

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, January 5, 2021 @ 5:30 P.M.

Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, Ohio 44708

1. CALL TO ORDER

- A. Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula
- B. Adoption of Agenda:
- C. Informational: Appointments of Commissioners to the Stark County Park Board
 - i. Introduction of New Board Member
- D. Informational: Park Board Policy Manual (PBPM): Receipt from New and Reappointed Commissioners documenting they have received and read the Board Governance Process
- E. Resolution: #21-01-001: Election of Officers: Chairperson
 - i. Passing the Gavel
- F. Resolution: #21-01-002: Election of Officers: Vice-Chairperson
- G. Resolution #21-01-003: Adoption of Proposed 2021 and January 2022 Board Meetings Schedule
- H. Resolution #21-01-004: Appointment of Member to Friends of Stark Parks Board of Trustees
- I. Resolution: #21-01-005: Appointment of a Representative and an alternate to the Stark County Regional Planning Commission (SCRPC)
- J. Resolution: #21-01-006: Appointment of Alternate(s) to Stark County Area Transportation Study (SCATS) Policy Committee
- K. Resolution: #21-01-007: Stark Council of Governments (SCOG) Representation

2. PUBLIC COMMENT

3. STAFF PRESENTATION – Corianne Kocarek, Executive Assistant/Volunteer Coordinator

- A. Volunteer of the Year

4. APPROVAL OF MINUTES: December 1, 2020

5. FINANCIAL REPORTS: November 2020

- A. Summary Financial Report
- B. Budget
- C. Grant Status

6. PAYROLLS & BILLS: November 2020

7. OLD BUSINESS

- A. Informational: Upcoming Events
- B. Informational: Park Organizational Charts (Exhibit A)
- C. Informational: Park Board of Commissioners Policy Manual Updates (Exhibit B)
 - i. Revision: Board Relationship with Volunteer Groups 12.0 p. 16
 - ii. New: Special Collecting and Permit Policy p. 40
 - iii. Revision: Asset Protection 18.0 p. 43

8. NEW BUSINESS

- A. Resolution: #21-01-008: Request for Advance of Taxes
- B. Resolution: #21-01-009: Transfer of Previous Year(s) Certificates
- C. Resolution: #21-01-010: Jackson Connector Trail-Tunnel: Contract Modification #1
- D. Resolution: #21-01-011: Clean Ohio Greenspace Conservation Fund: Natural Resource Advisory Council (NRAC) Grant Applications for Walborn Reservoir (Bingham Property) and Fry Family Park

- E. Resolution: #21-01-012: Tam O'Shanter Appraisal for Deed Restrictions
- F. Resolution: #21-01-013: Donation of Property-2004 Canterbury Creek, Inc.

9. DIRECTOR'S REPORT

- A. 2020 Project List & Budget
- B. Director's Report

10. EXECUTIVE SESSION: (if necessary)

_____to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

_____to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

_____to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

_____to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

_____to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

_____to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

11. RECONVENE FROM EXECUTIVE SESSION

12. ADJOURNMENT

NOTE:

NEXT REGULAR SCHEDULED MEETING: TBD at 2:00 PM at the Exploration Gateway at Sippo Lake Park

STARK COUNTY PARK DISTRICT
Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

INFORMATIONAL: Appointments of Commissioners to the Stark County Park Board

- Probate Judge Dixie Park has re-appointed Ralph Dublikar for a full three-year term of office as a Commissioner of the Stark County Park District Board commencing on January 1, 2021 and expiring on December 31, 2023.
- Probate Judge Dixie Park has appointed David Regula for a full three-year term of office as a Commissioner of the Stark County Park District Board commencing on January 1, 2021 and expiring on December 31, 2023.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

INFORMATIONAL: Park Board Policy Manual (PBPM): Receipt from New and Reappointed Commissioners documenting they have received and read the Board Governance Process

New and Re-appointed Commissioners are required to sign 6.2 of the PBPM that deals with the Board Governance Process. We will have printed copies for signatures at the meeting.

