

STARK COUNTY PARK DISTRICT

PARK COMMISSION MEETING AGENDA

Tuesday, October 4, 2022 @ 5:30 P.M.

Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton – Room A

1. **CALL TO ORDER** at time __: __ Pledge of Allegiance
 - A. Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula
 - B. Adoption of Agenda: **MOTION to approve the agenda**
_____ MOVED _____ SECONDED. **Discussion Vote**

2. **PUBLIC COMMENT**

3. **STAFF PRESENTATION** – Justin Laps, Chief of Public Safety

4. **APPROVAL OF MINUTES:** **MOTION to approve the** September 6, 2022 **minutes**
_____ MOVED _____ SECONDED. **Discussion Vote**

5. **FINANCIAL REPORTS:** August 2022 **MOTION to accept for audit the Financial Report and Summary Financial Report for the period ending August 31, 2022 as submitted.**
_____ MOVED _____ SECONDED. **Discussion**
 - A. Summary Financial Report
 - B. Budget
 - C. Grant Status**Vote**

6. **PAYROLLS & BILLS:** August 2022 **MOTION to accept for audit the Payroll and Bills for the period ending August 31, 2022 as submitted.**
_____ MOVED _____ SECONDED. **Discussion Vote**

7. **OLD BUSINESS**
 - A. None

8. **NEW BUSINESS**
 - A. Resolution: #22-10-80: Clerk to the Board
_____ MOVED _____ SECONDED. **Discussion Vote**
 - B. Resolution: #22-10-81: 2022 Project List & Budget Amendment: Middle Branch Trail Project
_____ MOVED _____ SECONDED. **Discussion Vote**
 - C. Resolution: #22-10-82: Ohio Stream and Wetland In-Lieu Fee Mitigation Program Project Partner Agreement with The Nature Conservancy: Walborn Reservoir Project (Exhibit A)
_____ MOVED _____ SECONDED. **Discussion Vote**
 - D. Resolution: #22-10-83: Stark County Regional Planning Commission Community Development Block Grant Application: Restrooms at Petros Lake Park
_____ MOVED _____ SECONDED. **Discussion Vote**
 - E. Resolution: #22-10-84: Stark County Convention and Visitors' Bureau Destination Enhancement Grant Application: Tam O'Shanter Clubhouse Phase 1 Restrooms
_____ MOVED _____ SECONDED. **Discussion Vote**
 - F. Resolution: #22-10-85: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (Fiscal Year 2023) (Exhibit B)
_____ MOVED _____ SECONDED. **Discussion Vote**

9. DIRECTOR'S REPORT

- A. 2022 Project List & Budget
- B. Department Reports

10. EXECUTIVE SESSION: (if necessary) MOTION to adjourn into Executive Session at (time: __:__) to consider: MOTION _____ MOVED _____ SECONDED. Discussion Vote

Roll Call of Members: D. Freeland, W. Bryan, R. Dublikar, P. Quick, D. Regula

____to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to division (G) (1) of this section of the Ohio Revised Code (ORC).

____to consider the purchase of property for public purposes, and/or for the sale of property at competitive bidding pursuant to division (G) (2) of this section of the ORC.

____to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division (G)(3) of this section of the ORC.

____to prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to division (G)(4) of this section of the ORC.

____to discuss matters required to be kept confidential by federal law or rules and/or state statutes pursuant to division (G) (5) of this section of the ORC.

____to discuss specialized details of security arrangements pursuant to division (G) (6) of this section of the ORC.

11. RECONVENE FROM EXECUTIVE SESSION: MOTION to Reconvene from Executive Session at time __: __: _____ MOVED _____ SECONDED. Vote

12. ADJOURNMENT MOTION at time __: __: _____ MOVED _____ SECONDED. Discussion Vote

NOTE:

**NEXT REGULAR SCHEDULED MEETING: *Wednesday, November 2, 2022*
*at 2:00 PM at the Exploration Gateway at Sippo Lake Park***

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Clerk to the Board

RESOLUTION: #22-10-80

WHEREAS, on March 1, 2022, the Stark County Park District Board of Park Commissioners, via Resolution #22-03-031, appointed Victoria Nickl, Staff Accountant, to serve as Clerk to the Board; and

WHEREAS, on March 1, 2022, the Stark County Park District Board of Park Commissioners, via Resolution #22-03-031, appointed Emily Rindfleisch, Projects Assistant, to serve as Alternate Clerk to the Board; and

WHEREAS, Victoria Nickl recently resigned from her Staff Accountant position with the Stark County Park District.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that William L. Bartos, Staff Attorney, is hereby appointed to serve as Clerk to the Board.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Emily Rindfleisch, Projects Assistant, shall continue to serve as Alternate Clerk to the Board.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: 2022 Project List & Budget Amendment: Middle Branch Trail Project

RESOLUTION: #22-10-81

WHEREAS, the Stark County Park District Board of Park Commissioners, via Resolution #22-02-022 (2022 Project List & Budget), approved funding in the amount of \$50,000.00 for the installation of a wetland along the Middle Branch Trail at Faith Bible Church; and

