

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, August 3, 2021 @ 2:00 P.M.

Exploration Gateway at Sippo Lake Park – Rooms A&B

1. CALL TO ORDER

- A. Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula
- B. Adoption of Agenda

2. PUBLIC COMMENT

- 3. APPROVAL OF MINUTES:** July 6, 2021 special board meeting
July 6, 2021 regular board meeting
July 16, 2021 special board meeting s

4. FINANCIAL REPORTS: June 2021

- A. Summary Financial Report
- B. Budget
- C. Grant Status

5. PAYROLLS & BILLS: June 2021

6. OLD BUSINESS

- A. Informational: Upcoming Events
- B. Informational: Quail Hollow Controlled Hunt Proposal (Exhibit A)
- C. Informational: Magnolia Flouring Mills Master Plan (Exhibit B)

7. NEW BUSINESS

- A. Resolution: #21-08-052: Budget Transfer: 2021 Community Survey
- B. Resolution: #21-08-053: Tam O'Shanter Deed Restriction Suspension
- C. Resolution: #21-08-054: 2021 Project List & Budget Classification: Tam O'Shanter Park-Adventure Area
- D. Resolution: #21-08-055: Budget Transfer: Purchased Services to General Supplies

8. DIRECTOR'S REPORT

- A. 2021 Project List & Budget
- B. Director's Report

9. EXECUTIVE SESSION:

Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

_____ to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

_____ to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

_____ to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

_____ to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

_____ to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

_____ to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

10. RECONVENE FROM EXECUTIVE SESSION:

11. ADJOURNMENT

NOTE:

**NEXT REGULAR SCHEDULED MEETING: Tuesday, September 7, 2021
at 2:00 PM at the Exploration Gateway at Sippo Lake Park**

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Upcoming Events

EVENT	DATE	TIME	LOCATION	BOARD MEMBER
Project WILD Educator Workshop	Thursday, August 5, 2021	9a-4p	Exploration Gateway Shelter at Sippo Lake Park (North)	
Friends of Stark Parks Board Meeting	Wednesday, August 11, 2021	4p	ZOOM	Pat Quick
Chicken Dinner	Thursday, August 12, 2021	5:30-9p	Tam O'Shanter Park Clubhouse	
Summer Serenades in the Park – Flute and Harp Duet	Thursday, August 12, 2021	6:30- 7:30p	Quail Hollow Park Gazebo	
Stark Parks OPEN Midnight Bass Tournament	Saturday, August 14, 2021	12a-8a	Walborn Reservoir Marina	
Traditional Music Night	Thursday, August 19, 2021	6-9p	Quail Hollow Park Manor House	
Summer Serenades in the Park – Woodwind Quintet	Thursday, August 19, 2021	6:30- 7:30p	Devonshire Park	
Odd Times and True Crimes in Stark County	Wednesday, August 25, 2021	6-7p	Sippo Lake Park Exploration Gateway	
Park Board Meeting	September 7, 2021	2p	Sippo Lake Park Exploration Gateway	
Friends of Stark Parks Board Meeting	September 8, 2021	4p	Zoom and in-person options at Sippo Lake Park Exploration Gateway	Denise Freeland
WOW Weekend – Wild Outdoor Women	Saturday, September 18 and Sunday, September 19, 2021	10a	Camp CHOF	
Ranger for a Day	Saturday, September 25, 2021	1-4:30p	Tam O'Shanter Park Clubhouse	
Richard Fry Trail Challenge	Saturday, October 2, 2021	7a-2p	Fry Family Park – Visitor Center Parking Lot	

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Quail Hollow Controlled Hunt Proposal

Please see attached (Exhibit A) for the Quail Hollow Hunt Proposal. A formal resolution to adopt the proposal will follow at the September 7, 2021 meeting.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: OLD BUSINESS

SUBJECT: Informational: Magnolia Flouring Mills Master Plan

Please see attached (Exhibit B) for the Magnolia Flouring Mills Master Plan. A formal resolution to adopt the master plan will follow at the September 7, 2021 meeting.