The Park Board Policy Manual is located in the Stark Parks Resources folder with a file name of Policy Manual. Section 6.0 and 6.1 are the pages that discuss the Board Governance Process.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Election of Officers: Chairperson
RESOLUTION: #21-01-001

BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to elect _____ as Chairperson of the Stark County Park Board.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Election of Officers: Vice-Chairperson
RESOLUTION: #21-01-002

BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to elect _____ as Vice-Chairperson of the Stark County Park Board

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:
Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Adoption of Proposed 2021 and January 2022 Board Meeting Schedule
RESOLUTION: #21-01-003

WHEREAS, the following is a list of proposed meeting dates for 2021 and January 2022:

- Tuesday, February 2, 2021; 2 p.m.
- Tuesday, March 2, 2021; 2 p.m.
- Tuesday, April 5, 2021; 5:30 p.m.
- Tuesday, May 4, 2021; 2 p.m.
- Tuesday, June 1, 2021; 2 p.m.
- Tuesday, July 6, 2021; 5:30 p.m.
- Tuesday, August 3, 2021; 2 p.m.
- Tuesday, September 7, 2021; 2 p.m.
- Tuesday, October 5, 2021; 5:30 p.m.
- Wednesday, November 3, 2021; 2 p.m.
- Tuesday, December 7, 2021; 2 p.m.
- Tuesday, January 4, 2022; 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Stark County Park District Board of Park Commissioners to adopt the 2021 and January 2022 Board Meeting Schedule as listed above.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Appointment of Member to Friends of Stark Parks Board of Trustees
RESOLUTION: #21-01-004

WHEREAS, it is necessary to appoint a Park Board Commissioner or a designated representative to represent the Park Board on the Friends of Stark Parks Board of Trustees; and

WHEREAS, the Friends of Stark Parks meeting schedule for 2021 is as follows:

- Wednesday, January 13, 2021
Wednesday, February 10, 2021
Wednesday, March 10, 2021
Wednesday, April 14, 2021
Wednesday, May 12, 2021
Wednesday, June 9, 2021
Wednesday, July 14, 2021
Wednesday, August 11, 2021
Wednesday, September 8, 2021
Wednesday, October 13, 2021
Wednesday, November 10, 2021
Wednesday, December 8, 2021

WHEREAS, all meetings begin at 4:00 pm and are held via ZOOM Video Conference until further notice; and

WHEREAS, from time to time the Friends of Stark Parks Board of Trustees conducts an electronic vote to facilitate an action by the Friends of Stark Parks Board of Trustees and since polling the Stark County Park District Board of Park Commissioners for a consensus on such vote would, in the opinion of legal counsel, be a violation of the Sunshine Law.

NOW, THEREFORE BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to rotate the Stark County Park District Board of Park Commissioners representative to the Friends of Stark Park Board of Trustees as follows, subject to change by mutual agreement:

- Wednesday, January 13, 2021: _____
Wednesday, February 10, 2021: _____
Wednesday, March 10, 2021: _____
Wednesday, April 14, 2021: _____
Wednesday, May 12, 2021: _____
Wednesday, June 9, 2021: _____
Wednesday, July 14, 2021: _____
Wednesday, August 11, 2021: _____
Wednesday, September 8, 2021: _____
Wednesday, October 13, 2021: _____
Wednesday, November 10, 2021: _____
Wednesday, December 8, 2021: _____

BE IT FURTHER RESOLVED, to designate the Stark County Park District Board of Park Commissioners Chairperson as the voting member for all electronic votes by the Friends of Stark Parks Board of Trustees.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Appointment of a Representative and an alternate to the Stark County Regional Planning Commission

RESOLUTION: #21-01-005

WHEREAS, the Stark County Park District Board of Park Commissioners by Resolution: #14-01-006 entered into a Resolution of Cooperation with Stark County Regional Planning Commission (SCRPC); and

WHEREAS, the Stark County Park District Board of Park Commissioners in accordance with said Resolution shall appoint a representative and an alternate.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, the Park District representative and Projects and Administration Manager, Sarah Buell, as alternate.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Appointment of Alternate(s) to Stark County Area Transportation Study (SCATS) Policy Committee

RESOLUTION: #21-01-006

WHEREAS, the Stark County Park District Board of Park Commissioners authorized signing a Resolution of Cooperation with the Stark County Regional Planning Commission with Resolution: #14-01-006; and

WHEREAS, the Stark County Area Transportation Study (SCATS) Policy Committee is a sub-division of the Stark County Regional Planning Commission; and

WHEREAS, the SCATS Policy Committee is comprised of county officials, mayors, a township representative and representatives from Ohio Department of Transportation (ODOT), the Stark Area Regional Transit Authority (SARTA), the Technical Advisory Committee (TAC) Chair and the Citizens' Advisory Council (CAC) Vice-Chair; and