WHEREAS, after recent negotiations with the Faith Bible Church property owner, a wetland is no longer needed at this site; and

WHEREAS, the Board has already allocated 15,000.00 for the construction of an additional portion of the Middle Branch Trail at Faith Bible Church; and

WHEREAS, the Board has also already allocated \$15,000.00 for the purchase of real estate required to complete the Middle Branch Trail connection at Faith Bible Church; and

WHEREAS, additional funding is now required for both the above trail construction and the above real estate acquisition for the Middle Branch Trail Project.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that the remaining balance of the Middle Branch Trail, Faith Bible Church, Wetland Installation line item may be freely transferred to any funding line item(s) and may be used for any purpose(s) related to the Middle Branch Trail Project, as Park District staff deems to be appropriate.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary for the completion of the Project, not to exceed the total budget for the Project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Ohio Stream and Wetland In-Lieu Fee Mitigation Program Project Partner Agreement with The Nature Conservancy: Walborn Reservoir Project

RESOLUTION: #22-10-82

WHEREAS, the Nature Conservancy and the Stark County Park District wish to cooperate in the implementation of the Walborn Reservoir In-Lieu Fee Mitigation Project, which is a wetland restoration project; and

WHEREAS, the project will involve re-establishment of forested floodplain wetlands and expansion of the forested riparian corridor along Deer Creek; and

WHEREAS, the Stark County Park District intends to commit approximately 76.3 acres of its land to the Project; and

WHEREAS, a current draft of the Project Partner Agreement for this Project (Exhibit A) has been presented to the Stark County Park District Board of Park Commissioners for informational purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute an Ohio Stream and Wetland In-Lieu Fee Mitigation Program Project Partner Agreement with the Nature Conservancy for the Walborn Reservoir Project.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all other contracts and documents and to take any and all other actions necessary for the completion of the Project.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Stark County Regional Planning Commission Community Development Block Grant Application:
Restrooms at Petros Lake Park

RESOLUTION: #22-10-83

WHEREAS, the Stark County Regional Planning Commission is accepting infrastructure and public facility project applications for Community Development Block Grant (CDBG) funds for fiscal years 2023 – 2025; and

WHEREAS, the application deadline for CDBG funds distributed by the Stark County Regional Planning Commission is November 4th, 2022; and

WHEREAS, in 2022, the Stark County Park District was awarded \$125,000.00 in NatureWorks Grant funds through the Ohio Department of Natural Resources to construct flushable restrooms at Petros Lake Park; and

WHEREAS, the NatureWorks Grant requires that the Stark County Park District provide matching funds in the form of cash, materials, or force account labor; and

WHEREAS, the Stark County Park District desires to apply for CDBG funds to serve as matching funds for the NatureWorks Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to file an application with the Stark County Regional Planning Commission for CDBG funds to serve as NatureWorks Grant matching funds for the construction of flushable restrooms at Petros Lake Park.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to enter into agreement for and accept the CDBG funds referenced above.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary to accomplish the intent of this resolution.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that the commitment of any funds required to satisfactorily complete the proposed project and to become eligible for reimbursement with CDBG funds will be considered in accordance with the Park District's standard budgetary process.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Stark County Convention and Visitors' Bureau Destination Enhancement Grant Application: Tam O'Shanter Clubhouse Phase 1 Restrooms

RESOLUTION: #22-10-84

WHEREAS, the Stark County Convention and Visitors' Bureau is accepting Destination Enhancement Grant applications for the development of quality destinations, amenities, attractions, and facilities that enhance the visitor experience and increase tourism; and

WHEREAS, Destination Enhancement Grant applications for up to \$50,000.00 will be considered through the competitive application program; and

WHEREAS, the Stark County Park District received preliminary cost estimates for the Tam O'Shanter Clubhouse Phase 1 Restrooms at a cost of \$319,000.00; and

WHEREAS, the Stark County Park District desires to apply for a \$50,000.00 Destination Enhancement Grant to partially fund the development of the Tam O'Shanter Clubhouse Phase 1 Restrooms.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to file an application with the Stark County Convention and Visitors' Bureau for a \$50,000.00 Destination Enhancement Grant to partially fund the development of the Tam O'Shanter Clubhouse Phase 1 Restrooms.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to enter into agreement for and accept the Destination Enhancement Grant referenced above.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary to accomplish the intent of this resolution.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that the commitment of any funds required to satisfactorily complete the proposed project and to become eligible for reimbursement with Destination Enhancement Grant funds will be considered in accordance with the Park District's standard budgetary process.

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay:

STARK COUNTY PARK DISTRICT

Summary and Recommendations of Agenda Items

CATEGORY: NEW BUSINESS

SUBJECT: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (Fiscal Year 2023)

RESOLUTION: #22-10-85

Resolution #22-10-85 is presented for the Board's consideration and action in a standard format provided by the Stark County Auditor (Exhibit B).

_____ MOVED to adopt this resolution, which was SECONDED by _____.

DISCUSSION:

MOTION CARRIED on a vote as follows:

Voting Aye:

Voting Nay: