

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway Rooms A & B (Lower Level)
Tuesday, December 1, 2020
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(AGENDA ITEM: 3)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Andy Hayden at 2:07 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board
Corianne Kocarek, Executive Assistant/Clerk to the Board
Barb Wells, Financial Manager (via Video Conference)

GUESTS PRESENT:

None

B. Adoption of Agenda

B. Bryan MOVED to adopt the agenda, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES:

WHEREAS, minutes from the November 4, 2020 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the November 4, 2020 Regular Park Board meeting as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

4. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending October 31, 2020 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending October 31, 2020 as submitted.

D. Freeland MOVED to adopt this resolution, which was SECONDED by B. Bryan

DISCUSSION:

- B. Bryan asked about line 43 and how the drug and alcohol testing was administered
- R. Fonte answered they are checked with a urine sample
- B. Wells stated this was more expensive due to being completed out of state for an applicant

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

5. APPROVAL OF PAYROLL AND BILLS

WHEREAS, copies of payroll and bills for the month of October 2020 were submitted for the Board’s review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for October 31, 2020 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

6. OLD BUSINESS

A. Informational: Upcoming Events

DISCUSSION:

- A. Hayden inquired about the Deck the Hollow event and whether it was a drive through
- R. Fonte stated that registration is required to help control group sizes, it is a walking tour through the lights, complete with Santa in a snow globe
- A. Hayden asked if the Molly Stark Outdoor Tour was a driving tour?
- C. Kocarek answered it is a walk scheduled around the property

B. Informational: 2021 Stark County Commissioners – County Holidays Calendar (Exhibit A)

DISCUSSION:

None

7. NEW BUSINESS

A. RESOLUTION: #20-12-074: Exploration Gateway Capital Replacement Fund

WHEREAS, as part of the agreement for the Exploration Gateway Building (EG) between the Stark County Park District (Park) and the Stark County District Library (Library) there is a Capital Replacement Fund (Fund) in place; and

WHEREAS, the 2020 budgeted amount to be transferred to the Fund is Twenty Nine Thousand Three Hundred Seventy Dollars and Forty Four Cents (\$29,370.44).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to transfer Twenty Nine Thousand Three Hundred Seventy Dollars and Forty Four Cents (\$29,370.44) for the Exploration Gateway Capital Replacement Fund from 072.28.0000.82100 (Transfers Out) to 529.28.0000.72100 (Transfers In).

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

- R. Fonte stated this is the annual transfer to put our share in the capital replacement fund
- A. Hayden asked if it was equal shares from both parties

B. Wells stated the percentages are: 56.5% from Stark Parks and 43.5% from Stark County District Library is transferred into the Capital Replacement Fund each year

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

B. RESOLUTION: #20-12-075: 2021 Proposed Budget

WHEREAS, the Stark County Park District Park Board submitted to the Budget Commission a 2021 Budget on August 18, 2020; and

WHEREAS, revisions are routinely made to the Legislative Budget previously submitted to the Budget Commission; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the revisions and adopt the 2021 Operating Budget dated November 18, 2020 attached as Exhibit B.

BE IT FURTHER RESOLVED, to authorize the appropriation of the 2021 Operating Budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to place for Public Bid or Request for Qualifications (RFQ's) those items exceeding Fifty Thousand Dollars (\$50,000.00) to complete the 2021 Operating Budget unless the items are purchased in accordance with park policies or from the state bid list.

BE IT FURTHER RESOLVED, to authorize the Park Director to award the contracts to the lowest and/or best bids or highest ranked qualifications submitted, provided the total cost does not exceed the original operating budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to sign/execute any contracts necessary to complete the 2021 Operating Budget.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated that the Park District used 2019 as a base, not 2020 to plan for 2021. We do not know when we will be able open everything up. Planning for April knowing it could be August. A lot of it depends on when vaccines are distributed. We will be ready to open facilities when it is safe

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

C. RESOLUTION: #20-12-076: Extend Union Contract

WHEREAS, the Stark County Park District Board of Park Commissioners previously approved with Resolution #20-09-057 an extension of the Union Contract between the Stark County Park District and AFSCME Ohio Council 8 Local 2183; and

WHEREAS, the extension of the agreement was effective January 1, 2020 through December 31, 2020; and

WHEREAS, the Union Negotiating Team has agreed that the current contract be extended through May 31, 2021 on the condition that the contract is amended in accordance with Exhibit C; and

WHEREAS, the Union Negotiating Team has agreed to meet with the Park Negotiating Team with the intention of negotiating a new three year contract for January 1, 2021 through December 31, 2023; and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve extending the current contract as amended in accordance with Exhibit C as attached.

BE IT FURTHER RESOLVED, to authorize the Park Director, Robert A. Fonte to review and sign the Union Contract Extension Agreement as revised and attached as Exhibit C.

B. Bryan MOVED to adopt this resolution, which was SECONDED by D. Freeland

DISCUSSION:

R. Fonte stated this extends the current Union Contract through May 31, 2021

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

D. RESOLUTION: #20-12-077: White Property Lease

WHEREAS, the current tenant, park employee, Justin Laps is continuing to lease the “White” Property in order to meet the needs of having a presence on the property as well as assist with the maintenance of the property; and

WHEREAS, based on mutual agreement, the Park District and Justin Laps have agreed to renew the one-year lease at the market rate of Six Hundred Twenty Five Dollars per month (\$625.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign the lease agreement approved to legal form and sufficiency by Attorney William Morris.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

A. Hayden asked how many years Chief Laps has lived there?

R. Fonte stated about 4 years and before him it was a Natural Resources Department staff member. D. McGuinness does a survey every two years to compare the rates to be sure it's competitive. Chief Laps also takes care of the grounds and provides security as a part of the lease

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

8. DIRECTOR'S REPORT

A. 2020 Project List & Budget

DISCUSSION:

None

B. Director's Report

R. Fonte stated that he and staff are working on additional funding for the Jackson Tunnel. There is a discrepancy with the Ohio Department of Transportation (ODOT) funds lockdown date

9. EXECUTIVE SESSION

BE IT RESOLVED, to adjourn into Executive Session at 2:29 p.m. to consider the compensation of a public employee, purchase of property for public purposes and to review union negotiations.

R. Dublikar moved to adopt this motion, which was SECONDED by B. Bryan

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

10. RECONVENE FROM EXECUTIVE SESSION

BE IT RESOLVED to reconvene to Regular Session at 3:15 p.m.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 3:16 p.m. Next scheduled meeting: Tuesday, January 5, 2021 at 5:30 p.m. at the Exploration Gateway at Sippo Lake Park.

D. Freeland MOVED to adjourn the meeting, which was SECONDED by B. Bryan

• **Reference 104**

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Andy Hayden, Ralph Dublikar

APPROVAL DATE: January 5, 2021

ATTEST:

Andy Hayden, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/ Clerk to the Board
Stark County Park District

- **Reference 105**