WHEREAS, the SCATS Policy Committee is responsible for the basic non-technical policies, adopting the Transportation Plan and Transportation Improvement Program and approving the budget; and

WHEREAS, the SCATS Policy Committee revised their policy to include the Stark County Park District as a member and designated the Stark County Park District Board of Park Commissioners Chairperson as a voting representative to the SCATS Policy Committee; and

WHEREAS, The SCATS policy allows for the appointment of an alternate(s) to attend meetings and vote on behalf of the designated voting member.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, as first alternate to the Park Board Chairperson and to appoint Projects and Administration Manager, Sarah Buell, as second alternate to the Park Board Chairperson; and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign/execute any documents necessary for the continued membership to the Stark County Area Transportation Study (SCATS) Policy Committee.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Stark Council of Governments (SCOG) Representation
RESOLUTION: #21-01-007

WHEREAS, the Stark County Park District Board of Park Commissioners authorized an agreement to join Stark Council of Governments (SCOG) with Resolution: #99-014; and

WHEREAS, as a Member of the Stark County Council of Governments (SCOG) the Board of Park Commissioners is entitled to at least one (1) representative but no more than three (3) representatives; and

WHEREAS, if the Board of Park Commissioners appoints more than one (1) representative they must advise SCOG of the respective voting authority of the representatives in accordance with the "By Law of the Stark Council of Governments" as amended.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, as the Park District representative having full voting authority on behalf of the Stark County Park District and Chief, Justin Laps, as a second representative of the Park District having full voting authority in the Park Director's absence.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

| EVENT | DATE | TIME | LOCATION | BOARD MEMBER |
|---|----------------------|------|---|--------------|
| Frogwatch USA | January 12, 2021 | 6p | Tam O'Shanter Shelter | |
| Friends of Stark Parks Meeting | January 13, 2021 | 4p | ZOOM | TBD |
| ZOOM Program: COVID-19 Time Capsule | January 16, 2021 | 2p | ZOOM | |
| Groundhog Day | February 2, 2021 | 6p | ZOOM | |
| Park Board Meeting | TBD February 2021 | 4p | Exploration Gateway at Sippo Lake Park | |

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Park Organizational Charts

Please see attached (Exhibit A) for the updated Park Organizational Charts as requested yearly by the Stark County Park District Board of Park Commissioners.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Park Board of Commissioners Policy Manual Updates

Please see attached (Exhibit B) for the Board of Park Commissioners Policy Manual Updates (last updated in 2005). A formal resolution to adopt the Board of Park Commissioners Policy Manual Updates will follow at the February 2021 meeting.

- i. Revision: Board Relationship with Volunteer Groups 12.0 p. 16
 - 1. Added two additional volunteer groups
- ii. New: Special Collecting and Permit Policy p. 40
 - 1. New policy
- iii. Revision: Asset Protection 18.0 p. 43
 - 1. Updated sealed bid amount in accordance with State Law

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Request for Advance of Taxes
RESOLUTION: #21-01-008

WHEREAS, in order for the Park District to obtain tax revenues early in the year, an executed "Request for Advance of Taxes Collected" is required; and

WHEREAS, it is advantageous to the Park District to submit said requests weekly until all funds have been distributed.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the submission of a "Request for Advance of Taxes Collected" by the Park Director, Robert A. Fonte, and/or Financial Manager, Barbara G. Wells, as needed until all funds collected have been distributed.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Transfer of Previous Year(s) Certificates
RESOLUTION: #21-01-009

WHEREAS, any funds remaining on a certificate (encumbrance) that are closed following the certification year(s), are now automatically added back into the unencumbered balance in the same master account by the Auditor; and

WHEREAS, it is the recommendation of the Park Director to transfer these remaining unencumbered master account balances to the master account of *Project Fund Unallocated* until such time as the Board decides to appropriate these funds to specific projects in the year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to transfer funds to the master account Project Fund Unallocated (072.28.0000.65000) as these funds become available throughout the year 2021.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Jackson Connector Trail-Tunnel: Contract Modification #1
RESOLUTION: #21-01-010

WHEREAS, the Stark County Park District Board of Park Commissioners approved design of the Jackson Connector Trail-Tunnel as part of the 2020 Project List & Budget with Resolution #20-05-031; and

