

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, OH 44708
February 2, 2021
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(AGENDA ITEM: 3)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Denise Freeland at 2:03 p.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

STAFF PRESENT:

Robert A. Fonte, Park Director/Secretary to the Board

Barbara Wells, Finance Manager

Corianne Kocarek, Clerk to the Board

Sarah Buell, Projects and Administration Manager

Dani McGuinness, Human Resources Manager (arrived at 3:03 p.m.)

GUESTS PRESENT:

Dean Pugh

Josh Staley

Eric Pugh

B. Adoption of Agenda

B. Bryan MOVED to adopt the agenda, which was SECONDED by D. Regula

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

2. PUBLIC COMMENT

D. Pugh thanked the Park Board for agreeing to talk with trustees about potential Park District land purchases in their respective areas.

J. Staley stated that he had been asked about the plans at Tam O'Shanter Park with the land swap. He asked about the intended purpose and commercial use on the land.

R. Fonte answered that the covenants on the land are restricted and the intent is to swap five to eight acres from Tam O'Shanter Park with similarly valued land. The proposed commercial use on the land is in response to the public meetings that were held during the Master Planning for the park. The Park District is currently looking to contract out the former clubhouse to a vendor to operate as a restaurant and bar. The Park District is also exploring adding a high ropes course and zip lines to serve the active recreation needs identified in the Master Plan. These revenue opportunities will help to continue to balance the budget and continue Park District operations without a tax increase.

J. Staley referred to the Landscape Masterplan published for Tam O'Shanter Park and asked about those plans and the Natural Resources Advisory Council (NRAC) restrictions.

R. Fonte stated that the Park District had purchased the land and the Park Masterplan was developed based on public meetings and partnering with Jackson Township and the commercial development. From that feedback, the Park Board is trying to react to the public's input. The Park District is also planning to partner with Visit Canton on a financial analysis to justify the investment.

J. Staley stated some people may have a concern that the venue would be in competition with others in the area for weddings and other events.

R. Fonte stated that the Park District has a similar building at Sippo Lake, the Exploration Gateway, where events and weddings are held. The building is shared with the Perry Sippo Branch of the Stark County District Library. In order for

- **Reference 12**

the Park District to allow a private vendor to operate the restaurant at Tam O'Shanter we would need to have the covenants changed.

E. Pugh asked if the Park District was applying for any Natural Resources Advisory Council (NRAC) grants this year.

R. Fonte answered, yes, they are for site improvements in current parks (Fry Family Park and Walborn Reservoir (Bingham Property)).

E. Pugh asked if the townships those parks are in were contacted.

R. Fonte stated no, they are for restoration (planting prairie grasses, trees, etc.) and the Park District is not required to notify the Township of site improvements. [Correction: the Townships were contacted, although not required by the grantor]

E. Pugh asked about Tam O'Shanter Park and changing the land use. How can the Park District change the land use without an elected official's approval?

R. Fonte stated that he had talked with Jackson Township. Once they approve the plan they will approve the NRAC request for the change of use. The Park District would also go over the plans in a public meeting.

E. Pugh stated he is trying to see what can be changed in the future, as he has concerns with the property that is next to his as it was acquired using the same grant monies.

E. Pugh asked about plans to expand the clubhouse at Tam O'Shanter.

R. Fonte stated this is the first time the Park District has ever explored doing this. The liquor license is in 'sleep mode' and the Park District paid for the license. Legally the license must be transferred to a vendor in order to operate.

E. Pugh asked if there was any way to have a recording of the Park Board meetings for those who cannot attend in person.

D. Freeland asked if E. Pugh was looking for video, audio or both.

E. Pugh stated audio was fine and said it seemed pretty commonplace these days to have an audio recording of public meetings. [Note: the Board is considering Dr. Pugh's request in context of pending legislation that will affect the future use of technology in conducting public meetings.

D. Freeland presented R. Fonte with a Certificate of Appreciation for 25 Years of Dedicated Service to the Stark County Park District.

3. APPROVAL OF MINUTES:

WHEREAS, minutes from the January 5, 2021 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the January 5, 2021 Regular Park Board meeting as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

4. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending December 31, 2020 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending December 31, 2020 as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

• **Reference 13**

5. APPROVAL OF PAYROLLS AND BILLS

WHEREAS, copies of payroll and bills for the month of December 2020 were submitted for the Board’s review in accordance with Resolution #98-133.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for December 31, 2020 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

6. OLD BUSINESS

A. Informational: Upcoming Events

DISCUSSION:

None

7. NEW BUSINESS

A. RESOLUTION: #21-02-015: 2021 Project List & Budget

WHEREAS, all 2021 proposed county-wide projects and as well as individual department projects, have been reviewed and prioritized in Exhibit A; and

WHEREAS, the Park Director has proposed that the projects listed under “Category 1” be approved for inclusion in the 2021 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the attached recommended 2021 Category 1 Project List & Budget Exhibit A.

