

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, April 6, 2021 @ 5:30 P.M.

Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, Ohio 44708

1. CALL TO ORDER

- A. Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula
- B. Adoption of Agenda

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES: March 2, 2021

4. FINANCIAL REPORTS: February 2021

_____ MOVED _____ SECONDED.

- A. Summary Financial Report
- B. Budget
- C. Grant Status

5. PAYROLL & BILLS: February 2021

_____ MOVED _____ SECONDED.

6. OLD BUSINESS

- A. Informational: Upcoming Events
- B. Informational: Walborn Reservoir Bald Eagle Observation Deck Update

7. NEW BUSINESS

- A. Resolution: #21-04-027: 2021 Project List & Budget Addition: Quail Hollow Park-Carriage House Roof

_____ MOVED _____ SECONDED.

- B. Resolution: #21-04-028: Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork FY 2022-2023 through the Ohio Parks & Recreation Association (OPRA)

_____ MOVED _____ SECONDED.

- C. Resolution: #21-04-029: License Agreement – St. Helena III Canal Boat Operations-Exhibit A

_____ MOVED _____ SECONDED.

- D. Resolution: #21-04-030: 2021 Project List & Budget Revision: Quail Hollow Park-Quails Nest Heat Source

_____ MOVED _____ SECONDED.

- E. Resolution: #21-04-031: 2021 Project List & Budget Revision: Fichtner Park-House & Surrounding Buildings Demolition

_____ MOVED _____ SECONDED.

8. DIRECTOR'S REPORT

- A. 2021 Project List & Budget
- B. Director's Report

9. EXECUTIVE SESSION:

to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

10. RECONVENE FROM EXECUTIVE SESSION

11. ADJOURNMENT

NOTE:

**NEXT REGULAR SCHEDULED MEETING: May 4, 2021
at 2:00 PM at the Exploration Gateway at Sippo Lake Park**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

| EVENT | DATE | TIME | LOCATION | BOARD MEMBER |
|---|----------------|-------------|--|---------------------|
| International Dark Sky Week: Star Party | April 6, 2021 | 8-9p | Tam O'Shanter Shelter | |
| International Dark Sky Week: Light Pollution | April 7, 2021 | 6-7p | ZOOM | |
| International Dark Sky Week: When the Lights Go Out | April 8, 2021 | 6-7 | Exploration Gateway at Sippo Lake Park | |
| Friends of Stark Parks Board Meeting | April 14, 2021 | 4p | ZOOM | Denise Freeland |
| Zoom Program: The Water Between Us (Partnership Program with Ohio Ocean Foundation) | April 14, 2021 | 6-7p | ZOOM | |
| Molly Stark Outdoor Tour | April 15, 2021 | 6-6:30p | Molly Stark Park | |
| Celebrate Earth Day | April 22, 2021 | 5-7p | Tam O'Shanter Clubhouse | |
| Park Board Meeting | May 4, 2021 | 2-3p | Exploration Gateway at Sippo Lake Park | |
| Friends of Stark Parks Board Meeting | May 12, 2021 | 4p | ZOOM | David Regula |

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Walborn Reservoir Bald Eagle Observation Deck Update

We appreciate everyone's efforts to stay a safe distance from others at the deck. Hopefully as more people receive the vaccine, restrictions might lessen.

We believe egg laying commenced around Feb. 19. No signs of a hatch yet, but it should be fairly soon. Thirty-five days is their normal incubation time.

Both adults continue to trade off incubation duties. They will both leave the nest on occasions when the warm bright sun is shining. This year's new male appears to be sharing the incubation duties. Only time will tell how successful this pair of Eagles will be.

We have also observed several juvenile Eagles in the area. Normally the adults will chase them off when they have eggs or young in the nest. The observation deck does attract lots of interested people who enjoy our awesome Eagles. It will be interesting to observe what is happening as the season progresses. With a new male, behavior could be a little different. Only time will tell.

Please enjoy our Bald Eagles. They are a national treasure.

Walborn Eagles- Thrs., Mar. 25, 2021

We really didn't plan to go tonight but the rain held off, so we headed over. Once again we got a good show.



Initially one adult spent time in & around the nest.



After a couple flyovers, the 2nd adult joined in at the nest.

Walborn Eagles- Weds., Mar. 24, 2021



Cliff got some great shots of the three adults during their flyovers tonight.



STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2021 Project List & Budget Addition: Quail Hollow Park-Carriage House Roof

RESOLUTION: #21-04-027

WHEREAS, the Stark County Park District has determined the roof on the Carriage House at Quail Hollow Park needs to be replaced; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved and authorized this project as part of the 2020 Project List & Budget with Resolution #20-05-031, but the contractor was unable to complete the project in 2020; and

WHEREAS, it has been determined the Quail Hollow Park Carriage House roof replacement project is estimated at Seventeen Thousand Dollars (\$17,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed Seventeen Thousand Dollars (\$17,000.00) for the Quail Hollow Park Carriage House from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay Buildings-Remodeling/Renovations (072.28.1035.65203).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Robert A. Fonte, Park Director, to sign/execute the necessary paperwork to complete the Carriage House roof project at Quail Hollow Park.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2022-2022 through the Ohio Parks & Recreation Association (OPRA)

RESOLUTION: #21-04-028

WHEREAS, the Board of Park Commissioners (the Board) for the Stark County Park District has need for improvement of public park roadways owned and maintained by the Park District in Stark County; and

WHEREAS, the Park District was created according to Ohio Revised Code 1545, owns or holds at a minimum a 15-year lease of eligible parkland for roadwork funding, and has adequate, available resources for the construction and maintenance of requested park road improvements; and

WHEREAS, the Ohio Park Districts Roadwork Fund is provided by the Ohio Department of Transportation (ODOT) for such purposes as authorized by Ohio Revised Code 5511.06, is subject to the Park District Guidance To ODOT's Metropark Program as prescribed by ODOT, and is coordinated by the Ohio Parks & Recreation Association (OPRA); and

WHEREAS, the Board is cognizant of the requirements for receiving such funds, and agrees to comply with the OPRA Policy, as clarified at the Meeting on December 7, 2010, that the park districts are prohibited from accumulating more than 3 Bienniums (six years) of UNUSED funds; and

WHEREAS, the following are priority paving projects for the 2021-2022 Biennium:

- Lock 4 Park along the Ohio & Erie Canal Towpath
- Devonshire Park North Parking Lot
- Quail Hollow ADA Parking Lot.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Park Commissioners of the Stark County Park District requests the designated allocation from the Ohio Parks Districts Roadwork Fund along with any remaining balance of funds in accordance with the following stipulations:

1. Funds can be used for materials and labor necessary for construction or reconstruction of park drives, park roads, new or replacement bridges, park access roads and parking lots. The funds also may be used for the purchase and hauling of materials for the improvement, repair and maintenance of park drives, park roads, park access roads, and parking lots, and rental of labor and equipment. Force account labor costs (charges by park district employees or associates) are ineligible. Ineligible costs include bikeways and items such as shelter houses, wells, pumps, restrooms facilities, park buildings, etc. All projects must be associated with public vehicular access to be eligible for funding. Funds may be used for eligible construction costs, including construction engineering (i.e., testing and inspection) of "LET" projects.

2. The Park District will pay all costs incurred over the appropriated allocation and, also, for all costs associated with design, environmental studies and documents, and right-of-way activities. Any

deviation from the guidelines regarding environmental studies or roadway design requires the written approval of ODOT.

3. The Stark County Park District has designated Robert A. Fonte as the contact person for the local arrangements and to sign all documentation on behalf of the Board of Park Commissioners.

Board of Park Commissioners

Denise Freeland, Chairman of Park District

Corianne Kocarek, Clerk to the Board

, Board Member

Barbara Wells, Notary Public

, Board Member

Date: _____ Seal:

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: License Agreement – St. Helena III Canal Boat Operations
RESOLUTION: #21-04-029

WHEREAS, the Board of Commissioners of Stark County, Ohio owns and the Stark County Park District leases the Ohio and Erie Canal in Lawrence Township referred to as Stark County Auditor Permanent parcel numbers 9580074, 9580073 and 2680020; and

WHEREAS, the Stark County Park District, Licensor, and the City of Canal Fulton, an Ohio municipal corporation, and its Lessee, Tom Bauer dba Copper Creek Carriage desires to use the waters of the Ohio and Erie Canal and the adjacent towpath to operate the St. Helena III canal boat for transportation and recreation of Licensee’s patrons from St. Helena Heritage Park to Lock IV Park and back for the 2021 and 2022 summer seasons (May 1st through October 1st); and

WHEREAS, Licensor and Licensee desire to establish a License Agreement in attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Robert A. Fonte, Park Director, to sign/execute the necessary paperwork to enter into a License Agreement as attached in Exhibit A.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2021 Project List & Budget Revision: Quail Hollow Park-Quails Nest Heat Source

RESOLUTION: #21-04-030

WHEREAS, the Stark County Park District Board of Park Commissioners approved and authorized the Quail Hollow Park-Quails Nest heat source project as part of the 2021 Project List & Budget with Resolution #21-02-015; and

WHEREAS, Stark County Park District requested and was approved from the Quail Hollow Volunteer Association (QHVA) for Two Thousand Five Hundred Dollars (\$2,500.00) towards the Quails Nest heat source project; and

