

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, December 1, 2020 @ 2:00 P.M.

Sippo Lake Park Exploration Gateway – 5712 12th St. NW, Canton, OH 44708

1. CALL TO ORDER

- A. Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, R. Dublikar, P. Quick
- B. Adoption of Agenda

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

4. FINANCIAL REPORTS: October 2020

- A. Summary Financial Report
- B. Budget
- C. Grant Status

5. PAYROLL & BILLS: October 2020

6. OLD BUSINESS

- A. Informational: Upcoming Events
- B. Informational: 2021 Stark County Commissioners – County Holidays Calendar (Exhibit A)

7. NEW BUSINESS

- A. Resolution: #20-12-074: Exploration Gateway Capital Replacement Fund
- B. Resolution: #20-12-075: 2021 Proposed Budget (Exhibit B)
- C. Resolution: #20-12-076: Extend Union Contract (Exhibit C)
- D. Resolution: #20-12-077: White Property Lease

8. DIRECTOR'S REPORT

- A. 2020 Project List & Budget
- B. Director's Report

9. EXECUTIVE SESSION: (if necessary)

____to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

____to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

____to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

____to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

____to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

_____ to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: A. Hayden, D. Freeland, W. Bryan, R. Dublikar, P. Quick

10. ADJOURNMENT

NOTE:

**NEXT REGULAR SCHEDULED MEETING: January 5, 2021
at 5:30 PM at the Exploration Gateway at Sippo Lake Park**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

EVENT	DATE	TIME	LOCATION	BOARD MEMBER
Deck the Hollow Holiday Lights Walk	December 4-6 & 11-13, 2020	5-9p	Quail Hollow Park, Hartville	
Molly Stark Outdoor Tour	December 15, 2020	11a	Molly Stark Park, Louisville	
Quail Hollow Lantern Hike	December 16, 2020	7p	Quail Hollow Park, Hartville	
Friends of Stark Parks Meeting	December 16, 2020	4p	ZOOM	Denise Freeland
Glow Hike	December 17, 2020	7p	Tam O'Shanter Park, Canton	
Sunup to Sundown Hike-a-Thon	December 21, 2020	7:30a-5p	Various	
Cold Moon Hike	December 29, 2020	11a	Exploration Gateway Shelter – Sippo Lake Park North	
Winter Wildlife	December 30, 2020	11a	Exploration Gateway Shelter – Sippo Lake Park North	
Park Board Meeting	January 5, 2021	5:30p	Exploration Gateway – Sippo Lake Park North	

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: 2021 Stark County Commissioners – County Holidays Calendar

Please see attached (Exhibit A) for the 2021 Stark County Holiday Schedule.

Exhibit A:

**Stark County
Commissioners**



County Office Building

110 Central Plaza South, Suite 240
Canton, Ohio 44702
Phone (330) 451-7371
Fax (330) 451-7906

BOARD OF COMMISSIONERS

Richard Regula, President
Bill Smith
Janet Weir Creighton

COUNTY ADMINISTRATOR

Brant A. Luther, Esq.

October 28, 2020

TO: All County Officials
and Department Heads

RE: 2021 County Holidays

The Board of Stark County Commissioners will observe the following holiday schedule during the 2020 calendar year:

HOLIDAY	DAY	DATE	OBSERVED ON
New Years Day 2021	Friday	January 1 st	Same Day
Martin Luther King Jr. Day	Monday	January 18 th	Same Day
President's Day	Monday	February 15 th	Same Day
Memorial Day	Monday	May 31 st	Same Day
Independence Day	Sunday Monday	July 4 th July 5 th	Observed
Labor Day	Monday	September 6 th	Same Day
Columbus Day	Monday	October 11 th	Same Day
Veteran's Day	Thursday	November 11 th	Same Day
Thanksgiving Day	Thursday & Friday	November 25 th & November 26 th	Same Day Same Day
Christmas Day	Saturday Friday	December 25 th December 24 th	Observed

Note: The Commissioners' Office will be open on Good Friday and other nationally recognized religious days, but employees will be allowed reasonable time off with pay to attend religious services.

Michael Kimble
Director, Human Resources
The Board of Stark County Commissioners

APPROVED BY
STARK COUNTY COMMISSIONERS
Date: October 28, 2020
Ms. Creighton: [Signature]
Mr. Regula: [Signature]
Mr. Smith: [Signature]
Certified By: [Signature]
DISTRIBUTION:
JOURNAL

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Exploration Gateway Capital Replacement Fund
RESOLUTION: #20-12-074

WHEREAS, as part of the agreement for the Exploration Gateway Building (EG) between the Stark County Park District (Park) and the Stark County District Library (Library) there is a Capital Replacement Fund (Fund) in place; and

WHEREAS, the 2020 budgeted amount to be transferred to the Fund is Twenty Nine Thousand Three Hundred Seventy Dollars and Forty Four Cents (\$29,370.44).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to transfer Twenty Nine Thousand Three Hundred Seventy Dollars and Forty Four Cents (\$29,370.44) for the Exploration Gateway Capital Replacement Fund from 072.28.0000.82100 (Transfers Out) to 529.28.0000.72100 (Transfers In).

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: 2021 Proposed Budget
RESOLUTION: #20-12-075

WHEREAS, the Stark County Park District Park Board submitted to the Budget Commission a 2021 Budget on August 18, 2020; and

WHEREAS, revisions are routinely made to the Legislative Budget previously submitted to the Budget Commission; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the revisions and adopt the 2021 Operating Budget dated November 18, 2020 attached as Exhibit B.

BE IT FURTHER RESOLVED, to authorize the appropriation of the 2021 Operating Budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to place for Public Bid or Request for Qualifications (RFQ's) those items exceeding Fifty Thousand Dollars (\$50,000.00) to complete the 2021 Operating Budget unless the items are purchased in accordance with park policies or from the state bid list.

BE IT FURTHER RESOLVED, to authorize the Park Director to award the contracts to the lowest and/or best bids or highest ranked qualifications submitted, provided the total cost does not exceed the original operating budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to sign/execute any contracts necessary to complete the 2021 Operating Budget.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Extend Union Contract
RESOLUTION: #20-12-076

WHEREAS, the Stark County Park District Board of Park Commissioners previously approved with Resolution #20-09-057 an extension of the Union Contract between the Stark County Park District and AFSCME Ohio Council 8 Local 2183; and

WHEREAS, the extension of the agreement was effective January 1, 2020 through December 31, 2020; and

WHEREAS, the Union Negotiating Team has agreed that the current contract be extended through May 31, 2021 on the condition that the contract is amended in accordance with Exhibit C; and

WHEREAS, the Union Negotiating Team has agreed to meet with the Park Negotiating Team with the intention of negotiating a new three year contract for January 1, 2021 through December 31, 2023; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve extending the current contract as amended in accordance with Exhibit C as attached.

BE IT FURTHER RESOLVED, to authorize the Park Director, Robert A. Fonte to review and sign the Union Contract Extension Agreement as revised and attached as Exhibit C.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: White Property Lease
RESOLUTION: #20-12-077

WHEREAS, the current tenant, park employee, Justin Laps is continuing to lease the “White” Property in order to meet the needs of having a presence on the property as well as assist with the maintenance of the property; and

WHEREAS, based on mutual agreement, the Park District and Justin Laps have agreed to renew the one-year lease at the market rate of Six Hundred Twenty Five Dollars per month (\$625.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign the lease agreement approved to legal form and sufficiency by Attorney William Morris.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

Stark County Park District
DIRECTOR'S REPORT
November 2 – 27, 2020

11/03/2020	– Conducted Managers Meeting via Zoom
	– Attended Staff/Key Stakeholder Meeting with Environmental Design Group Regarding the Magnolia Mill
	– Attended Regional Planning Commission (RPC) Meeting via Zoom
11/04/2020	– Attended Sugarberry Property Donation Closing at Cornerstone Real Estate Title Company
	– Attended Park Board Meeting at Exploration Gateway at Sippo Lake Park
11/05/2020	– Attended Natural Resources Assistance Council (NRAC) Meeting via Microsoft Teams
	– Attended Employee Satisfaction Survey Results Review with Human Resources Manager and Executive Assistant via Zoom
11/06/2020	– Attended Continuing Education Training Online for Ohio Society of Professional Engineers
11/09/2020	– Conducted Meeting with Stark Parks Staff and Friends of Stark Parks President and Vice President Regarding Updating Agreement and Fundraiser/Projects Selection
11/11/2020	– Veteran's Day – Offices Closed
11/12/2020	– Attended Ohio Engineer's Legislative Day Online Regarding Discussion of Public Policy Affecting Professional Engineers
	– Attended Technical Advisory Committee (TAC) Meeting via Microsoft Teams
	– Attended Staff/Exhibit Design Firm Meeting with Environmental Design Group Regarding the Magnolia Mill
	– Attended Quail Hollow Volunteer Association (QHVA) Board Meeting via Zoom
11/13/2020	– Attended Tam O'Shanter Active Recreation Project Update with Environmental Design Group
	– Conducted Bi-Weekly Managers/Supervisors Meeting Regarding COVID
	– Attended Willie Mayle's Retirement Send Off (Drive-by)
11/16/2020	– Sick Day
	– Attended Zoom Fry Staffing Meeting
11/17/2020	– Attended Meeting with Landowner Regarding Partnership Opportunities
11/18/2020	– Attended Zoom Meeting with Legal Counsel and Staff Regarding Updating Agreement Between Stark County Park District and Volunteer 501(c)3 Groups
	– Attended Zoom Meeting with Jackson Township and ms Consultants Regarding the Fulton Tunnel
	– Attended Friends of Stark Parks Board Meeting via Zoom
11/19/2020	– Attended Quarter Three Reviews Zoom Meeting with Review Committee
11/20/2020	– Sick Day (scheduled)
11/23/2020	– Attended Project Update Zoom Meeting with Staff
	– Attended Visit Canton Executive Committee Zoom Meeting
	– Attended Visit Canton Board of Directors Zoom Meeting

	– Attended Stark County Area Transportation Study (SCATS) Online Meeting
11/24/2020	– Inspected Park Property with Perspective Business Partner Interested in Leasing
11/26-27/2020	– Thanksgiving Holiday – Offices Closed