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Budget Transfer: 2021 Community Survey

RESOLUTION: #21-08-052

WHEREAS, the marketing department for Stark Parks has identified a need to determine budgeting priorities for the 2022 budget year; and

WHEREAS, the marketing department solicited preliminary estimates for survey; and

WHEREAS, the survey will allow Stark Parks to gather information on how the community prefers to receive information in order to better target marketing funding; and

WHEREAS, the estimates indicate that a survey could be conducted for the amount not to exceed Twenty Thousand Dollars (\$20,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer/s of funds in an amount not to exceed Twenty Thousand Dollars (\$20,000.00) from the Project Fund-Unallocated (072.28.0000.65000) to the appropriate accounts to complete the marketing survey.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
 SUBJECT: Tam O'Shanter Deed Restriction Suspension
 RESOLUTION: #21-08-053

WHEREAS, the Stark County Park District is the owner of a 101.5463-acre parcel of land in the Southwest and Southeast Quarters of Section 26, Jackson Township, Stark County, Ohio, having acquired same by deeds recorded at Stark County Official Records Imaging Nos. 201812280051933 and 201908080029339 (Stark County Auditor's Permanent Parcel No. 10011778), the same being developed by the Park District as a part of Tam O'Shanter Park; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Tam O'Shanter Master Plan for the development of Tam O' Shanter Park by Resolution #19-09-065; and

WHEREAS, the Master Plan has identified an approximate 8.0-acre portion of the above-described parcel that would be suitable for active recreation and food and beverage service, including a restaurant (See attached "Exhibit A"); and

WHEREAS, as part of the Natural Resources Assistance Council (NRAC)/Ohio Public Works Commission grant process for the acquisition of the real estate, a Declaration of Restrictions was placed upon the real estate by instrument recorded at Stark County Official Records Imaging No. 20181228005193, restricting the uses and the development of the property and its transfer; and

WHEREAS, said Declarations of Restrictions would avert the proposed active recreation and food and beverage service on said 8.0-acre parcel;

WHEREAS, the District 19 - Natural Resource Assistance Council has accepted the Stark County Park District's proposal to remove/suspend 8.0 acres of the above-described 101.5463-acre parcel of land property from the restrictive covenants regarding the uses to which the property can be placed and permitting active recreation and food and beverage service thereon, conditioned upon:

- a. The placement of a Declaration of Restrictions, equivalent to that recorded at Stark County Official Records Imaging No. 20181228005193, upon approximately 36.28 acres of Stark County Park District owned real estate known as the "Plain Center Wetlands" in the City of Canton, Ohio situated along the Middlebranch Trail, acquired by deeds recorded at Stark County Official Records Imaging Nos. 1999092954, 2000068267, and 20010888 (Stark County Auditor's Permanent Parcel Nos. 380326, 380327, 380328 and 380332); and
- b. The placement of a Declaration of Restrictions, equivalent to that recorded at Stark County Official Records Imaging No. 20181228005193, upon approximately 21.8412 acres of real estate situated in the Southwest Quarter of Section 26, Jackson Township Stark County, Ohio located at 5625 Everhard Road being acquired by the Stark County Park District from C.W. Vail, LLC which took title by deeds recorded at Stark County Official Records Imaging Nos. 200407200052194 and 200407200052195 (Stark County Auditor's Permanent Parcel No. 1630184) with an anticipated closing of August 31, 2021; and
- c. The profits generated from the business operation on the 8.0-acre parcel to be used solely for the purposes of improving and maintaining the Tam O'Shanter Park property and the 21.8412-acre parcel being acquired from C.W. Vail, LLC; and

- d. The restrictions on transfer of the 8.0-acre parcel imposed by the Declaration of Restrictions, recorded at Stark County Official Records Imaging No. 20181228005193, continuing to remain in effect; and

WHEREAS, it may be necessary for the Stark County Park District to enter in an Amended Grant Agreement with Ohio Public Works Commission to accomplish the foregoing.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that the Park Director is authorized to pursue full approval through the District 19 Natural Resources Assistance Council (NRAC) for the suspension of use restrictions on the above- described 8.0-acre property; and

BE IT FURTHER RESOLVED, that Robert A. Fonte, Park Director, is authorized to sign/execute the necessary instruments to effectuate the project as outlined above.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2021 Project List & Budget Classification: Tam O'Shanter Park-Adventure Area

RESOLUTION: #21-08-054

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Tam O'Shanter Master Landscape Plan with Resolution #19-09-065; and

WHEREAS, the Master Landscape Plan process identified areas of Tam O'Shanter Park that would be suitable for active recreation and food and beverage service including a restaurant; and

WHEREAS, the Stark County Park District Board of Park Commissioners approved the Tam O'Shanter Park-Adventure Area as part of the 2021 Project List & Budget in the amount of Five Hundred Thousand Dollars (\$500,000.00) with Resolution #21-02-015; and

WHEREAS, it has been determined in order to identify a restaurateur the Park District needs to administer and advertise for a request for qualifications (RFQ) and a request for proposals (RFP) and these would needed to be added to the project description.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the classification for funds to be used from the Tam O'Shanter Park-Adventure Area to also include advertising and a request for qualifications (RFQ) and a request for proposals (RFP); and

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Robert A. Fonte, Park Director, to sign/execute the necessary paperwork to complete said revised project at Tam O'Shanter Park.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS
SUBJECT: Budget Transfer: Purchased Services to General Supplies
RESOLUTION: #21-08-055

WHEREAS, the Operations Manager, Rick Summers, has determined in order to meet customer service standards additional funds are needed for general supplies and materials for parks and trails; and

WHEREAS, it is recommended to reallocate funds from Purchased Services to General Supplies in an amount not to exceed Thirty Thousand Dollars (\$30,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the transfer of funds in an amount not to exceed Thirty Thousand Dollars (\$30,000.00) from the Purchased Services: Repair/Maintenance-Land/Buildings-Mowing (072.28.1035.64206) to General Supplies (072.28.1035.63104) for general supplies and materials for parks and trails.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a roll call vote as follows:

Voting Aye:

Voting Nay:

Stark County Park District
DIRECTOR'S REPORT
July 1 - 30, 2021

07/02/2021	– Vacation Day
07/05/2021	– July 4 th Observance – Office Closed
07/06/2021	– Attended Park Board of Commissioners Special Board Meeting - Executive Session in Person at Exploration Gateway at Sippo Lake Park
	– Attended Park Board of Commissioners Regular Board Meeting in Person at Exploration Gateway at Sippo Lake Park
	– Attended Stark County Regional Planning Commission Meeting in Person at Regional Planning Office
07/07/2021	– Conducted Managers and Supervisors Meeting via Zoom
07/08/2021	– Conducted Annual Performance Appraisal for Natural Resources Manager in Person at Sippo Lake Administration Office
07/09/2021	– Vacation Day
07/12/2021	– Attended Marketing/Marketing Meeting with Staff via Zoom
07/13/2021	– Attended Meeting at Kent State Stark/Stark State Campus Regarding Trail Through Campus' on-site
	– Met with Executive Assistant in Person at Sippo Lake Administration Office
07/14/2021	– Vacation Day
07/15/2021	– Vacation Day
07/16/2021	– Vacation Day
07/20/2021	– Attended Project Update Meeting via Zoom
	– Attended Introduction Meeting with Todd Donnelly from Ohio Forest Sanctuaries at Sippo Lake Park Administration Office
07/21/2021	– Attended Meeting with Ohio Department of Transportation (ODOT) and Projects and Administration Manager Regarding Minerva Bridge via Zoom
	– Attended Tam O'Shanter Development Coordination Meeting with Consultants at Tam O'Shanter Park
07/22/2021	– Attended Quarter One Review Committee Meeting in Person at Exploration Gateway at Sippo Lake Park
	– Attended Natural Resources Assistance Council (NRAC) Meeting at Regional Planning Commission
07/23/2021	– Vacation Day
07/24/2021	– Attended Rockin' on the River Friends of Stark Parks Fundraiser at Tam O'Shanter Park
07/26/2021	– Attended Visit Canton Executive Committee Meeting via Zoom
	– Attended Visit Canton Board of Directors Meeting via Zoom
	– Conducted Canton Regional Society of Professional Engineers (CRSPE) Scholarship Grading with Committee in Person at Sippo Lake Park Administration Office
07/27/2021	– Attended Bingham Property Site Visit with Consultant and Staff at Walborn Reservoir (Bingham Property)

	<ul style="list-style-type: none">- Attended Quarter One Review Committee Meeting in Person at Exploration Gateway at Sippo Lake Park
07/28/2021	<ul style="list-style-type: none">- Attended Education Staff Meeting via Zoom
	<ul style="list-style-type: none">- Attended Quarter One Review Committee Meeting in Person at Exploration Gateway at Sippo Lake Park
07/30/2021	<ul style="list-style-type: none">- Vacation Day