WHEREAS, the Park District submitted the project request with the understanding the heating units would be at 110 volts, but they require 220 volt lines to be run; and

WHEREAS, the running of the 220 volt lines costs Eight Hundred Dollars (\$800.00), increasing the requested project budget by One Hundred and Eighty Seven Dollars (\$187.00); and

WHEREAS, the total project cost is Five Thousand One Hundred Eighty Seven Dollars (\$5,187.00) for the heating units and running 220 volt electric lines.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the Park Director to accept the funds from the Quail Hollow Volunteer Association (QHVA) and increase the project budget by One Hundred Eighty Seven Dollars (\$187.00).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize transfer/s of an amount not to exceed Five Thousand One Hundred Eighty Seven Dollars (\$5,187.00) from the Project Fund Unallocated (072.28.0000.65000) to the appropriate accounts for the Quail Hollow Park-Quails Nest project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2021 Project List & Budget Revision: Fichtner Park-House & Surrounding Buildings Demolition

RESOLUTION: #21-04-031

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Fichtner Park-House & Surrounding Buildings Demolition as part of the 2021 Project List & Budget in the amount of Twenty Thousand Dollars (\$20,000.00) with Resolution #21-02-015; and

WHEREAS, Stark County Park District conducted an asbestos inspection as part of the Fichtner Park-House & Surrounding Buildings Demolition project; and

WHEREAS, the inspection determined the Fichtner Park structures contain asbestos and will require abatement before demolition; and

WHEREAS, the abatement for the project is anticipated not to exceed _____ Dollars (\$_____); and

WHEREAS, the demolition for the project is anticipated not to exceed _____ Dollars (\$_____); and

WHEREAS, this would require a total budget of _____ Dollars (\$_____) or an additional _____ Dollars (\$_____).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed _____ Dollars (\$_____) for the Fichtner Park-House & Surrounding Buildings Demolition from the Project Fund-Unallocated (072.28.0000.65000) to the appropriate accounts.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Robert A. Fonte, Park Director, to sign/execute the necessary paperwork to complete the Fichtner Park-House & Surrounding Buildings Demolition project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

DIRECTOR'S REPORT

March 1-26, 2021

| | |
|------------|--|
| 03/01/2021 | – Attended Land Feasibility Study Meeting with Potential Consultant via Online Conference Call |
| | – Attended Discussion with Human Resources Manager and Financial Manager Regarding Korn Ferry Salary Study via Zoom |
| 03/02/2021 | – Attended Park Board of Commissioners Meeting at Exploration Gateway at Sippo Lake Park |
| | – Attended Stark Council of Governments (SCOG) Meeting via Conference Call |
| 03/03/2021 | – Conducted Managers and Supervisors Meeting via Zoom |
| | – Attended National Association of County Park and Recreation Officials (NACPRO) Committee Zoom Meeting |
| 03/04/2021 | – Attended Regional Planning Commission (RPC) Personnel Committee Interview in Person |
| | – Attended Canton Regional Society of Professional Engineers (CRSPE) Zoom Meeting |
| 03/05/2021 | – Attended Restoration Natural Resources Assistance Council (NRAC) Proposal/Site Visit at Fry Family Park |
| | – Attended Restoration Natural Resources Assistance Council (NRAC) Proposal/Site Visit at Walborn Reservoir (Bingham) |
| | – Conducted Introduction Call with Kevin Joyce of Trust for Public Land |
| 03/08/2021 | – Attended Meeting Regarding Kent State University at Stark Trail with Kent State University at Stark Staff and Projects and Administration Manager via Zoom |
| | – Attended Conference Call with Financial Manager Regarding Feasibility Study Updates |
| 03/09/2021 | – Conducted Update Meeting with Executive Assistant in Person at Sippo Lake Park |
| | – Attended Ohio Department of Transportation Fund Allocations Planning Meeting with Projects and Administration Manager, Operations Manager and Construction Supervisor via Zoom |
| | – Attended Discussion with Human Resources Manager and Financial Manager Regarding Korn Ferry Salary Study via Zoom |
| | – Conducted Update Meeting with Education Manager in Person at Sippo Lake Park |
| | – Attended Stark County Regional Planning Commission (RPC) Meeting Via Conference Call |
| 03/10/2021 | – Conducted Education Staff Meeting via Zoom |
| | – Attended LiveWell Stark County Quarter 1 Coalition Meeting Regarding Active Transportation via Zoom |
| | – Attended Friends of Stark Parks Board Meeting via Zoom |
| 03/11/2021 | – Half-day Sick |
| | – Attended Quail Hollow Volunteer Association Meeting via Zoom |
| 03/12/2021 | – Conducted Touch Base Meeting with Education Manager Regarding Programming Reviews for Staff via Zoom |
| | – Conducted Three Programming Reviews with Education Manager and Education Programmers via Zoom |

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|------------|--|
| | <ul style="list-style-type: none"> – Conducted Discussion with Friends of Stark Parks President, Vice President and Stark Parks Administration and Project Manager and Executive Assistant Regarding Partnership via Zoom |
| 03/15/2021 | <ul style="list-style-type: none"> – Conducted Wildlife Conservation Center Staff Transitions Review with Wildlife Care Supervisor and Natural Resources Manager via Zoom |
| | <ul style="list-style-type: none"> – Conducted Touch Base Meeting with Education Manager Regarding Programming Reviews for Staff via Zoom |
| | <ul style="list-style-type: none"> – Conducted Programming Review with Education Manager and Education Programmer via Zoom |
| 03/16/2021 | <ul style="list-style-type: none"> – Conducted Touch Base Meeting with Education Manager Regarding Programming Reviews for Staff via Zoom |
| | <ul style="list-style-type: none"> – Conducted Three Programming Reviews with Education Manager and Education Programmers via Zoom |
| | <ul style="list-style-type: none"> – Attended Union Negotiations Meeting in Person at Exploration Gateway at Sippo Lake Park |
| 03/17/2021 | <ul style="list-style-type: none"> – Attended Education Staff Meeting via Zoom |
| | <ul style="list-style-type: none"> – Attended Canton Regional Society of Professional Engineers (CRSPE) Program – First Energy’s Center for Advanced Energy Technology Program via Zoom |
| | <ul style="list-style-type: none"> – Attended Meeting with Human Resources Manager and Executive Assistant Regarding Learning Management System and Background Check Firms via Zoom |
| | <ul style="list-style-type: none"> – Attended Internal Natural Resources Assistance Council (NRAC) Meeting with Grants Coordinator and Projects and Administration Manager via Zoom |
| 03/18/2021 | <ul style="list-style-type: none"> – Conducted Final Interview for Crew Worker I Position in Person at Sippo Lake Park |
| | <ul style="list-style-type: none"> – Attended Technical Advisory Council (TAC) Meeting via Microsoft Teams |
| | <ul style="list-style-type: none"> – Attended Discussion with Human Resources Manager and Education Manager Regarding Office Space via Zoom |
| | <ul style="list-style-type: none"> – Conducted Manager Meeting Regarding Korn Ferry Salary Survey in Person at Exploration Gateway at Sippo Lake Park |
| 03/22/2021 | <ul style="list-style-type: none"> – Attended Visit Canton Executive Committee Meeting via Zoom |
| | <ul style="list-style-type: none"> – Attended Visit Canton Board of Directors Meeting via Zoom |
| | <ul style="list-style-type: none"> – Attended Stark County Area Transportation Study (SCATS) Committee Meeting via Microsoft Teams |
| 03/23/2021 | <ul style="list-style-type: none"> – Attended Project Update Meeting via Zoom |
| | <ul style="list-style-type: none"> – Attended Ohio Parks and Recreation (OPRA) Park District Directors Roundtable via Zoom |
| 03/24/2021 | <ul style="list-style-type: none"> – Attended Education Staff Meeting via Zoom |
| | <ul style="list-style-type: none"> – Attended In Person Fry Exhibits Meeting with Projects and Administration Manager, Education Manager, Education Programmer and Sales and Service Coordinator at Fry Family Park |
| 03/25/2021 | <ul style="list-style-type: none"> – Attended ZMeeting Regarding Kent State University at Stark Trail with Kent State University at Stark Staff and Projects and Administration Manager, Operations Manager and Construction Supervisor |
| | <ul style="list-style-type: none"> – Attended District 19 Natural Resources Assistance Council (NRAC) of Stark County Meeting via Microsoft Teams |

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|------------|---|
| 03/27/2021 | <ul style="list-style-type: none"> - Attended Kick-off Social Event at Tam O'Shanter Park |
| 03/30/2021 | <ul style="list-style-type: none"> - Attended Stark County Park District Magnolia Flouring Mills Design Meeting via Zoom |
| | <ul style="list-style-type: none"> - Reviewed Walborn Reservoir and Deer Creek Parks Management Agreement with Staff via Zoom |
| 03/31/2021 | <ul style="list-style-type: none"> - Attended Education Program Hosted by Canton Regional Society of Professional Engineers (CRSPE) via Zoom |
| | <ul style="list-style-type: none"> - Conducted Education Staff Meeting via Zoom |
| | <ul style="list-style-type: none"> - Attended Regional Planning Commission Interviews in Person at Regional Planning Commission |