WHEREAS, the Jackson Connector Trail-Tunnel design contract with ms consultants requires a modification in the amount of Thirteen Thousand Nine Hundred Eighty-Three Dollars (\$13,983.00) for additional geotechnical testing at the site of the tunnel; and

WHEREAS, Stark Parks partners in the Jackson Connector Trail-Tunnel: Jackson Township Trustees and Jackson Local School District, have agreed to share equally in contract modification #1; and

WHEREAS, each partners' share of the contract modification is Four Thousand Six Hundred Sixty-One Dollars (\$4,661.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount of not to exceed Thirteen Thousand Nine Hundred Eighty-Three Dollars (\$13,983.00) for the contract modification #1 needed for the Jackson Connector Trail-Tunnel from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay-Buildings-Design Engineering (072.28.1000.65202).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize staff to invoice the partners in the amount of Four Thousand Six Hundred Sixty-One Dollars (\$4,661.00) each for reimbursement for the Jackson Connector Trail-Tunnel contract modification #1.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Clean Ohio Greenspace Conservation Fund: Natural Resource Advisory Council (NRAC) Grant Applications for Walborn Reservoir (Bingham Property) and Fry Family Park
RESOLUTION: #21-01-011

WHEREAS, grant funding is available from the Clean Ohio Conservation Fund program for the acquisition of open space and site improvements in Stark County with a goal of protecting habitat, preserving water quality, linking open spaces and enhancing economic development for recreation and ecotourism, and enhancing educational opportunities for the community; and

WHEREAS, the Stark County Park District (SCPD) desires financial assistance through the Ohio Public Works Commission (OPWC) with applications being due no later than February 12, 2021; and

WHEREAS, the grant funds available in this round of Natural Resource Advisory Council (NRAC) funding are approximately One Million Four Hundred Sixty One Thousand One Hundred and Sixty Dollars (\$1,461,160.00); and

WHEREAS, SCPD is recommending two projects for site improvements for the grant program funding; and

WHEREAS, the NRAC funding request for Fry Family Park totals Six Hundred Thousand Dollars (\$600,000.00) for the reforestation and prairie restoration of one hundred and ten (110) acres of land in accordance with the master plan for this park; and

WHEREAS, NRAC funding request for Walborn Reservoir (formerly Bingham Property) totals Three Hundred and Fifty Thousand Dollars (\$350,000.00) for prairie restoration, a parking lot, signage and trails; and

WHEREAS, the total for both projects is One Million Two Hundred Sixty Six Thousand Six Hundred Sixty Six Dollars and Sixty Seven Cents (\$1,266,666.67); and

WHEREAS, the total funding request for both projects is Nine Hundred Fifty Thousand Dollars (\$950,000.00); and

WHEREAS, NRAC requires a Twenty Five Percent (25%) match which equates to Three Hundred Sixteen Thousand Six Hundred Sixty-Six Dollars and Sixty Seven Cents (\$316,666.67) which SCPD intends to cover with the value of labor and/or the successful pending Land and Water Conservation Fund (LWCF) grant.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to submit an application for a grant to OPWC for the projects at Fry Family Park and Walborn Reservoir (formerly Bingham Property), for the NRAC funding request of Nine Hundred Fifty Thousand Dollars (\$950,000.00) with a match of Three Hundred Sixteen Thousand Six Hundred Sixty-Six Dollars and Sixty Seven Cents (\$316,666.67).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park District and to sign any documents necessary to submit the grant application.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Tam O'Shanter Appraisal for Deed Restrictions
RESOLUTION: #21-01-012

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Tam O'Shanter Master Landscape Plan with Resolution #19-09-065; and

WHEREAS, the Master Landscape Plan process identified areas of Tam O'Shanter Park that would be suitable for active recreation and food and beverage service including a restaurant; and

WHEREAS, active recreation and restaurant services are not allowable under the Ohio Public Works Commission deed restrictions encompassing Tam O'Shanter Park; and

WHEREAS, the Ohio Public Works Commission has agreed to release deed restrictions on Tam O'Shanter Park in exchange for a non-restricted property of equal value, subject to an appraisal; and

WHEREAS, the wetland property adjacent to the Middle Branch Trail, south of Plain Center Avenue in Plain Township, has been identified as a suitable property for the exchange; and

WHEREAS, an appraisal is necessary on the property identified to determine if the value the property is eligible; and

WHEREAS, the fee for appraisal services is Three Thousand Dollars (\$3,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount not to exceed Three Thousand Dollars (\$3,000.00) for appraisal services from the Project Fund-Unallocated (072.28.0000.65000) to Purchased Services-Occupational-Real Estate (072.28.1000.64103).