BE IT FURTHER RESOLVED, to authorize the appropriation of funds from the Project Fund-Unallocated Account 072.28.0000.65000 as they become available in accordance with the previously approved budget (Resolution: # 20-12-075) and the herein approved 2021 Project List & Budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to place for Public Bid or Request for Qualifications (RFQ’s) those items exceeding Fifty Thousand Dollars (\$50,000.00) to complete the 2021 Project List & Budget unless the items are purchased in accordance with park policies or from the state bid list.

BE IT FURTHER RESOLVED, to authorize the Park Director to award the contracts to the lowest and/or best bids or highest ranked qualifications submitted, provided the total project cost of each project does not exceed the original project budget.

BE IT FURTHER RESOLVED, to authorize the Park Director to sign/execute any contracts or change orders necessary to complete the 2021 Project List & Budget provided the total project cost does not exceed the original project budget as approved by the Stark County Park District Board of Park Commissioners.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte presented the Park Board of Commissioners with a PowerPoint presentation detailing the 2021 Project List & Budget:

- The first slide included a photo of a bench along the Mindfulness Walk at Petros Lake Park in Perry Township. The Park District won the [Governor’s Award](#) in 2019 and this has been a great resource through the pandemic.
 - B. Bryan asked what year the lake at Petros Lake Park was dug?

- R. Fonte answered that it was constructed in 1985, the same year as the TimkenSteel plant on Faircrest was built. It was created to catch the water so the steel mill was not flooded.
- The Park District spreads the projects throughout the county:
- East:
 - Walborn Reservoir: convert the parking lot lighting to LED
 - Quail Hollow Park: last year partnered with the Cleveland Area Mountain Bike Association (CAMBA) to build a bridge on the mountain bike trail, this year we'll do some armoring for the entrance and exit of the bridge. We'll work to fix the heat source in the Quails Nest Gift Shop. We will make some repairs to protect the Manor House from water intrusion and install pathway lights from the parking lot to the Manor House/Nature Center.
 - Fichtner Park: was used temporarily as the Wildlife Center while the new Center was being constructed at Sippo Lake. This year we'll tear down the house and barns on the property.
 - D. Freeland asked if the Park District contacts Habitat for Humanity prior to tearing the buildings down.
 - R. Fonte answered that the Park District recycles and repurposes as much as possible.
- West:
 - Sippo Lake Park – Wildlife Conservation Center: the lights in the parking lot leaked and failed just after their warranty expired, so they now need replaced. We will plan to use the lights from Fry (being replaced for "Dark Sky" compliance) at the Wildlife Conservation Center. The Park District also plans to continue the exhibit hall construction inside the building.
 - Congressman Ralph Regula Towpath Trail: Nimisila Creek Preserve restoration and planting grant funded projects. We are also working with Summit Metro Parks to repair the Canal Feeder Diversion Dam. Also, adding various locations for access to the Tuscarawas River Water Trail in partnership with Muskingum Watershed Conservancy District and Friends of Stark Parks. Will also work to eliminate the at-grade crossing at Riverland Road in the southern portion of the trail.
 - Sippo Valley Trail: repairing one bridge this year and applying for a grant to repair another in 2022.
 - Tam O'Shanter Park: Working on the design of the parking lot and driveway and Adventure Park for future revenue generation as well as a potential lease on the clubhouse. Continuing with site restoration and prairie grass plantings. Most of the investment is through grants and in-kind with our staff labor.
 - Jackson Connector Trail: Tunnel Under Fulton Road in partnership with Jackson Township Trustees and Jackson Local Board of Education as a portion of the Jackson Connector Trail between North Park and the Stark County District Library Jackson Branch, Jackson High School and Jackson Bog. Stark Parks is applying for Clean Ohio Trail Funds, in the amount of \$500,000 to offset the partner's share of the construction costs (\$579,793.00). If the grant is successful this would reduce Stark Parks' share to \$26,597.57. Construction of the tunnel is scheduled for 2022.
 - Devonshire Park: The Park District accepted properties donations near Devonshire Park that can serve as a long-term connection to Tam O'Shanter Park.
- In the Middle:
 - The Zimber Ditch area in North Canton has experienced increased flooding over the years due to development upstream and the expansion of impervious surfaces such as parking lots and the roads along the I-77 Corridor. Stark Parks, the Stark County Commissioners, the City of North Canton, and the Muskingum Watershed

Conservancy District partnered to apply for the Emergency Management dollars to fund flooding mitigation projects. Stark Parks has served as the project manager and grant applicant in this effort since 2014.

