

Stark County Park District Park Board – Special Meeting Minutes
Exploration Gateway Staff Lounge at Sippo Lake Park, 5712 12th St NW, Canton, Ohio
July 16, 2021
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(AGENDA ITEM: 3)

1. CALL TO ORDER – The special meeting of the Stark County Park Commission was called to order by Denise Freeland at 10:31 a.m.

A. Roll Call of Members:

MEMBERS PRESENT:

Denise Freeland, Bill Bryan, David Regula, Pat Quick

STAFF PRESENT:

Corianne Kocarek, Clerk to the Board
Sarah Buell, Projects & Administration Manager

GUESTS PRESENT:

None

B. Adoption of Agenda

D. Regula MOVED to adopt the agenda as amended, which was SECONDED by P. Quick

DISCUSSION:

None

MOTION CARRIED on a vote as follows:

Voting Aye: Bill Bryan, Denise Freeland, Pat Quick, David Regula

2. NEW BUSINESS

A. RESOLUTION: #21-07-051: Jackson Connector Trail-Tunnel: Utility Relocations

WHEREAS, the Stark County Park District Board of Park Commissioners approved the phases of the Jackson Connector Trail-Tunnel as part of the 2020 Project List & Budget with Resolution #20-05-031 and as part of the 2021 Project List & Budget with Resolution #21-02-015; and

WHEREAS, the utility coordination for the project must occur in 2021 in order to prepare for a construction advertisement to bid in early 2022; and

WHEREAS, the Stark County Park Board of Park Commissioners approved a transfer in the amount of Three Hundred Seventy Five Thousand Dollars (\$375,000.00) to be allocated to the utility portion of the contract with resolution #21-06-043; and

WHEREAS, Dominion Energy revised the estimate for construction from Sixty Five Thousand Dollars (\$65,000.00) to One Hundred Twelve Thousand Five Hundred Sixty Dollars (\$112,560.00); and

WHEREAS, the budget shortfall for this change is Thirty Three Thousand One Hundred Twenty Dollars (\$33,120.00); and

WHEREAS, the Park District partners of Jackson Township Trustees and the Jackson Local Board of Education will cost share in that amount so that each partner is responsible for Eleven Thousand and Forty Dollars (\$11,040.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to update the Jackson Connector Trail-Tunnel utility relocations on 2021 Project List & Budget to increase the budget by Thirty Three Thousand One Hundred Twenty Dollars (\$33,120.00).

• **Reference 52**

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer/s of funds in an amount of not to exceed Thirty Three Thousand One Hundred Twenty Dollars (\$33,120.00) from the Project Fund-Unallocated (072.28.0000.65000) to the appropriate accounts to complete the utility relocations required for the Jackson Connector Trail-Tunnel.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize staff to invoice the partners in the amount of Eleven Thousand Forty Dollars (\$11,040.00) each.

DISCUSSION:

- B. Bryan asked if this expense is split between the Park District, Jackson Township and Jackson Local Schools
- S. Buell answered yes, and the Park District also has a Transportation Alternatives grant as well.
- B. Bryan inquired what the cost was for the whole project
- S. Buell stated that we will not know for sure until it goes out to bid, right now we are working on the relocations of utilities. This is difficult because the utility companies are not held to the estimate. In January 2022 we will bid and begin the construction. We will also know at that time if additional grant funds have been awarded
- B. Bryan asked if we know where the trail will be
- S. Buell answered yes, there are drawings and have developed a preferred route with Jackson Township. The tunnel will be located just to the west of the pond at Jackson North Park
- B. Bryan asked about where it will come out on the High School side?
- S. Buell stated that there will be a "s curve" when you come out of the tunnel to accommodate the appropriate slope for the Americans with Disabilities Act (ADA) requirements and it will connect to the sidewalk
- B. Bryan stated that it is important for the Board to understand the bigger picture, see the opportunities and to understand the logic that goes behind choosing projects and determine if it's the best place to spend dollars
- S. Buell agreed and stated that is why we do our 5 Year Planning process and why we look at all of the community plans to see what they have in the works and partner where appropriate

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Pat Quick, David Regula

APPROVAL DATE: August 3, 2021

ATTEST:

Denise Freeland, Chairperson
Stark County Park Commission

Robert A. Fonte, Director/Secretary to the Board
Stark County Park District

Corianne Kocarek, Executive Assistant/Clerk to the Board
Stark County Park District

- **Reference 53**