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Donation of Property-2004 Canterbury Creek, Inc.
RESOLUTION: #21-01-013

WHEREAS, 2004 Canterbury Creek, Inc., an Ohio Limited Liability Company, (hereinafter "Canterbury Creek") owns a .47 acre property adjacent to property currently owned by the Park District, and which is located in Plain Township, Stark County and also known as Parcel No. 10003010; and

WHEREAS, the Stark County Park District desires to accept the donation of property which will provide a connection to the future development of the Middle Branch Trail North; and

WHEREAS, Canterbury Creek will transfer a General Warranty Deed at no cost to Stark Parks for the property value; and

WHEREAS, Stark Parks will be responsible for paying the closing costs and title insurance estimated to be less than Two Hundred Dollars (\$200.00).

WHEREAS, the terms of the donation are set forth in the agreement attached as Exhibit C.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the donation of the .47 acre property also known as Parcel No. 1003010 from 2004 Canterbury Creek, Inc. and to authorize the Park Director to enter into the donation agreement and sign documents necessary to close on the property.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize reimbursement to our legal counsel William Morris for any costs incurred as paid on our behalf to complete the closing.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

Stark County Park District
DIRECTOR'S REPORT
December 1 – 31, 2020

| | |
|------------|--|
| 12/1/2020 | – Attended Park Board Meeting at Exploration Gateway at Sippo Lake Park |
| | – Attended Stark Council of Governments (SCOG) Meeting Via Conference Call |
| 12/2/2020 | – Attended Korn Ferry Meeting with Human Resources Manager to Hear Update on Contract Via ZOOM |
| 12/3/2020 | – Attended Tam O'Shanter Active Recreation Project Update with Environmental Design Group Via ZOOM |
| | – Inspected Park Property with Perspective Business Partner Interested in Leasing |
| 12/4/2020 | – Attended Meeting with Staff Regarding Staffing at Quail Hollow Park Via ZOOM |
| 12/7/2020 | – Attended Discussion with Stark Development Board About Future Partnership Opportunities Via ZOOM |
| | – Attended Individual Department Job Description Discussions with Administration and Projects; Education; Public Safety; Natural Resources and Operations Department Managers and Human Resources Manager Via Conference Calls |
| 12/8/2020 | – Attended Department Job Description Discussion with Finance Department and Human Resources Manager Via Conference Call |
| 12/9/2020 | – Attended December Meeting of the Ohio Department of Natural Resources (ODNR) Trails Advisory Team Via Microsoft Teams |
| | – Attended Rails-to-Trails Webinar |
| 12/10/2020 | – Attended Live Well Stark County Coalition Meeting Via Zoom |
| | – Attended Canton Regional Society of Professional Engineers (CRSPE) Meeting Via ZOOM |
| 12/11/2020 | – Attended Tam O'Shanter Site Collaboration with Jackson Township Meeting Via ZOOM |
| | – Conducted Bi-Weekly Managers/Supervisors COVID Meeting Via ZOOM |
| | – Attended ODNR Trails App Testing Call |
| 12/14/2020 | – Attended National Association of County Parks and Recreation Officials (NACPRO) Board Meeting Via ZOOM |
| 12/16/2020 | – Conducted One-on-One with Education Manager Via Zoom |
| | – Attended Friends of Stark Parks Board Meeting Via Zoom |
| 12/17/2020 | – Attended Closing for Zimber Ditch Property at Cornerstone Real Estate Title Agency |
| | – Attended Friends of Stark Parks 2021 Budget Meeting with Executive Committee and Staff Via Zoom |
| 12/18/2020 | – Attended Natural Resources Advisory Council (NRAC) Internal Planning Meeting with Staff Via Zoom |
| 12/22/2020 | – Attended Rails-to-Trails Webinar Via Zoom |
| 12/24/2020 | – Vacation Day |
| 12/25/2020 | – Christmas Holiday Offices Closed |
| 12/28/2020 | – Attended Project Update Meeting Via Zoom |