- 19 houses have been demolished
- 3 homeowners have declined
- 4 houses are to be acquired/demolished as part of Increment 6 (PDM Grant)
- 10 houses are to be acquired/demolished as part of Increment 7 (HMGP Grant)
- 33 TOTAL houses projected to be demolished if they all accept
- Middle Branch Trail:
 - Faith Bible Church: The installation of a Wetland and Trail that will connect Lexington Farms to Firestone Road and eventually to the Middle Branch Trail and then to the Saratoga Hills Development.
 - We're also working on the connection between the Hoover and Middle Branch Trails at the Fountains at Edgewood. This will give this neighborhood direct access to the Hoover Trail and Washington Square area.
- Fry Family Park: We'll work on the design for the fishing dock at the pond, install hand dryers in the shelter restrooms and the exhibit design and construction in the Visitor Center. We're also continuing improvements for Dark Sky compliance by upgrading the parking lot lighting (the whole park will be a Certified Dark Park). We'll also work on landscaping around the Visitor Center.
 - D. Regula inquired about the installation of hand dryers at Fry Family Park. D. Regula explained that due to COVID-19, the Akron Canton Airport unhooked and covered the dryers in the restrooms. He stated the Park District may want to explore other alternatives.
 - R. Fonte stated he would have the Operations Department look into the alternatives
- Magnolia Flouring Mills: We're continuing the building restoration and exhibit design with a state capital grant.
- Minerva Connector Trail: We're working on the Sandy Creek Bridge design to connect the Minerva Connector Trail to the Nickel Plate Trail. Construction is slated for 2025.
- Park-wide Projects:
 - We'll be working on resurfacing up to 10 miles of trail (stone, chip and seal and/or asphalt of high maintenance areas). The Operations Department has been able to perform the paving using limestone much more efficiently with the new paver.
 - We're continuing to work towards cutting trail maintenance and patrol costs. These are currently at about \$5,300 per mile in combined costs.
 - D. Regula asked if there was any other trail surface that can be used that is more cost effective than limestone.
 - R. Fonte stated that limestone is Americans with Disabilities Act (ADA) compliant and does not get super saturated and turn to mud like some other surfaces. R. Fonte explained further that the Park District has the equipment to pave trails with limestone.
 - B. Wells explained that the Park District does use some slag in certain places.
 - R. Fonte stated typically the Park District will pave with limestone right away over the slag to maintain ADA compliance.
 - D. Regula asked if the townships that the Park District's trails run through have taken advantage of any grants for patrolling with all-terrain vehicles (ATV's).
 - R. Fonte stated that the grant program for ATV's is no longer available.
 - D. Freeland asked about the Magnolia Flouring Mills funding.
 - R. Fonte stated that the Park District was awarded \$50,000 from the State Capital Grant. The county did well as a whole, \$500,000 was awarded to

● **Reference 16**

Jackson Township for their soccer complex at Tam O'Shanter and Kent State University at Stark and Stark State received \$50,000 for the trail through the campus.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

B. RESOLUTION: #21-02-016: Fund 696: Certificate of Resources/Appropriation

WHEREAS, grants have been awarded from Federal Emergency Management Agency (FEMA) and Ohio Emergency Management Agency (OEMA) in a total amount of Two Million Eight Hundred Ninety One Thousand One Hundred Sixty Five Dollars (\$2,866,540.00):

- Pre-Disaster Mitigation Fund (PDM) in the amount of Nine Hundred Seventy Six Thousand Six Hundred Sixty Five Dollars (\$976,665.00)
- Hazard Mitigation Grant Program (HMGP) FEMA-DR-4360.20-R-OH in the amount of One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00); and

WHEREAS, the remaining PDM budget for 2021 is Five Hundred Forty Six Thousand Five Hundred Eighty Seven Dollars and Thirty Nine Cents (\$546,587.39); and

WHEREAS, the HMGP budget for 2021 is One Million Eight Hundred Eighty Nine Thousand Eight Hundred Seventy Five Dollars (\$1,889,875.00); and

WHEREAS, it is necessary to amend, certify and appropriate the Fund 696 in the 2021 Budget by an amount not to exceed Two Million Four Hundred Thirty Six Thousand Four Hundred Sixty Two Dollars and Thirty Nine Cents (\$2,436,462.39) for the completion of PDM and HMGP Grant Program.

BE IT FURTHER RESOLVED, to authorize the amendment, certification and appropriation of funds for Fund 696 (Hazard Mitigation Grant Program) from the Project Fund Account 696.28.0000.65000 for the completion of the Pre-Disaster Mitigation Fund and Hazard Mitigation Grant Program.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated that fund 696 is not in our budget. These are new grants that need to be certified before we can spend them.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

C. RESOLUTION: #21-02-017: Friends of Stark Parks/Stark Parks Partnership Agreement

WHEREAS, the Stark County Park District and the Friends of Stark Parks desire to enter into a Partnership Agreement (attached as Exhibit B); and

WHEREAS, the Partnership Agreement will be mutually beneficial for both agencies; and

WHEREAS, Friend of Stark Parks is qualified by virtue of having a dedicated 501(c)(3) with a shared interest in the success of Stark Parks.

NOW, THEREFORE BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the Partnership Agreement and authorize the Park Director, Robert A. Fonte, to sign/execute the Partnership Agreement with Friends of Stark Parks (attached as Exhibit B) as approved for legal form and sufficiency by Attorney William Morris.

P. Quick MOVED to adopt this resolution, which was SECONDED by B. Bryan

DISCUSSION:

R. Fonte stated that we are moving from a word-of-mouth agreement to a formalized agreement. We will work on a similar agreement with the Quail Hollow Volunteer Association in the near future.

- **Reference 17**

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

D. RESOLUTION: #21-02-018: Park Board of Commissioners Policy Manual Updates

WHEREAS, it has been determined that the Park Board of Commissioners Policy Manual be updated from the 2005 version; and

WHEREAS, the updated Park Board of Commissioners Policy Manual (attached as Exhibit C) was presented to the Park Board at the January 5, 2021 Board meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to adopt the updated Park Board of Commissioners Policy Manual as attached in Exhibit C.

D. Regula MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated the policy manual was presented at the last meeting.

P. Quick asked if there were only minor updates and one new policy on Special Collections.

C. Kocarek confirmed P. Quick was correct.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

E. RESOLUTION: #21-02-019: Clean Ohio Trail Fund Application: Jackson Connector Trail-Tunnel Under Fulton Road

WHEREAS, the Jackson Connector Trail is a trail identified on the Stark County Trail and Greenway Master Plan; and

WHEREAS, the Stark County Park District Board of Park Commissioners authorized the Park Director to apply for Transportation Alternatives (TA) Funds for the construction of a tunnel under Fulton Road in Jackson Township with Resolution #18-08-045 in partnership with the Jackson Local Board of Education and the Jackson Township Trustees; and

WHEREAS, the current construction estimate for the Tunnel Under Fulton Road is One Million Two Hundred Fifty Eight Thousand Nine Hundred Fifty Nine Dollars (\$1,258,959.00) of which Five Hundred Seventy Nine Thousand Seven Hundred Ninety Three Dollars (\$579,793.00) is the responsibility of the partners; and

WHEREAS, Stark County Park District and its partners desire additional financial assistance under the Clean Ohio Trail Fund (COTF) Grant Program to offset the construction costs of the Tunnel Under Fulton Road Project; and

WHEREAS, the reimbursement rate for the COTF grant is Seventy-Five Percent (75%) of the project, requiring matching funds of a minimum of Twenty-Five (25%); and

WHEREAS, the total grant funding request including match is equal to Six Hundred Sixty Six Thousand Six Hundred and Sixty Seven Dollars (\$666,667.00); and

WHEREAS, the Park District is seeking Five Hundred Thousand Dollars (\$500,000.00) in COTF grant funds from the Ohio Department of Natural Resources;

WHEREAS, the grant requires a Twenty Five Percent (25%) match requirement in the amount of One Hundred Sixty Six Thousand Six Hundred Sixty Six Dollars (\$166,667.00); and

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to provide all information and documentation required to become eligible for possible funding assistance, and agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trail Fund (COTF) Grant Program.

B. Bryan MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

R. Fonte stated this project was mentioned in the projects presentation earlier in the meeting, reducing the Park District's share to \$26,000 if it is awarded.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

F. RESOLUTION: #21-02-020: Recreational Trail Program Application: Sippo Valley Trail Bridge Replacement

WHEREAS, the Stark County Park District (SCPD) desires financial assistance under the Recreational Trails Program (RTP), an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA) to replace a bridge along the Sippo Valley Trail; and

WHEREAS, Sippo Valley Trail bridge, known as Bridge Number Eight (#8), has been identified as being in serious condition according to the 2020 Stark Parks Bridge Inspection Report performed by Hammontree & Associates LTD; and

WHEREAS, the construction cost for Bridge Number Eight (#8) is estimated to be Two Hundred Eighty Thousand Dollars (\$280,000.00); and

WHEREAS, the reimbursement rate for the RTP grant is Eighty Percent (80%) requiring matching funds of a minimum of Twenty Percent (20%); and

WHEREAS, the total grant funding request including match amounts to One Hundred Eighty Seven Thousand Five Hundred Dollars (\$187,500.00); and

WHEREAS, SCPD is seeking the maximum funding amount of One Hundred and Fifty Thousand Dollars (\$150,000.00) from RTP; and

WHEREAS, the remaining balance paid by SCPD, will be approximately One Hundred and Thirty Thousand Dollars (\$130,000.00) exceeding the required match due from SCPD of Thirty Seven Thousand Five Hundred Dollars (\$37,500.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to provide all information and documentation required to become eligible for possible funding assistance, and agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Recreational Trail Program (RTP).

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

R. Fonte stated this is for the bridge that is scheduled to be repaired next year. The match will be out of next year's budget if awarded

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

G. RESOLUTION: #21-02-021: Non-encumbered Expense: Aultman Hospital

WHEREAS, the Stark County Park District experienced a workers compensation claim in August of 2020; and

WHEREAS, the employee's Bureau of Workers Compensation (BWC) claim was denied; and

WHEREAS, leaving the employee responsible for One Thousand Twelve Dollars and Ninety Eight Cents (\$1,012.98) pending additional insurance payments/adjustments; and

WHEREAS, the Stark County Park District disagrees with the decision of the BWC and since it was determined by the Stark County Park District to be necessary to send the employee for medical treatment.

NOW, THEREFORE, BE IT RESOLVED, that the Park Director recommends the approval of paying the unreimbursed medical expenses of the employee as a moral obligation and;

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a payment of a non-encumbered expense in the amount not to exceed One Thousand Twelve Dollars and Ninety Eight Cents (\$1,012.98) for the employee's responsibility.

BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the allocation of One Thousand Twelve Dollars and Ninety Eight Cents (\$1,012.98) from the Project Fund-Unallocated 072.28.0000.65000 for the Non-encumbered expense to 072.28.1000.64102 (Purchased Services-Occupational-Medical).

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

R. Fonte stated the employee was injured while on the job, but the Bureau of Workers Compensation denied the claim. This is still pending some additional insurance payments/adjustments.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

8. DIRECTOR'S REPORT

A. Director's Report

- R. Fonte stated the following:
 - The Park Board previously approved an un-encumbered expense and he wanted to share another he had approved since it was less than \$100.00. It was for document shredding and the employee had assumed there was a Purchase Order in place and there was not.
 - The Park District received recognition for our support in the Census (allowing signs at trailheads).
 - He is requesting to carry over vacation hours of 197.33, he had planned trips and they were cancelled due to COVID.
 - Shared an email message regarding the Public Safety Department receiving their Provisional Certification for Use of Force and Recruitment and Hiring from the Ohio Collaborative Community-Policy Advisory Board. Chief Laps plans to apply for the remaining standards (community engagement and body cameras).
 - We're making arrangements for a park patron to film an outside grounds tour of Molly Stark Park, we do not allow anyone inside the building.

9. EXECUTIVE SESSION

BE IT RESOLVED, to adjourn into Executive Session at 3:03 p.m. to discuss matters required to be kept confidential by federal laws or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

R. Dublikar moved to adopt this motion, which was SECONDED by B. Bryan

MOTION CARRIED on a roll call vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Ralph Dublikar, David Regula

10. RECONVENE FROM EXECUTIVE SESSION

BE IT RESOLVED to reconvene to Regular Session at 3:41 p.m.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, Ralph Dublikar, David Regula

- **Reference 20**

11. ADJOURNMENT

BE IT RESOLVED to adjourn at 3:42 p.m. Next scheduled meeting: March 2, 2021 at 2:00 p.m. at the Exploration Gateway at Sippo Lake Park.

P. Quick **MOVED** to adjourn the meeting, which was **SECONDED** by D. Regula

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

APPROVAL DATE: March 2, 2021

ATTEST:

Denise Freeland, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek/Clerk to the Board
Stark County Park District

- **Reference 21**