

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, OH 44708
January 5, 2021
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(AGENDA ITEM: 3)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Denise Freeland at 5:41 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Denise Freeland, Bill Bryan (via Zoom), Ralph Dublikar, Pat Quick, David Regula

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board
Barbara Wells, Finance Manager
Corianne Kocarek, Clerk to the Board

GUESTS PRESENT:

Marianne Eick

B. Adoption of Agenda

P. Quick MOVED to adopt the revised agenda as amended, which was SECONDED by R. Dublikar

DISCUSSION:

D. Freeland stated we would like to move the Staff Presentation up to after the adoption of the agenda

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

- 2. Staff Presentation** – Corianne Kocarek, Executive Assistant/Volunteer Coordinator

C. Kocarek stated since the Volunteer Appreciation Dinner was reformatted in 2020 to a drive-thru appreciation, the volunteer appreciation awards were not presented. The volunteer appreciation committee chose one individual to receive the Volunteer of the Year Award for 2020.

2020 has definitely been a year of firsts and a year we would describe as one chock full of challenges and opportunity. Since March of 2020, one volunteer in particular has taken the time and initiative to give back and support Stark Parks in a unique and much appreciated way. At the start of the pandemic this individual used their sewing gifts and ensured all Stark Parks employees had at least two (or more) masks available to them (made from old Stark Parks shirts). When asked to provide our Public Safety department with masks that would better suit their image, she rose to the challenge yet again and provided masks that matched their uniforms. To date she's sewn and gifted away over 300 masks to Stark Parks employees and over 100+ masks to our various volunteers. This, in conjunction with her countless hours spent trailblazing, helping out with FeLeap appearances (even making FeLeap their own mask), leading hikes with healthy adventures, and stocking our kiosks with park and trail maps. She also came up with an idea when the election was cancelled and announced there would be no in-person voting, wouldn't it be great to educate park users on the process of how to request an absentee ballot? She helped do this by putting absentee ballot applications in each of our kiosks to encourage park visitors to get out and vote! She continuously made sure she was doing everything she could to make sure Stark Parks is here for the long-term! By thinking outside of the box and finding creative ways to use her talents makes her not just an amazing human being but also a volunteer we're lucky to call as one of our own. We'd like to honor Marianne Eick as Volunteer of the year and thank her for all of her hard work and dedication in 2020.

▪ **Reference 1**

C. Informational – Appointments of Commissioners to the Stark County Park Board

- Probate Judge Dixie Park has re-appointed Ralph Dublikar for a full three-year term of office as a Commissioner of the Stark County Park District Board commencing on January 1, 2021 and expiring on December 31, 2023.
- Probate Judge Dixie Park has appointed David Regula for a full three-year term of office as a Commissioner of the Stark County Park District Board commencing on January 1, 2021 and expiring on December 31, 2023.

D. Informational – Park Board Policy Manual (PBPM): Receipt from New and Reappointed Commissioners documenting they have received and read the Board Governance Process

- New and Re-appointed Commissioners are required to sign 6.2 of the PBPM that deals with the Board Governance Process. We will have printed copies for signatures at the meeting.
- The Park Board Policy Manual is located in the Stark Parks Resources folder with a file name of Policy Manual. Section 6.0 and 6.1 are the pages that discuss the Board Governance Process.

E. RESOLUTION: #21-01-001: Election of Officers: Chairperson

WHEREAS, it is necessary for the Stark County Park District Board of Park Commissioners to make a motion to nominate a member as Chairperson of the Stark County Park Board.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to elect Denise Freeland as Chairperson of the Stark County Park Board.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

F. Resolution #21-01-002: Election of Officers: Vice-Chairperson

WHEREAS, it is necessary for the Stark County Park District Board of Park Commissioners to make a motion to nominate a member as Vice-Chairperson of the Stark County Park Board.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to elect Bill Bryan as Vice-Chairperson of the Stark County Park Board.

D. Freeland MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

G. Resolution #21-01-003: Adoption of Proposed 2021 and January 2022 Board Meeting Schedule

WHEREAS, the following is a list of proposed meeting dates for 2021 and January 2022:

- Tuesday, February 2, 2021; 2 p.m.
- Tuesday, March 2, 2021; 2 p.m.

▪ **Reference 2**

- Tuesday, April 6, 2021; 5:30 p.m.
- Tuesday, May 4, 2021; 2 p.m.
- Tuesday, June 1, 2021; 2 p.m.
- Tuesday, July 6, 2021; 5:30 p.m.
- Tuesday, August 3, 2021; 2 p.m.
- Tuesday, September 7, 2021; 2 p.m.
- Tuesday, October 5, 2021; 5:30 p.m.
- Wednesday, November 3, 2021; 2 p.m.
- Tuesday, December 7, 2021; 2 p.m.
- Tuesday, January 4, 2022; 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Stark County Park District Board of Park Commissioners to adopt the 2021 and January 2022 Board Meeting Schedule as listed above.

P. Quick MOVED to adopt this resolution as amended, which was SECONDED by R. Dublikar

DISCUSSION:

- D. Freeland stated there are evening meetings quarterly
- R. Fonte stated they are all Tuesday's except for November due to Election Day
- B. Wells stated this was due to the meeting location being a polling location

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

H. Resolution #21-01-004: Appointment of Member to Friends of Stark Parks Board of Trustees

WHEREAS, it is necessary to appoint a Park Board Commissioner or a designated representative to represent the Park Board on the Friends of Stark Parks Board of Trustees; and

WHEREAS, the Friends of Stark Parks meeting schedule for 2021 is as follows:

- Wednesday, January 13, 2021
- Wednesday, February 10, 2021
- Wednesday, March 10, 2021
- Wednesday, April 14, 2021
- Wednesday, May 12, 2021
- Wednesday, June 9, 2021
- Wednesday, July 14, 2021
- Wednesday, August 11, 2021
- Wednesday, September 8, 2021
- Wednesday, October 13, 2021
- Wednesday, November 10, 2021
- Wednesday, December 8, 2021

WHEREAS, all meetings begin at 4:00 pm and are held via ZOOM Video Conference until further notice; and

WHEREAS, from time to time the Friends of Stark Parks Board of Trustees conducts an electronic vote to facilitate an action by the Friends of Stark Parks Board of Trustees and since polling the Stark County Park District Board of Park Commissioners for a consensus on such vote would, in the opinion of legal counsel, be a violation of the Sunshine Law.

NOW, THEREFORE BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to rotate the Stark County Park District Board of Park Commissioners representative to the Friends of Stark Park Board of Trustees as follows, subject to change by mutual agreement:

▪ **Reference 3**

- Wednesday, January 13, 2021 – Bill Bryan
- Wednesday, February 10, 2021 – Ralph Dublikar
- Wednesday, March 10, 2021 – Pat Quick
- Wednesday, April 14, 2021 –Denise Freeland
- Wednesday, May 12, 2021 – David Regula
- Wednesday, June 9, 2021 – Bill Bryan
- Wednesday, July 14, 2021 – Denise Freeland
- Wednesday, August 11, 2021 – Pat Quick
- Wednesday, September 8, 2021 – Denise Freeland
- Wednesday, October 13, 2021 – David Regula
- Wednesday, November 10, 2021 – Bill Bryan
- Wednesday, December 8, 2021 – Ralph Dublikar

BE IT FURTHER RESOLVED, to designate the Stark County Park District Board of Park Commissioners Chairperson as the voting member for all electronic votes by the Friends of Stark Parks Board of Trustees.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

D. Freeland requested the Board Clerk, C. Kocarek send out the same rotation as 2020 to the Commissioners for review

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

I. Resolution #21-01-005: Appointment of a Representative and an Alternate to the Stark County Regional Planning Commission

WHEREAS, the Stark County Park District Board of Park Commissioners by Resolution: #14-01-006 entered into a Resolution of Cooperation with Stark County Regional Planning Commission (SCRPC); and

WHEREAS, the Stark County Park District Board of Park Commissioners in accordance with said Resolution shall appoint a representative and an alternate.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, the Park District representative and Projects and Administration Manager, Sarah Buell, as alternate.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated it is stated in the contract with Regional Planning Commission (RPC) that the Park District has a member on the Board. R. Fonte is the representative with S. Buell as the alternate

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

J. Resolution #21-01-006: Appointment of Alternate(s) to Stark County Area Transportation Study (SCATS) Policy Committee

WHEREAS, the Stark County Park District Board of Park Commissioners authorized signing a Resolution of Cooperation with the Stark County Regional Planning Commission with Resolution #: 14-01-006; and

WHEREAS, the Stark County Area Transportation Study (SCATS) Policy Committee is a sub-division of the Stark County Regional Planning Commission; and

WHEREAS, the SCATS Policy Committee is comprised of county officials, mayors, a township representative and representatives from Ohio Department of Transportation (ODOT), the Stark Area Regional Transit Authority (SARTA), the TAC Chair and the CAC Vice-Chair; and

WHEREAS, the SCATS Policy Committee is responsible for the basic non-technical policies, adopting the Transportation Plan and Transportation Improvement Program and approving the budget; and

WHEREAS, the SCATS Policy Committee revised their policy to include the Stark County Park District as a member and designated the Stark County Park District Board of Park Commissioners Chairperson as a voting representative to the SCATS Policy Committee; and

WHEREAS, The SCATS policy allows for the appointment of an alternate(s) to attend meetings and vote on behalf of the designated voting member.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, as first alternate to the Park Board Chairperson and to appoint Projects and Administration Manager, Sarah Buell, as second alternate to the Park Board Chairperson; and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to sign/execute any documents necessary for the continued membership to the Stark County Area Transportation Study (SCATS) Policy Committee.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated this is the transportation committee of the Stark County Regional Planning Commission (RPC). The charter states the Park Board Chairperson is the member and the Park District is allotted two alternates, R. Fonte and S. Buell. Typically R. Fonte attends the meetings due to the nature of the topics with regards to funding

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

K. Resolution #21-01-007: Stark Council of Governments (SCOGS) Representation

WHEREAS, the Stark County Park District Board of Park Commissioners authorized an agreement to join SCOG with Resolution #: 99-014; and

WHEREAS, as a Member of the Stark County Council of Governments (SCOG) the Board of Park Commissioners is entitled to at least one (1) representative but no more than three (3) representatives; and

WHEREAS, if the Board of Park Commissioners appoints more than one (1) representative they must advise SCOG of the respective voting authority of the representatives in accordance with the "By Law of the Stark Council of Governments" as amended.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to appoint Park Director, Robert A. Fonte, as the Park District representative having full voting authority on behalf of the Stark County Park District and Chief, Justin Laps, as a second representative of the Park District having full voting authority in the Park Director's absence.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated he is the representative and the alternate is Chief Justin Laps. Many of the functions of SCOGS are law enforcement related

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES:

WHEREAS, minutes from the December 1, 2020 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the December 1, 2020 Regular Park Board meeting as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by B. Bryan

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick

David Regula – recused himself from voting since he was not a member at the time of the meeting

5. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending November 30, 2020 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending November 30, 2020 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

D. Freeland asked for details regarding the library and supply resources at Fry

R. Fonte stated they are park and nature related books and resources

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

6. APPROVAL OF PAYROLLS AND BILLS

WHEREAS, copies of payroll and bills for the month of November 2020 were submitted for the Board's review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for November 30, 2020 as submitted.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

7. OLD BUSINESS

A. Informational: Upcoming Events

DISCUSSION:

D. Freeland stated that her and her husband had taken part in some of the Zoom programming (Snowy Owls and the Wildlife Conservation Center) and they were very good

B. Informational: Park Organizational Charts

DISCUSSION:

None

C. Informational: Park Board of Commissioners Policy Manual Updates

DISCUSSION:

None

8. NEW BUSINESS

A. RESOLUTION: #21-01-008: Request for Advance of Taxes

WHEREAS, in order for the Park District to obtain tax revenues early in the year, an executed "Request for Advance of Taxes Collected" is required; and

WHEREAS, it is advantageous to the Park District to submit said requests weekly until all funds have been distributed.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the submission of a "Request for Advance of Taxes Collected" by the Park Director, Robert A. Fonte, and/or Financial Manager, Barbara G. Wells, as needed until all funds collected have been distributed.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte reminded the Board this is acted on annually to facilitate timely distribution of revenue from the County treasury to the Park District fund to maximize interest income

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

B. RESOLUTION: #21-01-009: Transfer of Previous Year(s) Certificates

WHEREAS, any funds remaining on a certificate (encumbrance) that are closed following the certification year(s), are now automatically added back into the unencumbered balance in the same master account by the Auditor; and

WHEREAS, it is the recommendation of the Park Director to transfer these remaining unencumbered master account balances to the master account of *Project Fund Unallocated* until such time as the Board decides to appropriate these funds to specific projects in the year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to transfer funds to the master account Project Fund Unallocated (072.28.0000.65000) as these funds become available throughout the year 2021.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that the Park District does not want to spend money that is appropriated from a prior year certificates. The Park Board is asked to approve and allocate the money where it is needed, this process has been followed for many years

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

C. RESOLUTION: #21-01-010: Jackson Connector Trail-Tunnel

WHEREAS, the Stark County Park District Board of Park Commissioners approved design of the Jackson Connector Trail-Tunnel as part of the 2020 Project List & Budget with Resolution #20-05-031; and

WHEREAS, the Jackson Connector Trail-Tunnel design contract with ms consultants requires a modification in the amount of Thirteen Thousand Nine Hundred Eighty-Three Dollars (\$13,983.00) for additional geotechnical testing at the site of the tunnel; and

▪ **Reference 7**

WHEREAS, Stark Parks partners in the Jackson Connector Trail-Tunnel: Jackson Township Trustees and Jackson Local School District, have agreed to share equally in contract modification #1; and

WHEREAS, each partners' share of the contract modification is Four Thousand Six Hundred Sixty-One Dollars (\$4,661.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount of not to exceed Thirteen Thousand Nine Hundred Eighty-Three Dollars (\$13,983.00) for the contract modification #1 needed for the Jackson Connector Trail-Tunnel from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay-Buildings-Design Engineering (072.28.1000.65202).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize staff to invoice the partners in the amount of Four Thousand Six Hundred Sixty-One Dollars (\$4,661.00) each for reimbursement for the Jackson Connector Trail-Tunnel contract modification #1.

P. Quick MOVED to adopt this resolution, which was SECONDED by B. Bryan

DISCUSSION:

R. Fonte stated that projects of this nature will have challenges that will create change orders. There is also a grant pending for additional funding

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

D. RESOLUTION: #21-01-011: Clean Ohio Greenspace Conservation Fund: Natural Resource Advisory Council (NRAC) Grant Applications for Walborn Reservoir (Bingham Property) and Fry Family Park

WHEREAS, grant funding is available from the Clean Ohio Conservation Fund program for the acquisition of open space and site improvements in Stark County with a goal of protecting habitat, preserving water quality, linking open spaces and enhancing economic development for recreation and ecotourism, and enhancing educational opportunities for the community; and

WHEREAS, the Stark County Park District (SCPD) desires financial assistance through the Ohio Public Works Commission (OPWC) with applications being due no later than February 12, 2021; and

WHEREAS, the grant funds available in this round of Natural Resource Advisory Council (NRAC) funding are approximately One Million Four Hundred Sixty One Thousand One Hundred and Sixty Dollars (\$1,461,160.00); and

WHEREAS, SCPD is recommending two projects for site improvements for the grant program funding; and

WHEREAS, the NRAC funding request for Fry Family Park totals Six Hundred Thousand Dollars (\$600,000.00) for the reforestation and prairie restoration of one hundred and ten (110) acres of land in accordance with the master plan for this park; and

WHEREAS, NRAC funding request for Walborn Reservoir (formerly Bingham Property) totals Three Hundred and Fifty Thousand Dollars (\$350,000.00) for prairie restoration, a parking lot, signage and trails; and

WHEREAS, the total for both projects is One Million Two Hundred Sixty Six Thousand Six Hundred Sixty Six Dollars and Sixty Seven Cents (\$1,266,666.67); and

WHEREAS, the total funding request for both projects is Nine Hundred Fifty Thousand Dollars (\$950,000.00); and

WHEREAS, NRAC requires a Twenty Five Percent (25%) match which equates to Three Hundred Sixteen Thousand Six Hundred Sixty-Six Dollars and Sixty Seven Cents (\$316,666.67) which SCPD intends to cover with the value of labor and/or the successful pending Land and Water Conservation Fund (LWCF) grant.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to submit an application for a grant to OPWC for the projects at Fry Family Park and Walborn Reservoir (formerly Bingham Property), for the NRAC funding request of Nine Hundred Fifty Thousand Dollars (\$950,000.00) with a match of Three Hundred Sixteen Thousand Six Hundred Sixty-Six Dollars and Sixty Seven Cents (\$316,666.67).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director and to sign any documents necessary to submit the grant application.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated that the NRAC funding has traditionally been used to purchase land, but more recently has been approved to be used for improvements on land. The Park District will apply for grant funds for restoration at Fry Family Park in accordance to the Park Master Plan and at the Bingham Property near Walborn Reservoir to provide more access and trails on that parcel that is owned by the Park District

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

E. RESOLUTION: #21-01-012: Tam O'Shanter Appraisal for Deed Restrictions

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Tam O'Shanter Master Landscape Plan with Resolution #19-09-065; and

WHEREAS, the Master Landscape Plan process identified areas of Tam O'Shanter Park that would be suitable for active recreation and food and beverage service including a restaurant; and

WHEREAS, active recreation and restaurant services are not allowable under the Ohio Public Works Commission deed restrictions encompassing Tam O'Shanter Park; and

WHEREAS, the Ohio Public Works Commission has agreed to release deed restrictions on Tam O'Shanter Park in exchange for a non-restricted property of equal value, subject to an appraisal; and

WHEREAS, the wetland property adjacent to the Middle Branch Trail, south of Plain Center Avenue in Plain Township, has been identified as a suitable property for the exchange; and

WHEREAS, an appraisal is necessary on the property identified to determine if the value the property is eligible; and

WHEREAS, the fee for appraisal services is Three Thousand Dollars (\$3,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount not to exceed Three Thousand Dollars (\$3,000.00) for appraisal services from the Project Fund-Unallocated (072.28.0000.65000) to Purchased Services-Occupational-Real Estate (072.28.1000.64103).

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

R. Fonte stated that when the Park District purchases property utilizing Clean Ohio funds there are deed restrictions with what we are able to do with the land. The State has agreed to let us release the deed restrictions on 5-8 acres in exchange for a non-restricted property of equal value. This resolutions allows the Park District to have the land appraised that is already owned by the Park District to identify a suitable parcel to swap Tam O'Shanter deed restrictions with.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

F. RESOLUTION: #21-01-013: Donation of Property-2004 Canterbury Creek, Inc.

WHEREAS, 2004 Canterbury Creek, Inc., an Ohio Limited Liability Company, (hereinafter “Canterbury Creek”) owns a .47 acre property adjacent to property currently owned by the Park District, and which is located in Plain Township, Stark County and also known as Parcel No. 10003010; and

WHEREAS, the Stark County Park District desires to accept the donation of property which will provide a connection to the future development of the Middle Branch Trail North; and

WHEREAS, Canterbury Creek will transfer a General Warranty Deed at no cost to Stark Parks for the property value; and

WHEREAS, Stark Parks will be responsible for paying the closing costs and title insurance estimated to be less than Three Hundred Dollars (\$300.00).

WHEREAS, the terms of the donation are set forth in the agreement attached as Exhibit C.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the donation of the .47 acre property also known as Parcel No. 1003010 from 2004 Canterbury Creek, Inc. and to authorize the Park Director to enter into the donation agreement and sign documents necessary to close on the property.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize reimbursement for up to Three Hundred Dollars (\$300.00) to our legal counsel William Morris for any costs incurred as paid on our behalf to complete the closing.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated this property is immediately adjacent to property we own at 55th St./Center Road/Harmont come together and is directly across from the Franklin Schoolhouse. The parcel does have water and sewer hook ups if we need it in the future

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

G. RESOLUTION: #21-01-014: Donation of Property-CW VAIL LLC

WHEREAS, CW VAIL, owns a 21.84 acre property adjacent to property currently owned by the Park District, and which is located in Jackson Township, Stark County and also known as Parcel No. 1630184; and

WHEREAS, the Stark County Park District desires to accept the donation of property which will provide a future connection to Devonshire Park and Tam O’Shanter Park; and

WHEREAS, CW VAIL will transfer a General Warranty Deed at no cost to Stark Parks for the property value; and

WHEREAS, Stark Parks may be responsible for paying the closing costs and title insurance estimated to be less than Two Thousand Five Hundred Dollars (\$2,500.00).

WHEREAS, Stark Parks may be responsible for paying the closing costs and title insurance on this parcel listed on the Auditor’s site as having a value in excess of Three Hundred Sixty Eight Thousand Dollars (\$368,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to accept the donation of the 21.84 acre property also known as Parcel No. 1630184 from CW VAIL and to authorize the Park Director to enter into the donation agreement and sign documents necessary to close on the property.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize reimbursement for approximately Two Thousand Five Hundred Dollars (\$2,500.00) to our legal counsel William Morris for any costs incurred as paid on our behalf to complete the closing.

▪ **Reference 10**

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) for closing costs and title insurance from the Project Fund-Unallocated (072.28.0000.65000) to Purchased Services-Occupational-Real Estate (072.28.1000.64103).

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated this is 22 acres and appraised at \$328,000 and is fronted on Everhard Road. This is a big piece that the Park District needs to connect Devonshire Park and Tam O'Shanter Park. The biggest hurdle would be to cross Everhard Road

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

9. DIRECTOR'S REPORT

A. 2020 Project List and Budget

Discussion:

R. Fonte stated this is traditionally updated in February, but may be pushed back into March due to not having some estimates for proposed projects

B. Director's Report

R. Fonte stated he will be filling in as the interim education manager while he is out on leave

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 6:24 p.m. Next scheduled meeting: February 2, 2021 at 2:00 p.m. at the Exploration Gateway at Sippo Lake Park.

P. Quick MOVED to adjourn the meeting, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

APPROVAL DATE: February 2, 2021

ATTEST:

Denise Freeland, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/Clerk to the Board
Stark County Park District

• **Reference 11**