/2020	<ul style="list-style-type: none"> - Conducted One-on-One Meeting with Education Manager via Zoom
08/20/2020	<ul style="list-style-type: none"> - Attended AFSCME Union Negotiations Meeting at Clubhouse
08/21/2020	<ul style="list-style-type: none"> - Vacation Day
08/24/2020	<ul style="list-style-type: none"> - Attended Meeting with Canton City Parks Regarding Mercy Gatehouse
08/25/2020	<ul style="list-style-type: none"> - Attended Project Update Meeting via Zoom
08/26/2020	<ul style="list-style-type: none"> - Attended I Heart Trails Virtual Meeting
	<ul style="list-style-type: none"> - Conducted One-on-One Meeting with Natural Resources Manager via Zoom
08/27/2020	<ul style="list-style-type: none"> - Conducted One-on-One Meeting with Operations Manager via Zoom
	<ul style="list-style-type: none"> - Attended Conference Call with Projects and Administration Manager, Education Manager and Krugliak Regarding Tam O'Shanter Project
	<ul style="list-style-type: none"> - Conducted Interviews for Transportation Planner at Regional Planning Commission as a Member of the Executive Committee
08/28/2020	<ul style="list-style-type: none"> - Conducted Meeting with Education Manager and Enterprises Supervisor Regarding Tam O'Shanter Planning for Revenue Projects